



Notice of a Meeting

Performance & Corporate Services Overview & Scrutiny Committee

Friday, 17 January 2025 at 10.00 am

Room 2&3 - County Hall, New Road, Oxford OX1 1ND

These proceedings are open to the public

If you wish to view proceedings online, please click on this [Live Stream Link](#).

However, that will not allow you to participate in the meeting.

Membership

Chair - Councillor Eddie Reeves

Deputy Chair - Councillor Bob Johnston

Councillors:

Brad Baines

Arash Fatemian

Damian Haywood

Kieron Mallon

Ian Middleton

Calum Miller

Glynis Phillips

Notes: ***Date of next meeting: 21 February 2025 (Provisional)***

For more information about this Committee please contact:

Committee Officer

-

Scrutiny Team

E-Mail: scrutiny@oxfordshire.gov.uk

Martin Reeves
Chief Executive

January 2025

What does this Committee review or scrutinise?

All corporate services and budget scrutiny, including customer services, property, assets, procurement, finance, corporate policy matters such as consultation and public engagement; takes a lead role in scrutiny of the budget and corporate plan.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am 4 working days before the date of the meeting.**

About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents.

These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 4 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments**

To receive any apologies for absence and temporary appointments.

2. **Declaration of Interests**

See guidance note on the back page.

3. **Minutes (Pages 1 - 16)**

The Committee is recommended to **APPROVE** the minutes of the meeting held on 06 December 2024 and to receive information arising from them.

4. **Petitions and Public Address**

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

To facilitate 'hybrid' meetings we are asking that requests to speak or present a petition are submitted by no later than 9am four working days before the meeting i.e., 9am on 13 January 2025. Requests to speak should be sent to the Scrutiny Officer at scrutiny@oxfordshire.gov.uk.

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that your views are taken into account. A written copy of your statement can be provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

5. **Updated Funding and Budget Proposals 2025/26 to 2027/28 (Pages 17 - 114)**

All Cabinet Members and Directors have been invited to attend and present their relevant areas of the Updated Funding and Budget Proposals 2025/26 to 2027/28

The Committee is asked to consider the report and raise any questions, and to **AGREE** any recommendations it wishes to make to Cabinet and Council arising therefrom.

6. **Committee Action and Recommendation Tracker (Pages 115 - 120)**

The Committee is recommended to **NOTE** the progress of previous recommendations and actions arising from previous meetings, having raised any questions on the contents.

7. **Committee Forward Work Plan (Pages 121 - 124)**

The Committee is recommended to **AGREE** its work programme for forthcoming meetings, having heard any changes from previous iterations, and taking account of the Cabinet Forward Plan and of the Budget Management Monitoring Report (BMMR).

The BMMR can be found under item 154/24 following the link:

8. **Responses to Scrutiny Recommendations** (Pages 125 - 126)

Attached is the Cabinet response to the Performance and Corporate Services Overview and Scrutiny Committee report on Community Wealth Building and Wider Social Value. The Committee is asked to **NOTE** the response.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships
- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.

- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

PERFORMANCE & CORPORATE SERVICES OVERVIEW & SCRUTINY COMMITTEE

MINUTES of the meeting held on Friday, 6 December 2024 commencing at 10.00 am and finishing at 2.15 pm

Present:

Voting Members: Councillor Eddie Reeves - in the Chair

Councillor Bob Johnston - Deputy Chair
Councillor Brad Baines
Councillor Arash Fatemian
Councillor Kieron Mallon
Councillor Ian Middleton
Councillor Calum Miller
Councillor Glynis Phillips

Other Members in Attendance: Cllr Liz Leffman, Leader of the Council
Cllr Pete Sudbury, Deputy Leader of the Council with Responsibility for Climate Change, Environment and Future Generations
Cllr Bearder, Cabinet Member for Adult Social Care
Cllr Neil Fawcett, Cabinet Member for Community and Corporate Services
Cllr Andrew Gant, Cabinet Member for Transport Management
Cllr Kate Gregory, Cabinet Member for SEND Improvement
Cllr John Howson, Cabinet Member for Children, Education and Young People's Services
Cllr Nathan Ley, Cabinet Member for Public Health, Inequalities and Community Safety
Cllr Dan Levy, Cabinet Member for Finance
Cllr Judy Roberts, Cabinet Member Infrastructure and Development Strategy

Officers: Lorna Baxter, Executive Director of Resources and Section 151 Officer
Ansaf Azhar, Director of Public Health and Communities
Cherie Cuthbertson, Director of HR and Cultural Change
Ian Dyson, Director of Financial and Commercial Services
Paul Fermer, Director of Environment and Highways
Karen Fuller, Director of Adult social Care
Vic Kurzeja, Director of Property and Assets
Lisa Lyons, Director of Children's Services
Rob MacDougall, Chief Fire Officer and Director of Community Safety
Robin Rogers, Director of Economy and Place
Susannah Wintersgill, Director of Public Affairs, Policy and Partnerships

Paul Grant, Head of Legal
Louise Tustian, Director of Transformation Digital and
Customer Experience
Tom Hudson, Scrutiny Manager
Ben Piper, Democratic Services Officer

The Council considered the matters, reports and recommendations contained or referred to in the agenda for the meeting and decided as set out below. Except insofar as otherwise specified, the reasons for the decisions are contained in the agenda and reports, copies of which are attached to the signed Minutes.

40/24 APOLOGIES FOR ABSENCE AND TEMPORARY APPOINTMENTS

(Agenda No. 1)

Apologies were received from Cllr Haywood.

41/24 DECLARATION OF INTERESTS

(Agenda No. 2)

Cllr Middleton made a declaration of interest, during the discussion on Environment and Highways budget proposals, as the portfolio holder for recycling at Cherwell District Council.

42/24 MINUTES

(Agenda No. 3)

The minutes from the 15 November 2024 meeting were **AGREED** as a true and accurate record subject to suggested amendments tabled by the Director of Property and Assets.

43/24 PETITIONS AND PUBLIC ADDRESS

(Agenda No. 4)

There were none.

44/24 INDICATIVE BUDGET PROPOSALS 2025/26 TO 2027/28

(Agenda No. 5)

All Cabinet Members and Directors were invited to attend and present their relevant areas of the indicative budget proposals 2025/26 to 2027/28.

i. Budget Overview & Questions

Cllr Liz Leffman, Leader of the Council, Cllr Dan Levy, Cabinet Member for Finance, and Lorna Baxter, Executive Director of Resources and section 151 Officer, presented an overview of the proposed budget for 2025/26 to 2027/28 and answered questions.

The Leader reported a £25 million budget gap for the year 2025-2026. However, a number of potential sources of income, including being permitted to raise the level of council tax beyond the budgeted 1.99% would close this gap. The council was considering raising council tax beyond 1.99% and sought the Committee's advice on this matter. The rise in National Insurance contributions also represented a significant demand on the Council resources. Notwithstanding these pressures, the Leader highlighted additional funds allocated to the capital budget to address highway issues, identified as a key issue by residents.

The Cabinet Member for Finance stated that the proposals were designed to respond to public consultations, particularly concerning road improvements. They also noted the importance of meeting statutory duties in the budget, such as caring for children and adults, which consumed a significant portion of the revenue budget. The Cabinet Member clarified that the Council would prioritise the statutory duties over non-statutory objectives.

The Executive Director of Resources and Section 151 Officer presented the key pressures and changes to income sources to the Committee. The 2025/26 indicative budget approved by Council in February 2024 showed a £13.9 million deficit, however contained within that is £15.9 million for inflation and £15.7 million for demographic changes in adults' and children's services. As part of the Autumn Budget, key funding sources included £1.3 billion for local government services, of which £600 million was for social care and £700 million was unringfenced. The distribution of funding was to be based on deprivation, potentially reducing Oxfordshire's usual share. Council tax flexibilities and locally retained business rates increase spending power by 3.2% at a national level.

Council tax was explained to potentially increase beyond 1.99%, up to 4.99%, which would assist with the budget gap. Oxfordshire's share of £500 million for road maintenance was pending, and there may have been a £4.5 million boost for bus services. Whilst being received from 2025/26 funding for extended producer responsibilities would become clearer from 2026/27 when producers have responded to packaging requirements.

Employers' national insurance was to rise to 15% and the national living wage to £12.21, increasing the Council's budget pressures. The Household Support Fund however was to gain a billion pounds for 2025/26. Inflation was anticipated to stay above 2%, gradually decreasing until 2028. Details around outstanding funding sources were expected by December's end. Starting in 2025/26, a targeted funding reform approach was to be aligned with the Local Government finance settlement principles, based around lower needs and higher fund-raising abilities.

Members questioned what the Executive Director's (Resources) opinion was on whether Council tax should be increased to its maximum, what the benefits and potential repercussions may be. Members were advised that the maximum council tax increase was the best approach. The Executive Director of Resources and section 151 Officer explained that once the increase was in the base, the funding was secured, and if a lower increase was to be chosen, the council could never catch up on the lost funding.

Members asked about the impacts of National Insurance changes for both directly engaged staff and third-party staff. The impact for directly employed staff was about £3.9 million, and the total estimated at £8.2million. It was clarified that the government had committed to funding the cost for directly employed staff but not for third-party providers.

Members asked about the cost impact of the National Living Wage increase and whether the £25 million gap in the budget included the known increases for National Insurance and National Living Wage for direct employees. They also inquired if the budget assumed government support for these increases. The Executive Director of Resources and Section 151 Officer clarified that the budget did not assume any government funding for the National Insurance contributions, as the details were still unclear. It was also mentioned that the previously agreed budget already included an increase for the National Living Wage, which was expected to cover the announced increase in costs, particularly in adult social care.

Members asked for clarification on how the Dedicated Schools Grant (DSG) estimates for the next year were accounted for, given the £1 billion provided by the government. They wanted to understand if this meant the council would not need to use reserves in the coming year. It was explained that Oxfordshire's share of the £1 billion was expected to be around £9 million. However, the in-year deficit for high needs was approximately £21 million, so the additional funding would not eliminate the deficit. Emphasis was placed on the funding distribution being based on the existing distribution formula rather than current spending, which would have been more beneficial for targeting overspending areas.

Members asked if the continuation of the New Homes Bonus, which was confirmed to be £1.7 million, was factored into the £25 million shortfall. It was confirmed that the £1.7 million from the New Homes Bonus was not included in the £25 million shortfall and did not assume any continuation in funding.

ii. Community Safety

Cllr Nathan Ley, Cabinet Member for Public Health, Inequalities and Community Safety, and Rob MacDougall, Chief Fire Officer and Director of Community Safety, presented and answered questions on the Community Safety section of the budget proposals.

The Cabinet Member for Public Health noted a high public satisfaction with the Fire and Rescue service and mentioned a slight budget increase despite challenges in response times and recruitment. The Chief Fire Officer discussed savings from revised standby procedures and future plans to focus on fire engine availability and a new operating model by early 2026. Budget pressures included a £200K rise due to a national communication platform upgrade and costs for maintaining emergency response resilience during workforce shortages.

The Committee asked for more details about the use of a third-party provider being considered to fill gaps in the Fire and Rescue service during times of significant absence, such as industrial action or pandemics, querying whether a third party was suitable to fulfil such a role. The Chief Fire Officer and Director of Community Safety

explained that they were currently considering a third-party provider, similar to the contract currently held by Royal Berkshire with Securitas. This provider would ensure the availability of fire engines and firefighting capabilities during significant absences. The provider would have personnel ready to crew fire engines, and the Fire and Rescue service would provide the necessary training to these individuals.

Members asked how the new approach to fire engine availability was considered a saving, and they also inquired about the progress on hydrogen-fuelled fire engines. It was explained that the savings came from reducing the number of additional hours and overtime needed to crew fire engines. By focusing on ensuring the availability of fire engines in specific geographical areas rather than maintaining a total number, they could be more efficient. This involved reallocating resources to ensure that at least some fire engines were always available in key areas, reducing the need for extensive overtime.

It was discussed that the fire service was involved with the development of an electric fire engine with a hydrogen range extender. The fire engine was scheduled to be built and expected to arrive early next year. The county council were also working on a hydrogen production facility in Drayton to support this initiative.

ACTION: The Chief Fire Officer and Director of Community Safety to provide more information on how these measures might impact people with disabilities, mature employees, and those who were pregnant.

iii. Resources and cross cutting proposals

Cllr Neil Fawcett, Cabinet Member for Community and Corporate Services, Cllr Dan Levy, Cabinet Member for Finance, Susannah Wintersgill, Director of Public Affairs, Policy and Partnerships, Vic Kurzeja, Director of Property and Assets, Ian Dyson, Director of Financial and Commercial Services, Cherie Cuthbertson, Director of HR and Cultural Change, and Louise Tustian, Director of Transformation Digital and Customer Experience, attended to present and answer questions on the Resources section of the budget proposal.

The Cabinet Member for Community and Corporate Services highlighted ongoing organisational changes, especially management delayering, to align with current priorities. These changes were progressing well and should enhance performance and save staffing costs. It was noted there were no significant new expenditures in the budget.

Members asked about IT savings and other savings related to recovering duplicate payments. Specifically, they inquired about lessons learnt from not achieving these savings and the confidence in other forecasted savings within the context of ongoing corporate reforms.

The project to recover duplicate payments had ended, which was why the savings were no longer in the budget. It was not a failure but a conclusion of the project. Officers highlighted that lessons learned included understanding why duplicates occurred and working with partners to manage this better in the future. Cabinet

members and Officers expressed confidence in achieving the forecasted savings through a more systematic approach and better contract management.

Members asked about the £775,000 provided for the Councillor Priority Fund, how it was to be allocated among the 69 councillors, following the May County Council Election, and whether the amount was to be split over two years. It was explained that the fund was based on a realistic estimate of what would be spent, considering that not all councillors spend their full allocation. The figure was intended to be split over two years, with a slight reduction in the amount per councillor. Further clarification confirmed that the amount was £10,000 per councillor over two years, simplifying the calculation.

Members inquired about the £5 million savings figure from reduction in contract and third party spend, specifically asking where this figure came from, the constraints involved, and how achievable it was and as target. Cabinet Members explained that the £5 million was a reasonable estimate based on advice from the officer team. It was part of a systematic approach to using the council's strength in the marketplace to deliver better value from contracts. The Director of Financial and Commercial Services added that the savings were achievable through forensic work across all directorates, improving contract management, and reducing off-contract spend. The approach involved a detailed review of spending and leveraging the council's position as a reliable customer.

Members expressed concern over the proposed cuts to voluntary services about the proposed £200,000 cut from the voluntary service budget and sought clarity over which services were to be cut.

It was clarified that the intention was not to cut any services but to streamline the commissioning process to achieve savings, making the process more efficient rather than reducing the services provided.

Members asked if there was a need to reorganise the cabinet portfolios to align with the directorates, given the proposed new staffing changes. The Leader of the Council and the Cabinet Member for Community and Corporate Services indicated that the redesign of the staffing structure was aimed at aligning with the council's current and future needs rather than just the current administration's political priorities. Assurances were made that there was no intention to realign the cabinet with the directorates. The current relationship between cabinet members and officers was working well, and there was no need for changes.

iv. Law & Governance

Cllr Neil Fawcett, Cabinet Member for Community and Corporate Services, and Paul Grant, Head of Legal, attended to present and answer questions concerning the law and governance budget.

Introducing this section, the Cabinet Member for Community and Corporate Services identified the main aim as stabilising staffing within the law and governance department, particularly on the legal side. Success in stabilising staffing had already

led to fewer vacancies. From a budget perspective, reducing vacancies was not beneficial, but it was positive for the stability and delivery of services.

The Head of Legal also summarised the budget with an emphasis on the flexibility in recruitment efforts to address the competitive market for legal professionals. The council had introduced apprenticeships, with four apprentice solicitors and two apprentice paralegals joining in September. The strategy of "growing our own" aimed to fill difficult-to-recruit positions in areas like social care law. Despite ongoing challenges, the council was actively working to reduce reliance on locums and agency staff.

Members questioned whether the legal teams were up to full strength, given past frustrations with vacancies affecting casework completion. The Head of Legal explained that the legal teams were not yet at full strength but were closer than they had been in a long time. Efforts were ongoing to fill remaining vacancies, and the output of the team had increased, helping to catch up on backlogs.

v. Environment & Highways

Cllr Pete Sudbury, Deputy Leader of the Council with Responsibility for Climate Change, Environment and Future Generations, Cllr Judy Roberts, Cabinet Member Infrastructure and Development Strategy, Cllr Andrew Gant, Cabinet Member for Transport Management, Paul Fermer, Director of Environment and Highways, and Robin Rogers, Director of Economy and Place, attended to present and take questions on the Environment and Highways section of the budget proposals.

The Cabinet Member for Transport management introduced the proposals, explaining that they would address revenue pressures through efficient working, maximising income use, and capital investment from central government, despite the investment being about 50% less than needed. Proposed investments included improving transport infrastructure through specific projects and focused programs, plus significant revenue for annual gully cleaning to enhance flood resilience. Detailed support aligned with Council ambitions and policies in Local Transport Connectivity Plan (LTCP).

The Deputy Leader addressed the issue of waste, explaining the main pressure had been increased tonnage due to population growth. Government's extended producer responsibility (EPR) was to provide £1.2 billion from a packaging tax, which was to go to councils. Additionally, a carbon tax was being introduced for the Ardley Waste-to-Energy plant. There were also costs associated with repairing, stabilising, and upgrading Redbridge to comply with health and safety standards, as well as addressing flooding, which local flood authorities managed.

Members inquired about the rationale for the specific breakdown of the capital programme, particularly the allocation for active travel and market town improvements. They raised concerns about whether this allocation aligned with the Council's goal of reducing car journeys by 2050, especially given the substantial budget for the Watlington Relief Road.

The Cabinet Member for Transport Management explained that the budget line was appropriate, as it encompassed active travel schemes and enhancements for market towns. removing traffic from the centre of towns like Watlington significantly benefitted them. . The road project was necessary to support new housing and included elements such as cycling and walking paths, pedestrian crossings, and bus provisions, collectively promoting active travel and reducing car usage.

Members inquired about the allocation of funds from the EPR scheme, specifically how much of the money would go to the districts as collection authorities and how much would be allocated to the County Council (OCC). It was clarified that the majority of the EPR funds would go to the districts. The County Council was expected to receive around £5 million. However, the exact figure and grant conditions were still being determined, and the funds would be used on a one-off basis in 2025-26 for projects to increase recycling or assist with packaging changes.

Members sought to clarify whether the decision to increase the regularity of gully and drainage clearing ng reversed reductions made by a previous administration,. Officers confirmed that the new policy indeed reversed the previous administration's decision. The current approach, which was risk-based and averaged gully cleaning every four years, would continue to be risk-based but average cleaning annually. The increased frequency aimed to mitigate flooding risks and improve overall drainage maintenance.

Members inquired about the £1.1 million cost resulting from the delay in the government authorising the council's lane rental request, seeking clarity on the reasons for the delay. The delay was due to bureaucratic processes and ongoing negotiations with the government. The initial assessment by the Department for Transport (DfT) was postponed because of the general election. Additionally, the council needed to perform further work on data concerning the traffic-sensitive streets network. The council planned to complete this work and resubmit it to the DfT by January.

Members inquired about the four nationally strategic infrastructure projects mentioned in the budget, whether significant growth assessments had been conducted, and if the funds previously allocated had been evaluated to keep pace with inflation. The Cabinet Members and Officers explained that the four nationally strategic infrastructure projects were the Botley West Solar Farm, the SESRO reservoir scheme, East West Rail, and the strategic rail interchange. The council was keen on ensuring that growth assessments were part of the strategy for market towns, and while funding was not as extensive as desired, it was included in the strategies to secure future funding opportunities.

Members asked about the new capital commitments around highways maintenance, the impact of previously unannounced grant funding on the budget, and the intended lifespans of the maintenance schemes. Officers explained that the council welcomed the additional funding from the government, which was expected to be around £8-9 million. This funding would be incorporated into the budget to maintain a steady state of highways. The intended lifespan of the maintenance schemes was not explicitly known, but the council aimed to use the latest technology to ensure longevity. The

additional capital investment was expected to prevent potholes and reduce pressure on the revenue budget.

Members also inquired about the progress on opening the Cowley branch line for passengers. The Leader mentioned a positive meeting with Lord Hendy, where the case for the Cowley branch line was presented. The Committee was informed that Sir John Bell also supported the project strongly. The council was hopeful that funding would be allocated in the spring budget.

Members expressed concerns and inquired about the prudential borrowing allocated for priority capital schemes, including highways maintenance, and the implications when these funds were depleted. The council could be deemed to be incurring additional debt to continue maintaining the roads due to insufficient government funding. The proposed borrowing would take the council's debt to the maximum recommended level, as recommended by the section 151 Officer, which was equivalent to 5.5% of the net revenue budget. It was suggested that this borrowing strategy aimed to address the funding gap and ensure that the roads were maintained in their current condition.

Members inquired whether there was a limit to the size of the capital programme, particularly in light of potential government funding for significant infrastructure projects. Cabinet Members and Officers clarified that, apart from borrowing requirements, the primary constraint on the capital programme's size would be the council's capacity to implement the schemes. It was important to account for contingency plans to address inflation, delays, and any potential disruption to residents. Although the council has not yet reached its delivery capacity, it was essential to strike a balance between the effects on both capital and revenue.

ACTION: for the Director of Environment and Highways to provide the committee with a list of bridges at risk of structural failure or closure.

vi. Economy and Place

Cllr Pete Sudbury, Deputy Leader of the Council with Responsibility for Climate Change, Environment and Future Generations, Cllr Judy Roberts, Cabinet Member Infrastructure and Development Strategy, Paul Fermer, Director of Environment and Highways, and Robin Rogers, Director of Economy and Place, attended to present and take questions on the economy and place section of the budget proposals.

The Deputy Leader presented the budget proposals for Economy and Place, noting a short-term funding deficit for retrofit staff despite government grants. Supply chain management was needed to support long-term carbon sequestration for the Council's net zero 2030 goal and suggested pre-purchasing carbon offsets to mitigate rising costs. The Energy Efficiency Recycling Fund for schools, offering low or zero-interest loans to improve energy efficiency, enhance learning environments, and save money was oversubscribed and therefore being extended.

The cabinet member for Infrastructure and Development Strategy highlighted the plans to improve Market Squares and secure funding for these projects.

The Deputy Leader underscored the council's focus on innovative environmental strategies and the introduction of new funds to support energy efficiency projects. However, the ambitious goals also sparked a thorough examination of ongoing carbon sequestration efforts.

Concerns were raised by Members about the effectiveness and scale of current carbon sequestration efforts, referencing the thermodynamic challenges and the need for fundamentally new approaches. Officers had identified three main long-term carbon sequestration methods: biochar, enhanced weathering, and direct air capture, acknowledging the high energy requirements of direct air capture. The social cost of carbon was discussed, and the importance of starting small to stimulate supply chains and reduce costs over time.

Members questioned how the market towns for the Market Square improvements were identified and prioritised. It was explained that the identification process was part of the Area 2 strategies, which were still being worked on. Feasibility and improvements in local transport systems were major criteria in identifying market squares for improvement. Wantage was highlighted due to recent transport improvements, and other towns like Thame and Wantage were mentioned as part of the LCWIP. The progress depends on available funding, including 106 funding and other sources. The goal was to eventually improve all market towns to enhance social spaces and high street retail.

vii. Children's Services

Cllr John Howson, Cabinet Member for Children, Education and Young People's Services, Cllr Kate Gregory, Cabinet Member for SEND Improvement, and Lisa Lyons, Director of Children's Services, attended to present the budget proposals for children's services.

The Cabinet Member for Children, Education and Young People's Services highlighted the directorate's broad scope, including education, children and families, youth services, and youth justice. The Cabinet Member for Children, Education and Young People's Services noted higher resident satisfaction and survey results favouring budget increases. The uncertainty of Oxfordshire's share of SEND grants and late arrival of the Youth Justice Grant were noted as being potentially detrimental on safeguarding in Oxfordshire due to the uncertainty of funding. The Cabinet Member also mentioned Oxfordshire's growing population, budget needs for demographic changes, inflation, and social care costs. Progress on new small children's homes was discussed, along with Ofsted review delays affecting expected savings.

The Cabinet Member for SEND Improvement expressed appreciation for the additional £1 billion allocated to the high needs block nationally but stressed the need for clarity from government. The Cabinet Member highlighted a significant rise in educational health and care plans (EHCPs), increasing from 2,000 in 2014 to 7,500 in 2024. This growth necessitated additional staff, including caseworkers and educational psychologists, to comply with statutory timeframes. The budget had also been adjusted to include an extra £280,000 for educational psychologists.

The Director of Children's Services provided an overview for scrutiny, focusing on the impact of inflation, increased unpredictability, and new legislation from the Department for Education (DfE). The unpredictability in children's services was highlighted, particularly concerning demand, housing increases, and new DfE legislation. The Director discussed the "Working Together" arrangements and the "Keeping Children Safe and Helping Families Thrive" legislation, which necessitated investments in kinship care, preventative services, and early help. The expected service range increase due to population growth and new legislation was noted. Financial milestones were met, including efforts to keep more children at home with their families. The delays in the residential strategy and the national transfer scheme for vulnerable young people were acknowledged, impacting savings and placement responsibilities.

Members asked about the rising proportion of the budget spent on children's services compared to adult services and whether this balancing was reflected in statistical neighbours.

The Director of Children's Services confirmed that the increase in the children's services budget was not unique to Oxfordshire and was seen in statistical neighbours as well. It was explained that in some local authorities, the children's budget was larger than the adults' budget, depending on need. Oxfordshire's relative affluence affected its funding formulas, resulting in lower funding from central government for universal services through schools. It was noted that the impact of COVID-19, cost of living increases, and new legislation had driven the need for more investment in children's services. The Director highlighted that Oxfordshire's growing population also contributed to the increased demand for children's services. Overall, Oxfordshire's budget profile for children's services was in line with other local authorities, and no local authority was reducing their budget for children's services.

Members inquired about the impact of National Insurance contributions and the living wage on supplier contracts, noting that longer contracts in adult services might absorb these costs better than shorter contracts in children's services. The Director of Children's Services agreed that children's services contracts, especially for emergency placements, tended to be shorter, leading to more inflationary pressure compared to adult services. It was explained that children's placements were often commissioned through regional frameworks to help manage costs, though they still faced market pressures. Each child's care plan was tailored to their specific needs, making uniform cost management more challenging compared to adult services, which might use block contracts for certain populations. Additionally, managing the market for children's services involved coordination with multiple local authorities, adding complexity to cost management.

The Director of Children's Services elaborated on the comprehensive strategy to develop family hubs or children's centres across Oxfordshire. These hubs would offer a variety of services including parenting support, speech and language therapy, and school readiness programs. The Director highlighted the In Reach Outreach Program, which had had positive results in maintaining children with Special Educational Needs and Disabilities (SEND) in mainstream schools. This approach had proven effective in reducing the need for more intensive and costly interventions by providing additional support to schools. Moreover, the initiative to offer

supplementary family support aimed to help manage children with complex needs within their homes, lowering the necessity for expensive out-of-home placements.

Members expressed concerns about cuts to the outdoor therapy service and asked about the search for an alternative provider. The Director for Children's Services clarified that the service involved a clinical and therapeutic team supporting children, including those in care and care leavers. The plan was to reorganise internally to align therapeutic services better, rather than removing services.

Members emphasised the importance of educational psychologists and inquired about their availability as well as the challenges associated with sourcing them. The Director of Children's Services explained that there was a significant shortage of trained and qualified educational psychologists, necessitating the need to source them through external agencies or as interim staff, to meet statutory requirements. With qualification for educational psychologists taking up to seven years, the council had implemented a pipeline that included apprenticeships and partnerships with universities to train and recruit educational psychologists. Additionally, they had introduced associate educational psychology positions to provide flexible work arrangements and attract qualified professionals.

Cllrs Miller and Fatemian left the meeting at this stage.

The Committee asked about the undeliverable savings of £2.8 million from the previous year and the confidence level in achieving budgeted savings in the next financial year. The Director of Children's Services explained that these undeliverable savings, stemming from the 2022-2023 budget, were incorporated into the current year's savings plan. The Director expressed confidence in achieving most of the agreed savings, despite issues such as delayed traction of residential homes having impacted savings. It was also noted that savings from the residential homes would likely start to show traction in the next financial year and certainly by 2026-2027.

Members inquired about the proposed investment in services for children under five years old, particularly in relation to the previous budget's investment in early intervention within mainstream school settings. The Director of Children's Services clarified that the investment was intended to enhance school readiness, parenting support, and speech and language services. The plan was to establish a cohesive framework of family assistance across the county, collaborating with partners and stakeholders, including schools, early years settings, and health services. The objective was to provide a consistent range of support for parents and children, thereby fostering early development and preventing future issues.

Members concluded by addressing the issue of EHCP (Education, Health and Care Plan) numbers. They inquired about the total number of EHCPs, the annual rate of increase, and potential strategies to gradually reduce this growth and enhance the system's sustainability.

The Director of Children's Services explained that the local authority was responsible for assessing needs and formulating EHCPs when appropriate, and that they could not limit the number of assessments. The success of the In Reach Outreach programme was highlighted, demonstrating significant impact by helping more

children with SEND (Special Educational Needs and Disabilities) integrate into mainstream schools. Additional measures included the Enhanced Pathways programme to support schools in managing children with SEND, as well as investments in early intervention and prevention support for Designated Safeguarding Leads (DSLs) and Special Educational Needs Coordinators (SENCO).

The Committee broke for a 30-minute lunch at 12:53.

viii. Public Health

Cllr Nathan Ley, Cabinet Member for Public Health, Inequalities and Community Safety, Cllr Neil Fawcett, Cabinet Member for Community and Corporate Services and Ansaf Azhar, Director of Public Health and Communities, attended to present the budget proposals for public health.

The Cabinet Member for Community and Corporate Services introduced budget proposals for public health, highlighting the use of libraries as community hubs integrating services like health visiting. The Cabinet Member emphasised the Home Library Service for vulnerable individuals supported by volunteers and schemes to encourage children's reading, such as Bookstart. Recent and upcoming library refurbishments in Goring, Henley, Whitney, and Banbury aim to improve community facilities. The Director of Public Health reinforced the goal of making libraries natural community hubs by co-locating services like health and social care within these spaces.

The Cabinet Member for Public Health, Inequalities and Community Safety also noted the relevance of the ring-fenced public health grant for the effective delivery of statutory services. This included NHS health checks, drug and alcohol services, and other initiatives aimed at promoting healthier lifestyles and supporting the NHS. The role of public health in aiding other Council services, such as adults and children's services, was also highlighted to enhance overall community health and well-being.

The Director of Public Health emphasised that achieving public health outcomes required the entire Council's involvement, not just the public health directorate. The Council's place-shaping strategy, Marmot place designation to tackle inequality, and well-being initiatives all contributed to this goal. These were crucial areas directly related to public health, not mere savings. There were aims to strengthen these areas and expand initiatives like community capacity grants and family solutions to ultimately reduce demand in the health and social care sector.

The discussion highlighted the critical use of public health funds for mental health, substance misuse programs, sexual health, and initiatives promoting healthier lifestyles. The ring-fenced public health grant ensured the delivery of statutory services such as NHS health checks, sexual health, drug and alcohol services, and health visiting services. Although the grant was confirmed annually, there was hope for multi-year settlements to improve long-term planning.

In addition, domestic abuse services received funding from a separate grant within the public health directorate. This funding was also confirmed annually, but its continuation beyond the current year remained uncertain. The council had

significantly increased its spending on domestic abuse services to £1.2 million, raising concerns about sustainability if the grants were not maintained.

Efforts were being made to demonstrate the impact of these services to secure future funding. For instance, an £800,000 physical activity program reduced GP appointments by 50%, and Alcohol Care Teams saved £300,000 annually by reducing emergency admissions. The council was actively engaging with stakeholders and partners to protect and expand preventative services based on evidence, aiming to ensure the sustainability of grants and long-term public health outcomes.

Members discussed the need for collaboration with NHS partners and how the budget supported this. Cabinet Members and Officers described how the council worked with partners to improve public health, emphasising that health was a cross-cutting issue. For instance, the Council's investment in the Health Inequality Forum had secured an additional £1.5 million from the NHS for inequality reduction. With a strong healthy place-shaping strategy and becoming a Marmot place, the council focused on tackling inequality. The Council had established a health impact evaluation unit to show the effectiveness of interventions like physical activity programs and alcohol care teams in reducing health demand and costs. These evaluations supported discussions with partners about sustaining and scaling up preventative services. The council was also moving towards four-year business plans for long-term planning and collaboration to address structural drivers of inequalities and improve public health outcomes.

Members questioned whether the approach of other councils to public health funding had been considered and whether the council was fully utilising opportunities for preventative and upstream work, especially in children and adult social care.

It was explained to the Committee that different councils took various approaches to public health, with some allocating money from the general fund to public health projects. The integration of public health into local authorities allowed for addressing social and wider determinants of health more effectively. The council had several initiatives aimed at preventative and upstream work, such as the Better Housing, Better Health program and climate and health interventions. The School Streets initiative had shown a positive impact on air quality, removing some areas from air quality management. The council's healthy place-shaping strategy was mature and aimed to strengthen public health outcomes across the system. The council was on a journey to improve cross-directorate collaboration and long-term planning to address structural drivers of inequalities.

ix. Adult Social Care

Cllr Bearder, Cabinet Member for Adult Social Care, and Karen Fuller, Director of Adult social Care, attended to present and answer questions on the adult social care section of the budget proposals.

The Cabinet Member for Adult Social Care presented budget proposals, noting that adult social care accounted for about 50% of the council's revenue expenditure. Highlighting the challenges of an aging population and lack of reform, the

"Oxfordshire Way" was emphasised as a cost-saving approach, as well as a key directorate aim, to enable people to live well at home. The importance of scrutinising costs and correctly allocating responsibilities between the council and NHS was stressed. The Council worked with providers to ensure good wages for carers and a high quality of service.

The Director of Adult Social Care emphasised the importance of partnership working with the system to achieve better outcomes and efficient use of resources. The Director highlighted the focus on maximising efforts to achieve the best value for money through collaborative efforts. The Director also discussed the innovative use of technologies to improve services and improve staff efficiency.

Members raised the issue of inflation and noted that it was an integral part of normal budget planning. It was also noted that Oxfordshire was among the highest payers for home care in the country. Members questioned how the inflationary pressures as well as the changes to national insurance and national living wage had been accounted for.

The Director of Adult Social Care emphasised that a key consideration was determining the appropriate figure for pay adjustment. They assured Members that the inflationary adjustments were within the current budget and forecast. No additional funds should be necessary. The Executive Director (Resources) and section 151 Officer also explained that the impact of employers' National Insurance on both direct staff and contractors was already included in the corporate budget changes.

Members asked about the effects of losing the discharge fund and its significance for the functioning of the NHS. It was stated that the discharge fund would continue next financial year but was awaiting confirmation of final figures. However, if the fund were discontinued, the Director noted that it would have a significant negative impact on the system.

Members requested clarification regarding the review of system contributions for mental health and other services. The Director of Adult Social Care explained that the Section 117 review involved working with health colleagues to ensure an equitable distribution of costs between health and social care for individuals discharged under the Mental Health Act. This is in line with legal responsibilities.

Members inquired about the packages related to double-handed care, the pace of reablement, and early intervention, and whether there were opportunities for the council to enhance efforts in these areas. Members also requested information on measures being taken to reduce double-handed care, particularly in light of the rising obesity rates.

The Director of Adult Social Services reported that they had prioritised reviewing home care services and implementing digital technology to enhance care delivery efficiency. They mentioned exploring innovative equipment and collaborating with occupational therapists to minimise the need for double-handed care.

The Cabinet Member for Adult Social Care further elaborated on optimising the utilisation of care staff, public health initiatives, including the 'Get Active Age Well' program, were highlighted as having yielded positive results by improving fitness levels and reducing the demand on care providers. Various grants and initiatives were also explored to enhance the quality of care while decreasing the burden on caregivers.

As referenced in the document, the Committee **AGREED** to the following actions:

- The Chief Fire Officer and Director of Community Safety to provide more information on how these measures might impact people with disabilities, mature employees, and those who were pregnant.
- For the Director of Environment and Highways to provide the committee with a list of bridges at risk of structural failure or closure.

45/24 COMMITTEE FORWARD WORK PLAN

(Agenda No. 6)

The Committee resolved to **AGREE** to the proposed forward work plan, with the Scrutiny Manager to investigate the value of including Councillor Inductions on the forward plan.

Members were encouraged to respond to the councillor induction survey.

46/24 COMMITTEE ACTION AND RECOMMENDATION TRACKER

(Agenda No. 7)

The Action and Recommendation Tracker was **NOTED** by the Committee.

47/24 RESPONSES TO SCRUTINY RECOMMENDATIONS

(Agenda No. 8)

There were none.

..... in the Chair

Date of signing

Divisions Affected – All

Performance & Corporate Services Overview and Scrutiny Committee

17 January 2025

Updated Funding and Budget Proposals 2025/26 to 2027/28

Report by the Executive Director of Resources and Section 151 Officer

RECOMMENDATION

1. The Performance & Corporate Services Overview and Scrutiny Committee is invited to consider and comment on:
 - Updates to revenue budget proposals for 2025/26 to 2027/28 following the Provisional Local Government Settlement and the receipt of council tax funding information from the district councils.
 - Updates to proposed additions to the capital programme.
 - Proposed Review of Charges for 2025/26

Executive Summary

2. This report sets out updates to budget funding as well as changes to proposals for the period 2025/26 to 2027/28 that were reported to the Committee in December 2024. It provides the opportunity for the Performance and Corporate Services Overview and Scrutiny Committee to consider and comment on these.
3. The following annexes are attached to this report:

Revenue Expenditure

- Annex 1a – proposed changes to revenue pressures and savings since December 2024.
- Annex 1b – new pressures, investments and savings (updated)
- Annex 1c – estimated change to funding for Adult and Children's Services.

Capital Expenditure

- Annex 2a – high priority capital schemes to which indicative funding is proposed to be allocated (updated).
- Annex 2b – capital pipeline schemes where funding is not proposed to be allocated at this stage (updated).

Review of Charges

- Annex 3 – Proposed Charges for 2025/26

4. The [Budget Proposals 2024/25 – 2026/27](#) report that was considered as part of the agenda for the Performance and Corporate Services Overview and Scrutiny Committee on 6 December 2024 set out new service budget pressures of £14.1m and investments of £5.4m. After taking account of proposed service savings of £17.9m, and an increase of £9.1m in budgets held centrally there was a budget deficit of £25.2m in 2025/26 before taking account of any new funding from grants or increases to council tax.
5. Feedback from the residents' survey and participatory engagement on the council's budget was included in the [Budget & Business Planning report to Cabinet on 15 October 2024 and was also shared as Annex 4 of the report to PCSOSC on 6 December 2024](#). Feedback from the consultation on the budget proposals will be published as part of the report to Cabinet on 28 January 2025.
6. The Local Government Policy statement published on 30 November 2024 explained the government's intentions for the local government finance settlement for 2025/26. The Government subsequently announced individual local authority funding allocations for 2025/26 on 18 December 2024 as part of the Provisional Local Government Finance Settlement. The final settlement is expected to be received in late January or early February 2025.
7. This report explains the updated funding position based on the information known at this stage as well as any changes to the budget proposals set out in the report to Performance and Corporate Services Overview and Scrutiny Committee on 6 December 2024.
8. In the context of the updated position, Performance and Corporate Services Overview and Scrutiny Committee is invited to consider and comment on the updates to the revenue budget proposals for 2025/26 – 2027/28. The capital proposals have also been updated and the changes to the programme and pipeline are also set out in the report.
9. Observations from the committee will be included in the Budget and Business Planning report to Cabinet on 28 January 2025, along with the combined outcome of the public consultation and engagement activity. This feedback will be taken into consideration by Cabinet in setting out their proposed revenue budget for 2025/26 and Medium Term Financial Strategy (MTFS) to 2027/28.

Budget engagement and consultation

10. The council's approach to consultation and engagement is explained further in the Consultation and Engagement Strategy 2022 - 2025. This puts residents at the heart of decision-making and aims to engage with and listen to residents and other partners in a more active and inclusive way.
11. The council's approach to budget engagement for 2025/26 aims to:

- Involve, inform and engage residents, businesses, staff and partners about the financial pressures facing the council and underline our ongoing commitment to delivering against our strategic priorities.
 - Enable the council to develop a clear understanding of what is important to local people, their priorities and the challenges facing their communities and to feed that insight into the budget and business planning process.
 - Increase understanding of how the council works, the range of services it delivers and what council tax is spent on.
12. A three-phase approach to consultation and engagement to support 2025/26 business and business planning has been organised into three distinct phases:
- **Phase 1:** Representative residents' survey
 - **Phase 2:** Participatory engagement: Budget simulator, focus groups and sounding boards for children and young people
 - **Phase 3:** Public consultation on the substance of the 2025/26 budget
13. Feedback from Phase 1 and 2 was included in the [Budget & Business Planning report to Cabinet on 15 October 2024 and was also shared as Annex 4 of the report to PCSOSC on 6 December 2024.](#)
14. Phase 3, the public consultation on the substance of the 2025/26 budget proposals, was launched on 28 November 2024 and ran until 2 January 2025 on the council's consultation and digital engagement platform "Let's Talk Oxfordshire". There was also an opportunity for people to comment on the council's proposed budget with feedback captured using an online form or in writing by Freepost. Feedback from the consultation on the budget proposals will be published as part of the report to Cabinet on 28 January 2025.
15. A report bringing together the key findings from all the consultation and engagement activities will be included as an annex to the report to Cabinet on 28 January 2025 that will be published on 20 January 2025. This report will also be published on Let's talk Oxfordshire.

Updates to Funding Assumptions

16. The Local Government Provisional Settlement was published on 18 December 2024 and included the following updates that need to be considered as part of the final budget proposals for 2025/26.
17. Information on council tax bases for 2025/26 has also been received from the district councils.

Changes to Funding Within Core Spending Power and updates on Collection Fund Surpluses/Deficits

18. The Local Government Provisional Settlement set out that Core Spending Power for local government will rise by 6.0% for councils in England on the basis that all councils agree the maximum council tax increase.
19. As shown in Table 1 the increase for Oxfordshire will be from £663.1m in 2024/25 to £705.3m in 2025/26 assuming a council tax increase of 4.99% and after adjusting for grants rolled into Core Spending Power from 2025/26.

Table 1: Core Spending Power (CSP) 2024/25 and 2025/26

	2024/25 Final Local Government Settlement Adjusted for Grants Rolled In £m	2025/26 February 2024 MTFS Adjusted for Grants Rolled In £m	2025/26 Provisional Local Government Settlement £m	Change in Grant Funding Compared to February 2024 MTFS £m
Council tax requirement excluding parish precepts	498.6	532.7	532.4	n/a
Settlement Funding Assessment (SFA)	78.4	80.0	79.4	-0.6
Compensation for under-indexing the business rates multiplier	14.6	14.6	15.2	0.6
Social Care Grant	42.5	37.8	48.6	10.8
Better Care Grant (previously iBCF and Adult Social Care Discharge Fund)	13.2	13.2	13.2	0.0
ASC Market Sustainability and Improvement Fund	10.0	10.0	10.0	0.0
Children's Social Care Prevention Grant	0.0	0.0	1.4	1.4
Revenue Support Grant	1.4	1.4	1.4	0.0
Fire Pensions Grant rolled in in 2024/25				
Grants rolled into Revenue Support Grant in 2025/26	1.0	1.0	1.1	0.1
Domestic Abuse Safe Accommodation Grant (rolled into CSP in 2025/26)	1.2	1.2	1.5	0.3
New Homes Bonus	1.7	0.0	1.1	1.1
Rural Services Delivery Grant	0.0	0.0	0.0	0.0
Recovery Grant	0.0	0.0	0.0	0.0
Services Grant	0.5	0.0	0.0	0.0
Total	663.1	691.9	705.3	13.7
Increase compared to 2024/25			6.4%	

Council Tax

20. The referendum principles for core council tax for 2025/26 will be 2.99%, and 2% for the adult social care precept.
21. The MTFS agreed in February 2024 assumes a council tax increase of 1.99% in 2025/26 and 2026/27. Each 1% increase above that will generate around £5.1m additional on-going funding.

	2025/26 MTFS	2025/26 Referendum Limit
Core Council Tax Increase	1.99%	2.99%
Adult Social Care Precept		2.00%
Total Council Tax Increase	1.99%	4.99%

22. It is proposed to increase Band D council tax by 4.99% generating additional on-going funding of £15.2m from 2025/26. Band D council tax will increase by £90.84 from £1,820.56 in 2024/25 to £1,911.40 in 2025/26.

Council Tax Base

23. The council tax base is the number of Band D equivalent dwellings in a local authority area adjusted for the assumed rate of collection of council tax. Billing authorities (district councils) are required to provide this information to the precepting authorities and the method used to calculate the tax base is prescribed in regulations. Growth in the tax base of 1.75% per year is assumed in the MTFS reflecting anticipated increases in the number of households in Oxfordshire paying council tax. Updates from the district councils received in December 2024 confirm that the tax base will grow by 1.87% in 2025/26, generating additional on-going council tax income of £0.7m compared to the existing MTFS.

Council Tax Surpluses/Deficits

24. In addition to the tax base, the Local Government Finance Act 1992 requires billing authorities to determine the estimated surplus or deficit on the council tax collection fund as a result of income from council tax/ratepayers being more or less than originally estimated. Estimates for the forthcoming year are formed from the position for three years, the actual position for the prior financial year, the estimate for the current financial year and an estimate for the forthcoming financial year. Surpluses/deficits are shared between billing and major precepting authorities. The MTFS assumed that the county council's share of surpluses on the council tax collection fund would be £8.0m in 2025/26. Confirmation of the position for 2025/26 is expected in late January so no change is assumed at this stage.

Business Rates and Settlement Funding Assessment

25. The Council also receives general funding from business rates based on the Government's assessment of need known as the Settlement Funding Assessment (SFA). The Provisional Local Government Settlement confirmed that the council's SFA will increase from £78.4m in 2024/25 to £79.4m in 2025/26. The existing MTFS assumed an increase of 2.0% to £80.0m. This means the SFA will be £0.6m lower than assumed in the MTFS.
26. In addition to the SFA, the Council receives compensation for under-indexation of the business rates multiplier by way of un-ringfenced Section 31 grant. The MTFS assumes that this grant would be £14.5m in 2025/26. The Provisional Local Government Settlement confirmed an increase to £15.1m which will increase grant funding by £0.6m.

27. Local authorities have been able to retain the growth in business rates from a baseline of April 2013 up until the point of a business rates reset which was originally planned for April 2020 but has yet to take place. The forecast for retained growth in 2025/26 was assumed to be £4.9m in the MTFS.
28. However, since 2020/21 business rates income has been impacted by reliefs for retail, leisure and hospitality businesses. The Autumn Budget confirmed these will continue for a further year in 2025/26 but at a reduced level. In 2024/25 the council has received Section 31 grant income of £3.6m to replace local business rates income not received as a result of those reliefs. Confirmation of the grant funding for 2025/26 is not expected to be received until the Final Settlement at the earliest but will be lower as a result of the reduction in the level of reliefs available to businesses. This reduction should be offset by an increase to the local share of the business rates.
29. The amount of business rates funding to be passed from the districts to the county council (comprising the local element of the SFA and any growth) is expected to be confirmed at the end of January 2025.
30. The combined business rates collection fund surplus/deficit for 2024/25 notified by the district councils was nil as any surpluses were offset by deficits. Confirmation of the position for 2025/26 for each district is not expected to be available until early/mid February. The existing MTFS assumption that there is no surplus or deficit is unchanged ahead of the receipt of this information.

Grant Funding

Social Care Grant

31. The Provisional Settlement confirmed that in 2025/26, £5.9 billion will be provided through the Social Care Grant, supporting both adult and children's social care. This is an increase of £880m compared to 2024/25. The £500m increase in funding in 2024/25 that was announced in the Final Settlement for 2024/25 will also continue in 2025/26.
32. The council will receive £48.6m in 2025/26. The existing MTFS assumes funding of £37.8m so this is an increase of £10.8m made up of a continuation of the £4.8m 2024/25 increase notified in the Final Settlement for 2024/25 and £6.0m new funding for 2025/26.
33. The distribution has been equalised to take account of the funding generated through the adult social care precept. The council's share is around 0.7% of the national total and compares to Relative Needs Formula distributions in previous years where the council received around 1.0% of the national total.

Children's Social Care Prevention Grant

34. A new Children's Social Care Prevention Grant, totalling £250m has been distributed using a new children's needs-based formula and will be increased to £263m in the Final Settlement. The Provisional Settlement sets out that the

council will receive £1.4m or 0.6% of the national total. The funding will need to be used to support new spend required to support the national roll out of family help but further information is awaited.

Services Grant

35. The Services Grant will end in 2024/25 with no further funding in 2025/26. The MTFS already assumed that this would fall out so there is no impact.

New Homes Bonus

36. £1.7m un-ringfenced funding from the New Homes Bonus, which was extended by a further year into 2024/25, was expected to fall out in 2025/26 so no further funding was assumed in the MTFS.
37. There will be a final round of New Homes Bonus (NHB) payments in 2025/26, with the government consulting on proposals for reforming the NHB as part of wider funding reform beyond 2025/26. The Council will receive £1.1m.

Rural Services Delivery Grant

38. The Rural Services Delivery Grant totalled £110m nationally in 2024/25. This funding will be repurposed in 2025/26 through improved methods to target funding. The council has not previously received a share of this grant so there is no impact on the MTFS.

Recovery Grant

39. A new one – off 'Recovery Grant' worth £600m has been distributed to areas with greater need and demand for services. The council will not receive any funding through this grant.

Revenue Support Grant

40. Grant funding for Extended Rights to Home to School Transport (£1.0m in 2024/25) and the Transparency Code New Burdens grant (£0.012m) have been rolled into un-ringfenced Revenue Support Grant in 2025/26 in addition to £1.4m Fire Pension Grant that was rolled in in 2024/25. After taking account of inflation, the council will receive £2.5m in 2025/26.

Adult Social Care Ringfenced Grants

41. £1.05 billion was allocated through the Market Sustainability and Improvement Fund in 2024/25 to support local authorities to maintain key aspects of adult social care, such as fees, to support provider pressures. The council received £10.0m in 2024/25 and will receive the same allocation in 2025/26.
42. The improved Better Care Fund (iBCF) (£10.7m) and Adult Social Care Discharge Fund (£2.5m) will be combined into a new Adult Social Care Better Care Grant in 2025/26. Both grants are unchanged compared to 2024/25.

Other Funding Updates

Employers' National Insurance Contributions (NICs)

43. The Autumn Budget included an increase to employer's National Insurance contributions in 2025/26 and corresponding compensation for local authorities. Within the Policy Statement published on 28 November 2024 there was a commitment to provide support for public sector employers for additional employer NICs costs.
44. The Provisional Settlement confirms that funding of £515m nationally for local authorities to manage the impact of the increase to Employers' National Insurance will be for direct costs only. The funding will be allocated based on net current expenditure for each council as part of the Final Settlement.
45. The Local Government Association has previously estimated that the NIC change would cost councils £637m in direct costs. On this basis, the estimate is that the council will only receive around 80% of the estimated cost of £3.9m, so ahead of confirmation it is estimated that council could receive additional funding of £3.1m.

Consolidation of Grant Funding

46. The following grants will be moved into the Settlement (but not into Core Spending Power) in 2025/26.
47. The Domestic Abuse Duty Safe Accommodation grant (£160m including an uplift of £30m for 2025/26) has been consolidated as a new, separate line in the Provisional Settlement, maintaining its existing distribution. The council has received £1.2m in 2024/25. This will increase to £1.5m in 2025/26.
48. A single Children and Families Grant, worth £414m nationally has been consolidated from existing programmes, previously funded by Department for Education (DfE). Conditions placed on this funding published alongside the Provisional Settlement set out that this needs to be used to continue preventative services where they are running now. These services include whole family support to help children and families overcome challenges at the earliest opportunity. This should be in line with the Children's Social Care National Framework, take forward the learning and evidence from the Supporting Families programme, and lay the groundwork for Family Help.
49. Existing 2024/25 grant funding that will be consolidated into the single Children and Families Grant in 2025/26 is set out in Table 2 below.

Table 2	Grant Funding £m
Supporting Families	1.7
Supported Accommodation Reforms - New Burdens to Local Authorities	1.0
Staying Put	0.3
Virtual School Heads Extension for Previously Looked After Children	0.1
Leaving Care Allowance	0.1
Personal Advisors	0.1
Children & Families Grant 2025/26	3.3

Extended Producer Responsibilities

50. Local Authorities will receive around £1.1bn of new funding in 2025/26 through the implementation of the Extended Producer Responsibility (EPR) scheme to improve recycling outcomes. Exceptionally for 2025/26 only, HM Treasury will guarantee that if Local Authorities do not receive EPR income in line with the central estimate there will be an in-year top up, with the detail on this to be set out through the Settlement process.
51. The council will receive £5.1m funding in 2025/26. This will be used in waste services to meet additional costs in waste services to drive up reuse and recycling of packaging waste and some will be needed for projects to drive up recycling and reuse of packaging waste, which will result in less residual waste and reducing the impact of rising costs in future years including the implementation of the Carbon Emission Trading Scheme in April 2028. It is anticipated that income will reduce over time as producers change packaging.

Changes to Budget Proposals

Proposed Changes to Pressures and Investments

52. It is proposed to add a one – off investment of £2.0m for one – off investment of £2.0m for pro-active flooding measures and working with communities who have suffered flooding. In addition, an ongoing £0.1m is proposed for an additional two flood officers to ensure the council can support community resilience and produce and respond to Section 19 reports in a timely manner. This is in addition to £1.5m new funding that has been proposed for highway drainage in December 2024.
53. A further investment of £0.4m is proposed to support holding the price of a joint ticket (parking and bus fare) at Park & Ride car parks unchanged from 2024/25.
54. A one – off investment of £1.0m is proposed to leverage investment in rail, including supporting active travel access, improvement programmes and the development of strategic cases and masterplans to prove the environmental, economic and community case for rail.

55. On-going funding of £2.0m will be added to fund an investment in Children's Prevention. £1.4m of this will be funded by Children's Prevention Grant. A further £0.3m will be added to the budget for Domestic Abuse to reflect the increase in the Domestic Abuse Duty Safe Accommodation Grant.
56. Pressures will be updated to reflect £0.1m funding for inflation on Fire Pensions and Extended Rights to Free Travel where the funding has been rolled into the Revenue Support Grant.
57. The revised investments in service budgets are shown in Table 3 below.

Table 3	2025/26 £m	2026/27 £m	2027/28 £m	Total £m
Adult Services	0.0	0.0	0.0	0.0
Children's Services	3.1	0.1	0.2	3.4
Environment & Highways	1.9	-0.4	0.0	1.5
Economy & Place	3.3	-3.0	-0.1	0.2
Public Health & Communities	0.3	0.0	0.0	0.3
Oxfordshire Fire & Rescue Service and Community Safety	0.0	0.0	0.0	0.0
Resources and Law & Governance	1.6	-0.9	0.0	0.8
Transformation, Digital & Customer Experience	1.0	0.3	0.0	1.3
Total	11.2	-3.8	0.1	7.5

58. In addition to the changes to service budgets a £1.6m one – off contribution to the capital reserve will be used to support additional expenditure set out in paragraph 70.
59. Changes to pressures and investments since the report to PCSOSC in December 2024 are set out in Annex 1a. The updated new proposed investments, pressures and savings are included in Annex 1b.

Updated Position for 2025/26 compared to current Medium Term Financial Strategy

60. The report to PCSOSC in December 2024 set out that there was a deficit of £25.2m before taking account of any new funding. Table 4 summarises the changes to funding, pressures and savings since then.

Table 4: Changes since 6 December 2024 PCSOSC

	2025/26 £m
Budget deficit as per PCSOSC in December 2024	+25.2
Changes to Council Tax and Business Rates Funding	
Increase Band D council tax increase from 1.99% to 4.99%	-15.2
Taxbase grows by 1.87% instead of 1.75%	-0.7
Increase in Section 31 grant for business rate indexation	-0.6
Reduction in Settlement Funding Assessment	0.6
Changes to Grant Funding in Core Spending Power	
Social Care Grant	-10.8
Children's Social Care Prevention Grant	-1.4
New Homes Bonus	-1.1
Revenue Support Grant (RSG)	-1.1
Remove existing Extended Rights to Free Travel Grant (rolled into RSG)	1.0
Domestic Abuse Duty Safe Accommodation Grant	-0.3
Other Changes to Grant Funding	
National Insurance (estimated)	-3.1
Changes to Pressures and Savings (see Annex 1a for details)	
Changes to proposed investments (£2.3m grant related changes + £2.1m for flooding + £0.4m for joint ticketing + £1.0m for rail studies)	5.8
Changes to proposed pressures (inflation within RSG)	0.1
Revenue contribution to the Capital Programme	1.6
Budget deficit/surplus as per PCSOSC in January 2025	0.0

61. Table 5 sets out the revised position for 2025/26 compared to the current plan. The first column shows the budget for 2025/26 assumed in the MTFs agreed by Council in February 2024. The second column shows changes included in the report to Performance & Corporate Services Overview & Scrutiny Committee on 6 December 2024. The third column shows the changes following the Local Government Provisional Settlement published in late December 2024.

Table 5	2025/26 Budget Current MTFS £m	Changes to Funding Assumptions December PCSOSC £m	Changes to Funding Assumptions January PCSOSC £m	2025/26 Budget Updated £m
Funding:				
Council Tax	-517.4		-15.9	-533.3
Council Tax Collection Fund	-8.0			-8.0
Business Rates	-101.2			-101.2
Revenue Support Grant ¹	-1.4		-1.1	-2.5
Total Funding	-628.0		-17.0	-645.0

	2025/26 Budget Current MTFS £m	New Budget Pressures, Investments and Savings December PCSOSC £m	New Budget Changes January PCSOSC £m	2025/26 Budget Updated £m
Net operating budget 2024/25	611.2			611.2
Directorate Budget Changes				
Existing planned changes	17.9			17.9
New service pressures		14.1	0.1	14.2
New Investments		5.4	5.8	11.2
New savings		-17.9		-17.9
Subtotal Services Changes	17.9	1.6	5.9	25.4
Budgets held centrally				
Existing planned changes	12.8			12.8
New changes		9.7	1.6 ²	11.3
Grant Changes				
Social Care Grant			-10.8	-10.8
Children's Social Care Prevention Grant			-1.4	-1.4
New Homes Bonus			-1.1	-1.1
Domestic Abuse Safe Accommodation			-0.3	-0.3
National Insurance (estimated)			-3.1	-3.1
Remove Extended Rights to Free Travel			1.0	1.0
Net Operating Budget 2025/26	641.9	11.3	-8.3	645.0
Budget Deficit (+) / Surplus (-)	+13.9	11.3	-25.3	0.0

62. Table 6 shows the combined impact of the proposed changes for each service and for budgets held centrally.

¹ £1.0m ringfenced grant funding for Extended Rights to Free Travel will be rolled into RSG in 2025/26.

² Revenue funding for the capital programme

Table 6: Proposed changes for each service and budgets held centrally

Service Areas	Budget Rolled Forward from 2024/25 £m	Add changes in current MTFS £m	Add new budget increases £m	Less new savings £m	Total Change in Budget £m	2025/26 Budget £m
Adult Services	251.7	10.9	-0.8	-5.1	5.0	256.7
Children's Services	199.1	3.3	15.6	-1.0	17.9	216.9
Environment & Highways	70.2	0.5	2.6	-2.1	0.9	71.1
Economy & Place	2.2	0.4	3.3	-0.1	3.6	5.8
Public Health & Communities	12.9	0.2	0.5	-0.8	-0.1	12.8
Oxfordshire Fire & Rescue Service and Community Safety	28.9	1.0	0.8	0.0	1.8	30.7
Resources and Law & Governance	59.4	2.5	2.3	-1.2	3.6	63.1
Transformation, Digital & Customer Experience	3.5	-0.9	1.1	0.0	0.2	3.7
Cross Cutting Proposals – To be Allocated to service areas				-7.7	-7.7	-7.7
Services Total	627.8	17.9	25.4	-17.9	25.4	653.2
Budgets Held Centrally						
Capital Financing Costs	30.2	1.3	3.0	-2.2	2.2	32.5
Interest on balances	-20.2	4.1	0.6	0.0	4.7	-15.5
Contingency & Inflation Risk	15.1	0.1	8.2	0.0	8.3	23.3
Un-ringfenced Specific Grants	-52.0	6.9	-15.7	0.0	-8.8	-60.9
Insurance	1.7	0.0	0.0	0.0	0.0	1.7
Budgeted contribution from COVID-19 Reserve	-3.8	1.4	0.0	0.0	1.4	-2.4
Budgeted contribution from Transformation Reserve	-1.5	0.6	0.0	0.0	0.6	-0.9
Budgeted contribution from Budget Priorities Reserve	-1.4	1.4	0.0	0.0	1.4	0.0
Other Budgeted Contributions to reserves ³	15.4	-3.1	1.6	0.0	-1.5	13.9
Total Budgets Held Centrally	-16.4	12.8	-2.3	-2.2	8.3	-8.2
Net Operating Budget	611.2	30.7	23.1	-20.0	33.8	645.0
Funding (from Table 5)						-645.0
Budget Deficit/Surplus						0.0

Adult Social Care

63. The Policy Statement published by the Government on 28 November 2024 sets out that the government expects local authority spending on adult social care to increase to reflect demand and cost pressures. The Department of Health and Social Care (DHSC) will monitor local authority budgets and spending in 2025/26, with an expectation that local authorities make appropriate use of

³ Includes £4.0m on-going contribution to Demographic Risk Reserve, a £10.2m contribution to the Prudential Borrowing Reserve and adjustment to the Budget Equalisation Reserve.

increases in income from council tax and grant funding to support adult social care outcomes.

64. Annex 1c shows that funding for Adult Services is estimated to increase by £10.1m compared to 2024/25 after taking account of £5.0m new pressures and savings, a share of funding for pay inflation and employer's National Insurance held centrally as well as a share of the contingency budget. The increase will be funded by the Adult Social Care precept which will generate £10.2m funding in 2025/26. £13.3m of the increase in council tax income and all of the £10.8m increase in the Social Care Grant will be used to fund pressures within Children's Services.

Funding Reform

65. From 2026/27, the way councils are funded will be changed with the intention of directing funding to where it is most needed, based on an up-to-date assessment of need and local resources. These reforms will build on the proposals set out in the previous government's review of Relative Needs and Resources (also referred to as the 'Fair Funding Review') and will include a 'reset' of the business rates retention system. There will be a gradual move gradually towards an updated system and views will be sought on possible transitional arrangements to determine how local authorities reach their new funding allocations.
66. An Initial consultation on the objectives and principles of the government's proposed approach was launched alongside the provisional Local Government Finance Settlement for 2025/26 with a consultation on the technical detail of resetting the business rates retention system in early 2025 and further consultation later in 2025. Implementation of these reforms will begin through the multi-year Settlement in 2026/27.
67. Updates on the potential impact on the Medium Term Financial Strategy will be included in the Financial Strategy for 2025/26 that will be included as part of the Budget & Business Planning Report to Cabinet in January 2025.

Changes to Capital Proposals

68. Capital expenditure obtains or improves buildings, vehicles, equipment or other assets owned by the council. The capital programme shows how the Council will use capital expenditure to support the delivery of its priorities.
69. Capital schemes put forward in December 2024 as part of the 2025/26 budget have been prioritised as follows:

Schemes that facilitate compliance with minimum statutory duties relating to health & safety, schools, and delivery of business-critical services

Schemes that generate revenue, are self-funding or facilitate cost-avoidance strategies

Schemes that contribute to the improvement of the highway network, including road safety measures, flood prevention work and pothole prevention measures such as surface dressings

Schemes that encourage and facilitate active travel and improve market towns

Schemes that enhance energy efficiency and promote the adoption of sustainable and environmentally responsible solutions

Schemes which are partly funded by Section 106 developer contributions but require additional funding to progress

70. Following the Provisional Settlement, it is proposed to use £1.6m revenue funding to support the capital programme as follows:

- £0.3m towards working with other organisations collaboratively on planning regeneration in Banbury Town Centre.
- £1.3m for active travel measures to encourage walking and cycling will be added to the £0.5m for active travel in rural areas included in the December report.

71. Annex 2a shows the proposed changes to the capital programme since December 2024. Annex 2b sets out the revised high priority capital schemes to which indicative funding is proposed to be allocated pending available funding.

Funding for Highways Maintenance

72. The Autumn 2024 Budget announced nearly £1.6 billion in capital funding for local highways maintenance in England for 2025/26. This includes £500m additional funding compared to funding levels for 2024/25.

73. Oxfordshire's baseline for 2024/25 is £24.5m. This will increase by £9.0m to £33.5m in 2025/26. Further information is awaited on the grant conditions as well as clarification about whether existing grant funding for Integrated Transport Block has been rolled into this total.

74. The Department for Transport will also introduce a new incentive element in 2025/26 to ensure that best practice in sustainable highways asset management is followed. 25% of the funding uplift will be held back until local authorities can prove that they are meeting certain criteria. Further details will be shared with local authorities in due course.

75. The notified grant for 2025/26 is £9m higher than previously assumed. Pending further clarification about the funding, it is proposed to use anticipated corporate funding that can be freed up as a result of the increase in the grant to manage a funding pressure of £1.5m identified in the Decarbonisation Programme. £2.25m will be held pending confirmation about the arrangements for the 25% incentive element. The remaining £5.25m will be held in contingency to mitigate

risks in the capital programme and pending clarification about funding for the Integrated Transport Block (£3.7m).

Bus Grant

76. Oxfordshire's total bus funding allocation from the Department for Transport (DfT) has been notified at £10.1m for 2025/26 and incorporates both Bus Service Operator Grant (BSOG) of £0.8m and Bus Service Improvement Plan (BSIP) funding of £9.2m (of which £5.4m is capital funding and £3.8m revenue) as well as Capacity and Capability grant of £0.1m.
77. The Department for Transport remains committed to the use of Bus Service Improvement Plans (BSIPs) as the means to provide transparency to the public on local plans to improve bus services.
78. The delivery plan will need to set out all the schemes and measures to be funded by the new grant as well as expenditure from all previous BSIP funding which is still being used to deliver schemes and measures in 2025/26. The plan needs to be submitted to the DfT by 31 March 2025.
79. The delivery plan needs to include total funding and key milestones for each scheme and an initial assessment of the likely outcomes and contributions to the local BSIP, aligned with the Local Transport Plan (LTP) and wider authority objectives. The DfT will not approve the Delivery Plans but requires that the list of schemes and measures are published.
80. Pending agreement of the delivery plan it is proposed to add the £5.4m capital element of the BSIP funding to the capital programme to support bus journey time and infrastructure improvements. Some of the funding will need to be used to support revenue expenditure, including to support/subsidise the council's demand response transport (Comet), along with allowing continuation of public bus service subsidy (a mix of new and enhanced services). The use of the funding will be set out as part of the delivery plan.

Review of Charges

81. The council charges for services whenever it is lawful for it to do so. Income from fees and charges, which contributes to the overall funding for the council is estimated at £80m⁴ or 9% of the council's funding in 2024/25.
82. All services must consider, as part of the annual budget and business planning process, the activities which make up the delivery of each service and assess which of them may be made the subject of a charge.
83. Charges that are specified nationally or are statutory will be updated in line with national guidance. Charges for adult social care will continue to be assessed as in line with the [Care Act 2014 and the council's charging policy](#). Other charges are proposed to increase to reflect the impact of inflation. Where

⁴ Excluding charges for Adult Social Care which are managed within the Pooled Budgets.

charges relate to the council priorities, the proposed change has been considered in that context.

84. All of the individual charges and proposed changes are listed in detail in Annex 3 with changes mainly reflecting inflationary increases. Updates include the following:
- The cost of school meals is proposed to increase from £2.55 to £2.90 per meal (£3.48 where VAT is chargeable).
 - Contributions to Home to School Transport for Pre & Post 16 pupils proposed to increase by 3%.
 - Parking charges including the cost of joint tickets for parking and bus travel at the council's park and ride car parks proposed to remain unchanged.
 - Charges for on – street parking proposed to remain unchanged.
 - The charge for annual residents' parking permits unchanged.
 - The cost of business parking permits proposed to increase by 10%.
 - Lane Rental Fees – previously these charges were based on an hourly rate which has proved challenging to calculate against activity. Proposed to amend the charge to reflect the time spent on each application.
 - Large scale DIY waste charges proposed to increase by 4.2%.
85. The Registration Service has also reviewed and proposed charges which will enable the service to confirm the cost of services, including bookings for ceremonies such as marriages and civil partnerships up to 31 March 2026.

Outstanding Information & Next Steps

86. At the point of publication of this report the following information on funding for the Council for 2025/26 remains outstanding:
- The final Local Government Finance Settlement for 2025/26.
 - Updates on surpluses or deficits on council tax collection funds, expected to be received from the City and District Councils in January 2025.
 - Notification of Business Rates income for 2025/26 and collection fund deficits/surpluses which may not be received from the City and District Councils until early/mid February 2025.
 - The outcome of the public consultation running from 28 November 2024 to 2 January 2025.
87. Further changes arising from any updates received by mid - January will be addressed as part of the proposed budget which will be presented to Cabinet on 28 January 2025.

Business and Budget Planning Process

88. Cabinet will propose their budget on 28 January 2025 taking into account comments from Performance and Corporate Services Overview and Scrutiny Committee in December 2024 and January 2025 as well as feedback from the public consultation. The report to Cabinet in on 28 January 2025 will include:
- Council tax and precept calculations
 - Draft budget for 2025/26
 - Draft MTFS to 2027/28
 - Review of charges for 2025/26
 - Capital and Investment Strategy incorporating the Treasury Management Strategy
 - Capital proposals and draft ten-year Capital Programme
 - Earmarked Reserves and General Balances Policy
 - Financial Strategy (including Financial Management Code self-assessment)
89. Council will meet to agree the Revenue Budget 2025/26; Capital Programme 2024/25 - 2034/35; MTFS 2025/26 - 2027/28 on 11 February 2025. Any further changes to the budget proposed by Cabinet at their meeting on 28 January 2025 needed as a result of funding changes notified in late January 2025, for example, will either be incorporated into the final budget considered by Council or updated during 2025/26.

Risk Management

90. The statutory report of the Chief Financial Officer required under Section 25 of the Local Government Act 2002, which forms part of the suite of papers considered by Council in setting the budget each February, includes a section assessing the key financial risks.
91. This report sets out some significant risks and uncertainties for 2025/26 and the medium term but these are continuing to be assessed through the Budget and Business Planning process. An assessment of the impact will be provided as information and updates become available.
92. In addition to corporate contingency general balances are also held to ensure that a major incident or emergency can be managed without impacting on other services. The level of balances held is monitored through the Business Management & Monitoring Reports throughout the year and subject to an annual risk assessment undertaken as part of the budget setting process.

Equality and Inclusion Implications

93. The Equality Act 2010 imposes a duty on local authorities that, when making decisions of a strategic nature, decision makers must exercise 'due regard to the need to eliminate unlawful discrimination... advance equality of opportunity... and foster good relations.'

94. In developing budget proposals, services have considered the potential impact of change with respect to equality, diversity and inclusion, in line with the council's refreshed framework agreed by Cabinet on 19 November 2024, "Including Everyone".
95. The refresh of the framework gives the opportunity to realign the council's Equality, Diversity and Inclusion (EDI) goals with the broader strategic priorities and reconsider how the framework can be used to drive meaningful change. The council has a track record of going beyond its legal equality duty by considering groups and communities beyond the protected characteristics of the Equality Act. For example, the council considers the impact of its decisions on rural communities, armed forces communities, areas of deprivation and carers. The new Including Everyone framework goes further, recognising the council's commitment to considering future generations in decision-making, as well as refugees and asylum seekers by becoming a Council of Sanctuary. The new framework also includes reference to the socioeconomic duty and consideration of residents experiencing socio-economic disadvantage.
96. A draft overarching summary impact assessment for equalities, taking into account the overall impact of the budget proposals, was included at Annex 3a of the December report. It should be noted that a number of proposals are very early in the business case development process.
97. The assessment has not changed as a result of the updates set out in this report but will be reviewed and updated as necessary with the final version included in the report to Cabinet in January.

Sustainability Implications

98. The Climate Action Framework sets the council's commitment to tackling the climate emergency which is underpinned by the Council's priority to put action to address the climate emergency at the heart of our work.
99. A draft overarching summary impact assessment for climate of the budget proposals was included at Annex 3b of the December report. The additional proposals included in this report include funding for flood prevention and active travel as well as funding to encourage the use of park and ride car parks and bus use through holding the cost of joint ticketing unchanged from 2024/25.
100. The assessment will be reviewed and updated as necessary with the final version included in the report to Cabinet in January.
101. A number of the proposals are very early in the business case development process and therefore will be subject to fuller Climate Impact Assessment as the proposals are developed.

Financial Implications

102. The Council is required by law to set a balanced budget for 2025/26 before 1 March 2025. Alongside this, there is a requirement under Section 25 of the Local Government Finance Act 2003 for the Chief Finance Officer to prepare a statement on the robustness of the budget estimates and the adequacy of reserves. This report is part of the process to achieve these objectives.

Comments checked by:
Kathy Wilcox, Head of Corporate Finance

Staff Implications

103. Staffing implications are being considered as part of the Budget and Business Planning process and any proposals are consistent with the council's People and Culture Strategy.

Legal Implications

104. The Council is required under the Local Government Finance Act 1992 to set a balanced budget and a council tax requirement for the authority. This report provides information which, when taken together with the previous and future reports up to January 2025, will lead to the council tax requirement being agreed in February 2025, together with a budget for 2025/26, medium term financial strategy covering the period to 2027/28, and ten- year capital programme.
105. The Council has a fiduciary duty to council taxpayers, which means it must consider the prudent use of resources, including control of expenditure, financial prudence in the short and long term, the need to strike a fair balance between the interests of the council taxpayers and ratepayers and the community's interest in adequate and efficient services and the need to act in good faith in relation to compliance with statutory duties and exercising statutory powers.

Comments checked by:
Paul Grant
Head of Legal

Lorna Baxter, Executive Director for Resources and Section 151 Officer

Annexes:

- Revenue Expenditure
- Annex 1a – proposed changes to revenue pressures and savings since December 2024.
- Annex 1b – new pressures, investments and savings (updated)

- Annex 1c – estimated changes to funding for Adult and Children’s Services.

Capital Expenditure

- Annex 2a – high priority capital schemes to which indicative funding is proposed to be allocated (updated).
- Annex 2b – capital pipeline schemes where funding is not proposed to be allocated at this stage (updated).

Review of Charges

- Annex 3 – Proposed charges for 2025/26

Contact Officers: Kathy Wilcox, Head of Corporate Finance
Natalie Crawford, Capital Programme Manager
Kerry Middleton, Head of Communications, Marketing
and Engagement

January 2025

Proposed Changes to Investments and Pressures

Reference		2025/26	2026/27	2027/28	Total
		£000	£000	£000	£000
2025CS38	Children's Services				
	Investment in Children's Prevention (on-going)	2,000			2,000
	Total Children's Services	2,000	0	0	2,000
2025EH40	Environment & Highways				
	Investment to support holding the price of a joint ticket (parking and bus fare) at Park & Ride car parks unchanged from 2024/25 (one - off).	400	-400		0
	Total Environment & Highways	400	-400	0	0
2025EP10 2025EP11 2025EP12	Economy & Place				
	Investment in pro-active flooding measures and working with communities who have suffered flooding (one - off)	2,000	-2,000		0
	On-going investment in two flood officer posts to ensure the council can produce and respond to Section 19 reports in a timely manner.	100			100
	£1m one – off investment is proposed to leverage investment in rail, including supporting active travel access, improvement programmes and the development of strategic cases and masterplans to prove the environmental, economic and community case for rail.	1,000	-1,000		0
	Total Economy & Place	3,100	-3,000	0	100
2025PH11	Public Health & Communities				
	£0.3m added to the budget for Domestic Abuse to reflect the increase in the Domestic Abuse Duty Safe Accommodation Grant	292			292
	Total Public Health & Communities	292	0	0	292
2025FRCS4	Oxfordshire Fire & Rescue Service and Community Safety				
	Inflation on Fire Pensions budget funded by grant that has rolled into the Revenue Support Grant.	62			62
	Total Oxfordshire Fire & Rescue Service and Community Safety	62	0	0	62
2025PAPP06	Resources and Law & Governance				
	Inflation on Extended Rights to Free Travel budget funded by grant that has been rolled into the Revenue Support Grant.	48			48
	Total Resources and Law & Governance	48	0	0	48
Total Service Changes		5,903	-3,400	0	2,503
CORP112 CORP113	Changes to Budgets held Centrally				
	Additional capital funding funded from a budgeted revenue one off contribution to the Capital Reserve				
	Funding towards working with other organisations collaboratively on planning regeneration in Banbury Town Centre.	300	-300		0
	Additional funding for active travel measures to encourage walking and cycling will be added to the £0.5m for active travel in rural areas included in the December report.	1,300	-1,300		0
	Total Changes to Budgets held Centrally	1,600	-1,600	0	0
Total Changes to Investments and Pressures		7,503	-5,000	0	2,503

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New Draft Budget Proposals 2025/26 - 2027/28

	2025/26 £000	2026/27 £000	Add New Year to Plan 2027/28 £000	Total £000
New Pressures				
Adult Services	-774	1,205	17,130	17,562
Children's Services	12,426	10,641	12,439	35,506
Environment & Highways	671	1,247	4,054	5,972
Economy and Place	50	-89	231	192
Public Health & Communities	148	-12	-12	124
Oxfordshire Fire & Rescue Service and Community Safety	783	778	583	2,144
Resources and Law & Governance	704	493	1,615	2,813
Transformation, Digital & Customer Experience	158	-6	99	252
Total New Pressures	14,166	14,258	36,140	64,564
New Investments				
Adult Services	0	0	0	0
Children's Services	3,127	137	183	3,447
Environment & Highways	1,900	-400	0	1,500
Economy and Place	3,285	-3,000	-75	210
Public Health & Communities	292	0	0	292
Oxfordshire Fire & Rescue Service and Community Safety	0	0	0	0
Resources and Law & Governance	1,625	-875	0	750
Transformation, Digital & Customer Experience	975	318	0	1,293
Total Investments	11,204	-3,820	108	7,492
New Savings				
Adult Services	-5,091	-112	0	-5,203
Children's Services	-977	-202	-167	-1,346
Environment & Highways	-2,100	0	0	-2,100
Economy and Place	-70	0	40	-30
Public Health & Communities	-772	772	0	0
Oxfordshire Fire & Rescue Service and Community Safety	-30	0	0	-30
Resources and Law & Governance	-1,167	-60	-60	-1,287
Transformation, Digital & Customer Experience	0	0	0	0
Cross Cutting Savings	-7,663	-5,190	0	-12,853
Total New Savings	-17,870	-4,792	-187	-22,849

New Draft Budget Proposals 2025/26 - 2027/28

	2025/26 £000	2026/27 £000	Add New Year to Plan 2027/28 £000	Total £000
Combined New Pressures, Investments and Savings				
Adult Services	-5,865	1,093	17,130	12,359
Children's Services	14,576	10,576	12,455	37,607
Environment & Highways	471	847	4,054	5,372
Economy and Place	3,265	-3,089	196	372
Public Health & Communities	-332	760	-12	416
Oxfordshire Fire & Rescue Service and Community Safety	753	778	583	2,114
Resources and Law & Governance	1,162	-442	1,555	2,276
Transformation, Digital & Customer Experience	1,133	312	99	1,545
Cross Cutting Savings	-7,663	-5,190	0	-12,853
Total New Service Pressures, Investments and Savings	7,501	5,646	36,061	49,208
Changes to Budgets Held Centrally				
Impact of increases in Employers' National Insurance contribution on employee and services expenditure	8,230	185	259	8,674
Increase in interest on cash balances	-1,020	1,136	476	592
Capital Financing	-1,737	2,191	736	1,190
Cost of borrowing to fund £65m capital investment	4,200	0	0	4,200
Budgeted one off revenue contribution to the Capital Reserves	1,600	-1,600	0	0
Total Changes to Budgets Held Centrally	11,273	1,912	1,471	14,656

Adult Services

Proposal Reference	Description	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
	New Budget Increases				
	Demography				
2025ASC1	Projected increase in demand resulting from population growth. 0.3% of the total Adult Social Care budget for 2024/25.	-774	-2,532	6,429	3,123
	Subtotal Demographic Growth	-774	-2,532	6,429	3,123
	Pay Inflation				
	Pay inflation - indicative	0	-110	737	628
	Inflation				
2025ASC4	Forecast increases to the cost of care packages due to inflation. No inflationary increase in 2025/26 beyond that agreed previously in the MTFS approved by Council in February 2024.	0	3,847	9,964	13,811
	Subtotal Inflation	0	3,737	10,701	14,439
	Demand and Other Pressures				
	Total Demand and Other Pressures	0	0	0	0
	Total New Budget Increases	-774	1,205	17,130	17,562
	Pooled Budget Contributions				
2025ASC13	Review of system contributions from the NHS Buckinghamshire, Oxfordshire and Berkshire West Integrated Care Board to fund mental health aftercare services in line with legal responsibilities for older adults. 1.4% of the total Adult Social Care budget for 2024/25	-3,500	0	0	-3,500
2025ASC14	Review of system contributions from the NHS Buckinghamshire, Oxfordshire and Berkshire West Integrated Care Board to fund aftercare in mental health services for people with a physical disability. 0.3% of the total Adult Social Care budget for 2024/25.	-700	0	0	-700
2025ASC19	As more people receive care at home thanks to the success of Home First Discharge to Assess programme, the need for a bed-based discharge pathway is reduced and can be focussed on people with high levels of frailty and complex dementia presentations (subject to Cabinet and NHS ICB approvals). 0.1% of the total Adult Social Care budget for 2024/25.	-333	0	0	-333
2025ASC21	The charge for setting up of an universal deferred payment agreement have been reviewed for the first time since 2015 and updated to cover the setting up costs of these agreements, as set out in Care Act 2014. This is 0.1% of the total Adult Social Care budget for 2024/25.	-150	0	0	-150
2025ASC23	Reduction in the number of packages that include double handed care (the need to have two carers to help support the individual) thanks to the successful implementation of reablement programme and assistive technology solutions. 0.2% of the total Adult Social Care budget for 2024/25.	-388	-112	0	-500
2025ASC24	Arrangement fees for people who fund their own care have been reviewed and brought in line with other local authorities.	-20	0	0	-20
	Total Pooled Budget Contributions	-5,091	-112	0	-5,203
	Total New Budget Savings	-5,091	-112	0	-5,203
	Total Adult Services	-5,865	1,093	17,130	12,359

Children's Services

Proposal Reference	Description	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
	New Budget Increases				
	Demography				
2025CS10	Demand increases resulting from population growth	0	1,140	1,510	2,650
2025CS11	Strategy savings risk (50% of historic 2025/26 savings, 100% of historic 2026/27 savings)	4,700	5,000	0	9,700
	Education				
2025CS15	Budget pressure resulting from re-allocating the original £1.3m demographic growth earmarked for Home to School transport to other CEF services for 2024/25 and 2025/26.	2,600			2,600
2025CS16	Update to Home to School demographic growth. This figure assumes the same annual growth of 7% (Post 16 SEN) and 9% (SEN) and factors in the volume cost impact of increasing Out of County provision.	400	700	3,200	4,300
2025CS33	Education Psychology - Demand for Education, Health and Care Needs Assessments (EHCNA) is expected to increase and there is a statutory requirement to provide information from an Education Psychologist for every EHCNA agreed.	641	1,027	0	1,668
	Subtotal Demographic Growth	8,341	7,867	4,710	20,918
	Inflation				
	Pay inflation - indicative	0	-600	4,037	3,437
	Contract Inflation (RPIX - 4.2%; RPI - 4.1%; CPI - 2.5%)	245	780	836	1,861
	Income Inflation (2.0%)	-34	-34	-34	-102
2025CS12	Inflation - funding for estimated inflationary increases to the cost of care. This figure is based on the National Living Wage published October 2024 and CPI+ adjustment	1,459	2,628	2,890	6,977
	Subtotal Inflation	1,670	2,774	7,729	12,173
	Demand and Other Pressures				
	Education & Learning				
2025CS34	Reversal of prior funding agreed from Covid-19 to fund High Needs Block Pressures. This funding will now be used to support our schools to become more inclusive.	-1,200	0	0	-1,200
2025CS35	SEN Inreach Outreach - disapplication request to be submitted. This funding will be used to support schools to become more inclusive.	500	0	0	500
	Total Education & Learning	-700	0	0	-700
	Early Help, Front Door + Social Care				
2025CS17	Supporting Families Government grant - confirmation has not been received from Government on whether this grant will be continued from March 2025. Continuation of funding is required for Supporting Families funded posts, Community Impact Zone and Locality Community Support Service staffing so that key services can continue to be delivered.	360	0	0	360
	Total Early Help, Front Door + Social Care	360	0	0	360
	Children's Services Central Costs				
2025CS18	Remove undeliverable previously agreed savings	2,755	0	0	2,755
	Total Children's Services Central Costs	2,755	0	0	2,755
	Subtotal Demand and Other Pressures	2,415	0	0	2,415
	New Investments				
2025CS19	Social Work Apprenticeships - Additional funding to align with 2025CS793 Recruitment & Retention Strategy (apprenticeships). This investment will enable us to recruit at least 25 new social work apprentices, contributing to our long-term goal of reducing reliance on temporary social work staff.	127	137	183	447
2025CS37	Investment in developing services to support under 5 years olds. This will include developing our early help and early years support so that all children can get the best possible start in life.	1,000	0	0	1,000
2025CS38	On-going funding of £2.0m added to fund an investment in Children's Prevention	2,000			2,000
	Subtotal Investments	3,127	137	183	3,447
	Total New Budget Increases	15,553	10,778	12,622	38,953

Children's Services

Proposal Reference	Description	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
	New Budget Savings				
	Early Help, Front Door + Social Care				
2025CS25	Supporting families grant. We are awaiting confirmation from Government as to whether this grant and national initiative will be continued after March 2025. If the grant is not continued, we will review the resource associated with administering and managing the grant.	-120	0	0	-120
	Total Early Help, Front Door + Social Care	-120	0	0	-120
	Provider Services & Safeguarding				
2025CS23	Introduction of a no detriment policy for Special Guardianship Orders, to increase local capacity to support children we care for	-14	-202	-167	-383
2025CS24	Capital loans to foster carers to increase local capacity to support children we care for	-500	0	0	-500
2025CS30	Review of alternative delivery mechanisms for Outdoor Therapy services.	-273	0	0	-273
2025CS27	Review of sundry spend and budget rationalisation.	-70	0	0	-70
	Total Provider Services & Safeguarding	-857	-202	-167	-1,226
	Subtotal New Budget Savings	-977	-202	-167	-1,346
	Total Children's Service	14,576	10,576	12,455	37,607

Environment & Highways

Proposal Reference	Description	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
	New Budget Increases				
	New Demography and Inflation				
2025EH10	Demand increases resulting from population growth relating to waste tonnes being disposed of, ranging from 2.9% to 3.2% per annum			400	400
2025EH11	Increase in street lighting and lit signs as a result of asset growth.	145	145	0	290
2025EH19	Increase in highway assets as a result of the maintainable network growing.	300	270	250	820
2025EH20	Increase in the number of traffic signals that need to be maintained as a result of asset growth.	120	120	0	240
2025EH28	Commutated Sums draw down to fund highways maintenance and network Management growth	-565	-535	-250	-1,350
	Subtotal Demographic Growth	0	0	400	400
	Pay Inflation				
	Pay inflation - indicative	0	-83	556	473
	Contract Inflation (RPI - 2.2%; CPI - 1.6%; EPI 1.7% and other fixed rates)		2,517	2,910	5,427
	Income Inflation (2.0%)	-271	-437	-437	-1,145
	Subtotal Inflation	-271	1,997	3,029	4,755
	Demand and Other Pressures				
	Environment				
2025EH12	New carbon tax applied to fossil fuel carbon generated from waste incinerated from April 2028. Need for pre-implementation activity in the run up to the scheme starting in April 2026.	0	200	0	200
2025EH14	The Waste contract was extended until October 2027, as such expected associated costs with new contract can be delayed. so this budget increase can be pushed back to 2027/28.	-625	0	625	0
2025EH15	Dean Pit leachate management and Dix Landfill long term management and Landfill Tax increased by 21% from April 2025	217	50	0	267
	Total Environment	-408	250	625	467
	Network Management				
2025EH21	Income from moving traffic offences less than assumed within previous year budget assumptions.	200	0	0	200
2025EH22	Additional maintenance & management costs associated with increasing number of Park and Rides.	75	75	0	150
2025EH23	Delay in achieving Department of Transport approval of Lane Rental Scheme. Further work required and as such part year impact only (6months) anticipated.	1,075	-1,075	0	0
	Total Network Management	1,350	-1,000	0	350
	Subtotal Demand and Other Pressures	942	-750	625	817
	New Investments				
	Highways & Maintenance				
2025EH39	Move to an annual highway drainage gully emptying & jetting cycle	1,500	0	0	1,500
2025EH40	investment of £0.4m required to support holding the price of a joint ticket (parking and bus fare) at Park & Ride car parks unchanged from 2024/25.	400	-400		0
	Total Highways & Maintenance	1,900	-400	0	1,500
	Subtotal Investments	1,900	-400	0	1,500
	Total New Budget Increases	2,571	847	4,054	7,472

Environment & Highways

Proposal Reference	Description	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
	New Budget Savings				
	Infrastructure Delivery				
2025EH25	Increased booking of staff time to council projects and schemes.	-100	0	0	-100
	Total Infrastructure Delivery	-100	0	0	-100
	Highways & Maintenance				
2025EH26	Reduction in streetlighting energy usage as a result of LED lamp replacement investment (previously a pressure under Ref 24EP1)	-1,500	0	0	-1,500
2025EH30	Drawdown from commuted sums to support previous year's growth in highway maintenance services	-500	0	0	-500
	Total Highways & Maintenance	-2,000	0	0	-2,000
	Total New Budget Savings	-2,100	0	0	-2,100
	Total Environment & Highways	471	847	4,054	5,372

Economy and Place

Proposal Reference	Description	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
	New Budget Increases				
	Pay Inflation				
	Pay inflation - indicative	0	-35	235	200
	Contract Inflation (RPIX - 4.2%; RPI - 4.1%; CPI - 2.5%)				0
	Income Inflation (2.0%)	0	-4	-4	-8
	Subtotal Inflation	0	-39	231	192
	Demand and Other Pressures				
	Climate Action				
2025EP5	Pressure in energy and retrofit staffing budget owing to gap between grant funding	50	-50	0	0
	Total Climate Action	50	-50	0	0
	Subtotal Demand and Other Pressures	50	-50	0	0
	New Investments				
	Strategic Planning				
2025EP1	Additional temporary resource to support the development of four nationally significant infrastructure projects over the next two financial years.	75	0	-75	0
	Total Strategic Planning	75	0	-75	0
	Climate Action				
2025EP2	Invest in carbon sequestration to move the council's operational emissions towards a negative net total (i.e. beyond 'net zero')	80	0	0	80
2025EP4	Carbon Management Plan - forward purchase of Carbon offsets to reduce impact of future offsetting costs.	30	0	0	30
2025EP10	Investment in pro-active flooding measures and working with communities who have suffered flooding (one - off)	2,000	-2,000	0	0
2025EP11	On-going investment in two flood officer posts to ensure the council can produce and respond to Section 19 reports in a timely manner.	100	0	0	100
	Total Climate Action	2,210	-2,000	0	210
	Place Shaping				
2025EP12	£1m one – off investment is proposed to leverage investment in rail, including supporting active travel access, improvement programmes and the development of strategic cases and masterplans to prove the environmental, economic and community case for rail.	1,000	-1,000	0	0
	Total Place Shaping	1,000	-1,000	0	0
	Subtotal Investments	3,285	-3,000	-75	210
	Total New Budget Increases	3,335	-3,089	156	402
	New Budget Savings				
	Strategic Planning				
2025EP9	Strategic Planning Increasing S106 income target to reflect higher income in recent years	-30	0	0	-30
	Total Strategic Planning	-30	0	0	-30
	Place Making				
2025EP7	Temporary reduction in revenue works budget in central Oxfordshire team while activity is focussed on alternatively funded core schemes.	-40	0	40	0
	Total Place Making	-40	0	40	0
	Total New Budget Savings	-70	0	40	-30

Economy and Place

Proposal Reference	Description	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
	Total Economy and Place	3,265	-3,089	196	372

Public Health & Communities

Proposal Reference	Description	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
	New Budget Increases				
	Communities				
	Income Inflation (2.0%)	-12	-12	-12	-36
	Subtotal Inflation	-12	-12	-12	-36
	Demand and Other Pressures				
	Libraries & Heritage				
2025PH9	Home Library Service - This is a provision designed for vulnerable adults who may have difficulty visiting a physical library. Through a large team of volunteers, the service will visit vulnerable residents at their homes to deliver books and audio visual items. The funding will help to sustain and develop this service to meet the recent increase in demand.	80	0	0	80
2025PH10	Early Years Library - This service is designed to help early childhood education and supports cognitive and social-emotional development of children at key stages. They include effective, yet low budget activities, such as Bookstart, rhyme-times, stay and play sessions, and a wide range of books and other resources to help with child development and literacy. This funding will support this work and help meet growing demand, through purchasing various reading materials.	80	0	0	80
	Total Libraries & Heritage	160	0	0	160
	Subtotal Demand and other Pressures	160	0	0	160
	New Investments				
2025PH11	A further £0.3m added to the budget for Domestic Abuse to reflect the increase in the Domestic Abuse Duty Safe Accommodation Grant	292			292
	Subtotal Investments	292	0	0	292
	Total New Budget Increases	440	-12	-12	416
	New Budget Savings				
	Public Health				
2025PH1	Utilisation of government grant to fund domestic abuse services means £0.200m of council funding can be released on a one - off basis in 2025/26. Funding reinstated in 2026/27.	-200	200	0	0
2025PH6	Utilisation of Public Health Grant to support Family Solutions Plus	-250	250	0	0
2025PH7	Utilisation of Public Health Grant to help fund Community Capacity Grants	-250	250	0	0
2025PH8	Savings for ASC through reduced charges for social care assessments	-72	72	0	0
	Total Public Health	-772	772	0	0
	Total New Budget Savings	-772	772	0	0
	Total New Budget Changes	-332	760	-12	416

Fire & Rescue and Community Safety

Proposal Reference	Description	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
	New Budget Increases				
	Inflation				
	Pay inflation - indicative	419	421	421	1,261
	Income Inflation (2.0%)	-3	-3	-3	-9
2025FRCS1	Contract Inflation	155	160	165	480
	Subtotal Inflation	571	578	583	1,732
	Oxfordshire Fire & Rescue Service				
2025FRCS2	Emergency Services Mobile Communication Programme (Operational Radios) There is an ongoing government led central project to replace the mobile communications platform for emergency services. It is expected to cost us an additional £200k a year once implemented.	0	200	0	200
2025FRCS3	Emergency Response Resilience Contract The council must have plans in place to continue to provide a fire and rescue service even when large numbers of firefighters are unavailable such as during industrial action/pandemic. This resilience will be provided by a third party provider	150	0	0	150
2025FRCS4	Fire pensions that have been rolled into the Revenue Support Grant.	62			62
	Subtotal Demand and Other Pressures	212	200	0	412
	Total New Budget Increases	783	778	583	2,144
	New Budget Savings				
	Oxfordshire Fire & Rescue Service				
2025FRCS10	Implementation of interim measures to improve fire engine availability and response times. Reprioritising fire cover by geographical area (rather than total numbers) will reduce the need for additional hours payments.	-30	0	0	-30
	Total Oxfordshire Fire & Rescue Service	-30	0	0	-30
	Total New Budget Savings	-30	0	0	-30
	Total New Budget Changes	753	778	583	2,114

Resources and Law & Governance

Proposal Ref	Description	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
	New Budget Increases				
	Inflation				
	Pay inflation - indicative	0	-130	872	743
	Income Inflation (2.0%)	-54	0	0	-54
	Subtotal Inflation	-54	-130	872	689
	Demand and Other Pressures				
	HR & Cultural Change				
2025RLGHR1 / 2025RLGHR2	Contract Inflation	10	10	10	30
	Total HR & Cultural Change	10	10	10	30
	Financial & Commercial Services				
2025RLGFC1	Contract Inflation	10	155	160	325
2025RLGFC3	Removal of an income budget no longer achievable as it related to a one off exercise for investigating and recovering historic duplicate payments and credit balances on vendor accounts that concludes in 2024/25.	300	0	0	300
	Total Financial & Commercial Services	310	155	160	625
	Property & Assets				
Multiple	Contract/Business Rates Inflation: Reduction in previously agreed inflation increase for Business Rates.	-140	388	403	651
2025RLGFM4	Increase in volume of Digital Post and County Print cost increases	50	0	0	50
2025RLGFM7a	Delay in the occupation of a new library facility in Banbury to 2025/26. £150k saving from 2024/25 falls out in 2025/26 and 2026/27. Will be subject to a new Business Case and revised budget requirement submission.	-75	-75	0	-150
2025PAPP06	Extended Rights to Free Travel that have been rolled into the Revenue Support Grant.	48			48
	Total Property & Assets	-117	313	403	599
	Law & Governance				
2025RLGL1	Legal & Coroners - Contract Inflation	70	75	80	225
2025RLGG1	Governance - Additional May 2025 election costs (mail & ID checks)	55	0	0	55
2025RLGL2	Legal - Removal of Vacancy factor as roles in the legal service are immediately filled	200	0	0	200
2025RLGL3	Legal - Case Management System Cloud licence	30	0	0	30
	Total Law & Governance	355	75	80	510
	Corporate Services				
2025RLGIT1	IT - Contract Inflation	0	70	90	160
2025RLGIT2	IT corporate savings target 2023/24 not achieved.	200	0	0	200
	Total Corporate Services	200	70	90	360
	Subtotal Demand and Other Pressures	758	623	743	2,124

Resources and Law & Governance

Proposal Ref	Description	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
	New Investments				
	Financial & Commercial Services				
2025RLGFC2	This investment is to increase the capacity in the Procurement Service by 8 - 10 permanent staff to enhance contract management capability in accordance with the Councils Commercial Strategy. This capacity is required to support the cross cutting savings plan from contract and third party spend CORPRES102	750	0	0	750
	Public Affairs, Policy & Partnership				
2025PAPP05	Continuation of the Councillor Priority Fund for 2025/26 and 2026/27. The fund enables councillors to support local projects in their communities.	775	-775	0	0
	Property & Assets				
2025RLGFM8	The discretionary rent concessions currently provided to tenants in the Voluntary and Community Sector (VCS) are scheduled to end in March 2025. Plans are in place to extend this support for an additional year.	100	-100	0	0
	Subtotal Investments	1,625	-875	0	750
	Total New Budget Increases	2,329	-382	1,615	3,563
	New Budget Savings				
	Property & Assets				
2025RLGFM6	Facilities Management - Review of Health & Safety Team: Currently, health and safety responsibilities are spread across various departments within the council. By centralizing these efforts, we stand to achieve financial savings and enhance service quality through improved collaboration and resource sharing.	-75	0	0	-75
2025RLGEST7	Estates - Abbey House rent & service charge: The county council had been utilizing Abbey House in Abingdon for office purposes. It had longstanding intentions to vacate, which were successfully realized ahead of schedule in the summer of 2024, resulting in the cost saving 2025/26.	-620	0	0	-620
2025RLGEST8	Estates - Utility saving - Estate rationalisation: Including saving in connection to the Abbey House closure.	-50	0	0	-50
2025RLGEST9	Estates - Strategic asset cost control (No External consultants)	-50	0	0	-50
2025RLGFM7b	Facilities Management - In-house delivery solution: At present, we engage an external service for roof repairs on council properties. Analysis shows that by directly hiring specialized staff members to handle these repairs internally, we can achieve cost savings.	-125	0	0	-125
2025RLGBS2	Business Support - Review of current expenditure and minor adjustment to working patterns - A variety of small savings.	-40	0	0	-40
	Total Property & Assets	-960	0	0	-960
	Law & Governance				
2025RLGR1	Registration Income Inflation - see Inflation section	-7	-60	-60	-127
	Total Law & Governance	-7	-60	-60	-127
	Corporate Services				
2025RLGIT7	IT - Review and consolidation of multiple current contracts to achieve potential saving.	-200	0	0	-200
	Total Corporate Services	-200	0	0	-200
	Total New Budget Savings	-1,167	-60	-60	-1,287
	Total New Budget Changes	1,162	-442	1,555	2,276

Transformation, Digital & Customer Experience

Proposal Reference	Description	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
	New Budget Increases				
	Pay Inflation				
	Pay inflation - indicative	0	-14	91	78
	Income Inflation (2.0%)	-2	-2	-2	-6
2025TDCE3	Contract Inflation	10	10	10	30
	Subtotal Inflation	8	-6	99	102
	Demand and Other Pressures				
	Customer Experience				
2025TDCE4	Remove 23/24 Corporate Helpdesk Consolidation savings	150	0	0	150
	Total Customer Experience	150	0	0	150
	Subtotal Demand and Other Pressures	150	0	0	150
	New Investments				
2025TDCE6	Investment in Revised Data Team Structure	795	298	0	1093
	Digital				
2025TDCE9	Enterprise Shared Management Tool to facility consistency approach and methodology (Corporate roll-out & implementation)	100	0	0	100
	Total Digital	100	0	0	100
	Delivery Unit				
2025TDCE1	Funding for additional Project Manager	50	0	0	50
2025TDCE2	Programme Management Office - Cohort 2 Inhouse training provision funding	30	20	0	50
	Total Delivery Unit	80	20	0	100
	Subtotal Investments	975	318	0	1,293
	Total New Budget Increases	1,133	312	99	1,545
	New Budget Savings				
	Total New Budget Savings	0	0	0	0
	Total New Budget Changes	1,133	312	99	1,545

Cross Cutting Proposals

Proposal Reference	Description	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
CORPRES102	Reduction in Contract and Third Party Spend The Council spends approx. £600m a year on contracts and third party spend. A saving of £5m will be achieved through contract management and a review of all third party spend.	-5,000	0	0	-5,000
CORPRES103	Commercial Opportunities The council will be looking for revenue generating opportunities utilising assets to generate revenue streams.	-1,000	0	0	-1,000
2025HRC101	Organisation Redesign As part of the council's redesign to be smaller and leaner in terms of the number of people who are employed by the council the aim is to save a £2m in 2025/26 rising ultimately to £4.6m by the end of 2026/27. £1.3m of staffing savings are brought forward which when added take the total savings required to be delivered to £5.9m. The overall employee pay bill from the areas of the council in question is approximately £220m so this is about 2.7% of that total.	-713	-3,900	0	-4,613
2025RLGEST10	Supported Transport programme Several projects are being transitioned into the New Ways of Working with an amalgamation activities/contracts, with a review of both Children's and Adults Transport services.	-500	-1,000	0	-1,500
2025RLGEST11	Corporate Landlord Initiative A review has identified a number of opportunities to improve ways of working, with a particular need to focus on confirming and clarifying corporate landlord responsibilities and budgets, strengthening strategic interfaces with services, increasing strategic capacity, and bringing P&A closer to services contracts and the place shaping agenda.	-250	-290	0	-540
2025RLGIT8	Voluntary & Community Sector Commissioning The council is proposing to streamline its approach to commissioning services through the voluntary and community sector to make the process simpler and ensure best value for money. The proposed £200,000 saving represents c.2.5% of the total value of our contracts and grants.	-200	0	0	-200
Total New Budget Savings		-7,663	-5,190	0	-12,853

Budgets Held Centrally

Proposal Reference	Description	2025/26 £000	2026/27 £000	2027/28 £000	Total £000
CORP110	Impact of increases in employers National Insurance contribution on Employee and services expenditure	8,230	185	259	8,674
	Capital Financing				
CORP102a	- Principal	418	2,191	736	3,345
CORP102b	- Interest	-2,155	0	0	-2,155
CORP103	Cost of borrowing £65m for Structural Highways Maintenance (£56m) and other capital (£9m)	4,200	0	0	4,200
	Total Capital Financing	2,463	2,191	736	5,390
	New Budget Savings				
	Interest on balances				
CORP106	Interest receivable	-1,024	1,930	102	1,008
CORP108	Interest on developer contributions	4	-794	374	-416
CORP109	Prudential Borrowing recharges	0	0	0	0
	Total Interest on balances	-1,020	1,136	476	592
	Additional capital funding funded from a budgeted revenue one off contribution to the Capital Reserves				
CORP112	Funding towards working with other organisations collaboratively on planning regeneration in Banbury Town Centre.	300	-300		0
CORP113	Additional funding for active travel measures to encourage walking and cycling will be added to the £0.5m for active travel in rural areas included in the December report.	1,300	-1,300		0
	Total Contribution to Reserves	1,600	-1,600	0	0
	Total New Budget Increases	11,273	1,912	1,471	14,656

Adult and Children's Services Budget Increases in 2025/26

Budget Increase in 2025/26	Adult Services £m	Children's Services £m
Proposed Increase to Budget (6 December PCSOSC)	5.0	15.9
Proposed increase following Provisional Local Government Finance Settlement		
Children's Prevention		2.0
Estimated share of Cross Cutting Savings totalling £7.7m (allocation to be confirmed)	-3.0	-1.1
Share of Contingency	2.6	2.2
Estimated share of Employers' NI Pressure held centrally		
Direct Employee Costs	0.9	1.1
Contracted Costs	3.5	0.9
Share of funding for additional pay inflation held centrally		
Increase existing funding for pay inflation from 2.5% to 3.5%	0.4	2.2
Share of funding for estimated vacancies and pay inflation risk	0.7	2.3
Total Budget Increase	10.1	25.5

Use of Funding Increase in 2025/26	Adult Services £m	Children's Services £m
Adult Social Care Precept @ 2.0%	-10.2	
General Council Tax @ 2.99%		-13.3
Social Care Grant		-10.8
Children's Prevention Grant		-1.4
Total Funding	-10.2	-25.5

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High priority capital schemes to which indicative funding is proposed to be allocated

Prioritisation criteria		OCC Funding (estimates subject to business case)
Schemes that facilitate compliance with minimum statutory duties relating to health & safety, schools, and delivery of business-critical services		£10.575m
Schemes that generate revenue, are self-funding or facilitate cost-avoidance strategies		£2.900m
Schemes that contribute to the improvement of the highway network, including road safety measures, flood prevention work and pothole prevention measures such as surface dressings		£58.870m
Schemes that encourage and facilitate active travel and improve market towns		£15.220m
Schemes that enhance energy efficiency and promote the adoption of sustainable and environmentally responsible solutions		£11.765m
Schemes which are partly funded by Section 106 developer contributions, but require additional funding to progress		£4.000m
Total		£103.330m

Compliance with minimum statutory duties relating to health and safety, schools and delivery of business critical services	OCC Funding (estimates subject to business case)	Previously approved allocations	Other funding sources	Current status/comments
Stabilisation measures and future capacity of Redbridge Household Waste Recycling Centre	£4.900m	£1.400m	£0.154m of S106 funds has been identified	Remedial works have already been carried out however further investment is required to ensure the future viability of the site. The investment will provide a long-term solution to the stability of the site and will also provide a modern, upgraded facility that will meet the future needs of residents.
Health and safety measures at Dix Pit Landfill	£0.135m			Leachate tanks, used for collection of hazardous liquids at landfill sites to prevent contamination of nearby water courses, have reached the end of their operational life. This investment will ensure that the Council meets its legal and environmental responsibilities.
Energy saving measures required for schools' continued use of sports facilities	£1.300m			This investment facilitates energy saving measures so that secondary schools can continue to access 'dryside' facilities for the delivery of the secondary PE curriculum and for primary schools to use swimming facilities.
Fire Safety Remedials	£1.700m	£2.750m		The investment will ensure health and safety compliance across the Council's corporate property estate.
IT and Cybersecurity	£2.540m	£1.930m		The investment over two years will improve our IT infrastructure, ensuring the continuity of business-critical activities, with a significant portion of this investment allocated towards enhancing cybersecurity measures.
Total	£10.575m			

Schemes that generate revenue, are self-funding or facilitate cost-avoidance strategies	OCC Funding (estimates subject to business case)	Previously approved allocations	Other funding sources	Current status/comments
Fostering Loan Scheme	£0.500m	£0.250m		The investment will increase local capacity to support children we care for by funding home improvement loans to existing foster carers, enabling a greater number of children we care for to live locally, reducing expenditure on children's placements.
Residential Development for Complex Needs Accommodation	£1.900m	£5.000m		The scheme will provide bespoke, adapted housing within the community, enabling those in long-term hospital care or at risk of being placed out-of-area to move into supported homes in Oxfordshire. This initiative aims to improve quality of life and outcomes for the individuals involved, in a more cost-effective manner for the county's residents.
Oxfordshire Nature Catalyst Investment Facility	£0.500m			Oxfordshire Nature Partnership and Trust for Oxfordshire's environment will create a circulating funding pot to help unlock and mobilise £1bn of private sector funding. Oxfordshire County Council will be one of the investors and, along with the advent of Oxfordshire Local Nature Recovery Strategy, there is an opportunity to deliver a step change in the restoration of Oxfordshire's lost habitats. This is the Council's contribution to this initiative.
Total	£2.900m			

Schemes that contribute to the improvement of the highway network, including road safety measures, flood prevention work and pothole prevention measures such as surface dressings	OCC Funding (estimates subject to business case)	Previously approved allocations	Other funding sources	Current status/comments
<div>Page 62</div> Improving the Highway Network	£38.630m	£80.000m Prudential Borrowing	Oxfordshire's baseline for grant funding for 2024/25 is £24.5m. This will increase by £9.0m to £33.5m in 2025/26. Further information is awaited on the grant conditions as well as clarification about whether existing grant funding for Integrated Transport Block has been rolled into this total.	This is a two-year programme of work. The investment will prevent potholes from occurring and drains from overflowing across the highway network, along with improved maintenance of footways and cycle ways. These measures will effectively manage the maintenance and condition of the highway network.
Bridges	£16.240m	£2.750m	Provision is made through the Highway Network Allocation	This investment will be committed to repairing bridges at risk of structural failure or closure, combined with preventative maintenance, also over a two-year period.
Road Safety Measures	£4.000m	£5.000m		This investment will support a programme of measures to improve accessibility, connectivity and road safety.
Total	£58.870m			

Schemes that encourage and facilitate active travel and improve market towns	OCC Funding (estimates subject to business case)	Previously approved allocations	Other funding sources	Current status/comments
Public Rights of Way	£0.250m			This is an ongoing replacement programme for Public Rights of Way infrastructure primarily focussed on foot and bridle bridges, of which there are over 2,900 bridges on the 2,700 mile public rights of way network in Oxfordshire.
St Giles' - Public Realm Improvements	£0.870m			The investment will deliver an improved space for socialising, greening, improved access for pedestrians and cyclists, including an improved arrangement for buses and tourist coaches.
A fund to encourage active travel in rural areas	£1.800m			This investment will be allocated to schemes specifically designed to encourage active travel in rural areas of Oxfordshire through delivery of actions identified in Local Walking & Cycling Improvement Plans (LCWIPs) in particular.
Banbury Master Plan	£0.300m			A regeneration and Place Masterplan to support the Banbury 2050 work which will look at the long-term planning of Banbury to support the economic, health, social and transport issues facing the market town.
Banbury Market	£0.200m			This scheme will be part of a package of measures to transform Banbury Market Space into a vibrant, inclusive, and bustling space at the heart of the community. The improved public realm will create a space that residents will be proud of. The scheme will be delivered in partnership with Cherwell District Council, Banbury Town Council and the Banbury Business Improvement District.
Wantage Market	£0.500m		£0.030m Capability Ambition Funding (CAF)	A scheme, to be delivered with partners, to enhance Market Place Wantage by creating a safe, accessible and vibrant town centre space that puts people at the heart of the community.
Watlington Relief Road	£11.100m		Combined S106 funds and Growth Deal funds totaling £8.201m	The Watlington Relief Road aims to alleviate congestion, noise and air pollution in the town centre. The relief road aims to connect a series of existing and proposed developments around the northern and western sides of Watlington, with some sections being delivered by developers and some directly by Oxfordshire County Council.
Thame to Haddenham Active Travel Link	£0.200m			This investment is Oxfordshire's contribution to the feasibility of providing an active travel link between Thame and Haddenham & Thame Parkway, which crosses Oxfordshire and Buckinghamshire boundary.
Total	£15.220m			

Schemes that enhance energy efficiency and promote the adoption of sustainable and environmentally responsible solutions	OCC Funding (estimates subject to business case)	Previously approved allocations	Other funding sources	Current status/comments
Energy Saving Measures	£11.500m	£10.200m	PSDS4 Bid of £0.360m submitted November 2024. Previous allocation includes grant award of £3.100m	This two-year investment is in addition to funds already committed to decarbonise our buildings and ensure the adoption of sustainable and environmentally responsible solutions. This programme of work is a key priority required to meet the Council's net zero target by 2030 and to remove fossil-fuelled heating whilst replacing a number of broken and end-of-life building components.
Energy Efficiency Recycling Fund	£0.265m	£1.600m		This investment is to further expand the existing loan scheme which provides interest free loans to schools to invest in energy-saving measures such as solar PV, battery storage and LED lighting. This enables better learning environments for students, as well as reducing energy costs for schools.
Total	£11.765m			

Schemes which are partly funded by Section 106 developer contributions, but require additional funding to progress	OCC Funding (estimates subject to business case)	Previously approved allocations	Other funding sources	Current status/comments
Transport Schemes	£4.000m		£22.500m S106	This investment will support local improvements that make a big difference to communities and will cover a number of different types of schemes such as footway extensions, highway layout changes, pedestrian crossings and bus stop improvements. These schemes have section 106 funding allocations but additional funds are required to progress and deliver the projects.
Total	£4.000m			

Proposed Additions to future Capital Pipeline (pending funding becoming available)

Proposals which align to Priority Framework Categories	OCC funding required	Funding sources	Current status/comments
Expansion of Oxfordshire Special School Capacity (phase 3)	£50.0m	OCC	Two new 150 pupil place schools. Need will be reassessed once new schools are open.
Carterton School	£45.0m	OCC	School is in disrepair and is not fit for purpose. Alternative funding sources are being investigated.
IT & Cybersecurity	£4.6m	OCC	Investing in business-critical systems and investment in cyber-security from 2027/28 onwards.
Mobility Hub - Bladon (North of Oxford Airport)	£1.5m	OCC	Forward funding for design and delivery of the mobility hub at Bladon Roundabout.
Energy Saving Measures	£10.0m	OCC + potential external bid	Additional funding to address historic maintenance backlog and replace end-of-life energy systems to bring up to modern standards

Proposals which align to Priority Framework Categories	OCC funding required	Funding sources	Current status/comments
Highways Maintenance 2027/28 onwards	£278.4m	OCC + DFT funding	Estimated funding required from 2027/28 to 2033/34.
Bridge Structures	£76.9m	OCC	Estimated investment for programme of works to address structures from 2027/28 to 2033/34.
Road Safety Measures	£11.0m	OCC + DFT funding	Estimated investment from 2027/2028 to 2033/34.
Library Strategy	£11.0m	OCC + potential s106 funding	Funding to prioritise the top 9 libraries for remedial works as well as energy upgrades.
Heritage Storage	£4.0m	OCC + potential s106 funding	Investment required to store records and historical artefacts as current provision is at capacity.
Fire Crew Housing	£0.6m	OCC	Investment required to bring fire crew housing to a minimum expected standard following condition surveys.
Oxfordshire Fire & Rescue Strategy Phase 2	£11.7m	OCC	Investment required to upgrade Oxfordshire County Council's fire estate to ensure appropriate management of contaminants, suitable facilities for diverse workforce and to meet climate standards.

Proposals which align to Priority Framework Categories	OCC funding required	Funding sources	Current status/comments
Bicester A4095 Strategic Link Road	£18.0m	S106	Delivery of strategic elements of improvements along the A4095. Oxfordshire County Council would be required to forward fund the scheme.
Thame to Haddenham Active Travel Link	£5.0m	OCC	An active travel link between Thame and Haddenham & Thame Parkway, which crosses Oxfordshire and Buckinghamshire boundary.
Milton Heights Bridge	£9.0m	OCC	This scheme could not be delivered by the Housing and Growth deal due to pressures but is a key travel infrastructure scheme which will connect businesses, housing and schools across the A34.
Household Waste Recycling Centres	£20.0m	OCC + potential s106 funding	Investment into Household Waste Recycling Centres in line with the Household Waste Recycling Centre Strategy.
Household Waste & Recycling Centre (Design & Build)	£1.7m	OCC + potential s106 funding	Investment required to increase capacity at the Household Waste Recycling Centres in line with the Household Waste Recycling Centre Strategy.
Investment into carbon sequestration initiatives	£1.6m	OCC	Investment into carbon sequestration initiatives such as Biochar. Biochar is a generally used as a soil enrichment product produced from processing materials like green waste / wood chip / other biomasses, which the Council currently deals with at a cost.

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Review of Charges 2025/26
Adult Services

Assume
01-Apr-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Daytime Support	1:1 Support (3 hour session)	3 hour Session	76.58	76.58	79.25	79.25	3%	01/04/2025	Discretionary	NB	
	1:2 Active Support (3 hour session)	3 hour Session	36.52	36.52	37.79	37.79	3%	01/04/2025	Discretionary	NB	
	1:6 Respite & prevention (3 hour session)	3 hour Session	24.74	24.74	25.60	25.60	3%	01/04/2025	Discretionary	NB	
	2:1 Support (3 hour session)	3 hour Session	136.29	136.29	141.06	141.06	3%	01/04/2025	Discretionary	NB	
	Hire of Room (no equipment provided)	per hour	24.15	24.15	24.99	24.99	3%	01/04/2025	Discretionary	ZR	
	Hire of Sensory Room	per hour	4.07	4.07	4.20	4.20	3%	01/04/2025	Discretionary	NB or SR	
	Hourly cost of attendance outside of core hours	per hour	29.45	29.45	30.48	30.48	3%	01/04/2025	Discretionary	NB	
	Lunchtime meal	per meal	2.77	3.33	2.86	3.43	3%	01/04/2025	Discretionary	SR	
	Music, Art and Boom Groups	per session	7.05	7.05	7.29	8.75	3%	01/04/2025	Discretionary	NB or SR	
	Service User Transport (single or return journey) where this is part of assessed need	Single or Return Journey	28.88	28.88	29.88	29.88	3%	01/04/2025	Discretionary	NB	
	SMILE	per session	7.05	7.05	7.05	7.05	0%	01/04/2025	Discretionary	NB or SR	
Money Management	Court of Protection income	Annual Management Fee Yr 1	775.00	775.00	944.00	944.00	22%	01/04/2025	Statutory	NB	New rates are set by Ministry of Justice in consultation with Association of Public Authorities. They are in place since April 2024.
		Category 3 Property Management	300.00	300.00	380.00	380.00	27%	01/04/2025	Statutory	NB	New rates are set by Ministry of Justice in consultation with Association of Public Authorities. They are in place since April 2024.
		Category 4 Annual report	216.00	216.00	274.00	274.00	27%	01/04/2025	Statutory	NB	New rates are set by Ministry of Justice in consultation with Association of Public Authorities. They are in place since April 2024.
		Deputy for Health & Welfare	555.00	555.00	703.00	703.00	27%	01/04/2025	Statutory	NB	Rise agreed in 2024 The Association of Public Authority Deputies are in consultation with the Ministry of Justice for an increase for 2025 but this is not yet agreed so this will need to be updated once that is agreed.
		Preparation of basic HMRC income tax return	70.00	70.00	89.00	89.00	27%	01/04/2025	Statutory	NB	
		Section 12, Fixed cost direction of travel	40.00	40.00	51.00	51.00	28%	01/04/2025	Statutory	NB	
		Work up to court order date	745.00	745.00	944.00	944.00	27%	01/04/2025	Statutory	NB	
		Year 2 & subsequent yrs	650.00	650.00	824.00	824.00	27%	01/04/2025	Statutory	NB	
	Maximum charge per hour for work in relation to estates of deceased clients	per hour	115.00	115.00	115.00	115.00	0%	01/04/2025	Discretionary	SR	This charge will remain the same until the Legal Services hourly rate catches up with the charge
Urgent Response and Telecare Service: telecare equipment and monitoring form a call centre.	URTS service - telecare level 1	Weekly	5.78	5.78	5.97	7.16	3%	01/04/2025	Discretionary	ZR or SR	
	URTS service - telecare level 2	Weekly	11.55	11.55	11.95	14.34	3%	01/04/2025	Discretionary	ZR or SR	
Arrangement fees	Annual charge for arranging support for people who fund their own care	Annual	174.41	209.29	275.00	330.00	58%	01/04/2025	Discretionary	SR	
	Weekly charge for arranging support for people who fund their own care.	Weekly	4.97	5.96	5.14	6.17	3%	01/04/2025	Discretionary	SR	
	Set up costs in relation to a Universal Deferred Payment Agreement.	annual			833.33	1,000.00	n/a	01/04/2025	Discretionary	SR	NEW
	Administration costs in relation to a Universal Deferred Payment Agreement.	annual			250.00	300.00	n/a	01/04/2025	Discretionary	SR	NEW
Other Adult Social Care Services are governed by the Care and Support Statutory Guidance issued under the Care Act 2014 and the Council's Adult Social Care Contributions Policy which is available on the Council's website through the link below:											
Adult social care services we charge for: Oxfordshire County Council											

Review of Charges 2025/26
Children's Services

Assume
01-Apr-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Corporate Parenting - ATTACH	Assessment	Per Assessment	1,040.00	1,248.00	1,066.00	1,279.20	3%	01/04/2025	Discretionary	SR	
	Foundations for Attachment Group	Per Intervention	1,180.00	1,416.00	1,209.50	1,451.40	3%	01/04/2025	Discretionary	SR	
	Non-Violent Resistance Group	Per Intervention	1,732.00	2,078.40	1,775.30	2,130.36	3%	01/04/2025	Discretionary	SR	
	Nurturing Attachments Group	Per Intervention	2,016.00	2,419.20	2,066.40	2,479.68	3%	01/04/2025	Discretionary	SR	
	Stories for Attachment Group	Per Intervention	808.00	969.60	828.20	993.84	3%	01/04/2025	Discretionary	SR	
	Telephone Appointment	Per Half Hour	87.00	104.40	89.18	107.01	3%	01/04/2025	Discretionary	SR	
	Therapy	per hour	173.00	207.60	177.33	212.79	2%	01/04/2025	Discretionary	SR	
	VIG	Per Intervention	1,730.00	2,076.00	1,773.25	2,127.90	3%	01/04/2025	Discretionary	SR	
	Compassion focused therapy group	Per Intervention	1,732.00	2,078.40	1,775.30	2,130.36	3%	01/04/2025	Discretionary	SR	
	Additional Hours	per hour	173.00	207.60	177.33	212.79	2%	01/04/2025	Discretionary	SR	
Corporate Parenting - Riverside Centre	Hire of Premises (cost of the building per day)	Per Day	144.00	144.00	147.60	147.60	3%	01/04/2025	Discretionary	ZR	Exempt from VAT
	Minibus hire to OCC approved groups	Per Day	121.00	145.20	124.03	148.83	3%	01/04/2025	Discretionary	SR	VAT not charged to OCC, 20% SR charged to Non OCC.
	Minibus per mile after first 100 miles per day	Per mile	0.50	0.59	0.51	0.61	3%	01/04/2025	Discretionary	SR	VAT not charged to OCC, 20% SR charged to Non OCC.
NEW	OC&KC Affiliation (use of changing and storage)	Per Year	1,320.00	1,320.00	1,353.00	1,353.00	3%	01/04/2025	Discretionary	ZR	New
NEW	OC&KC Affiliation (use of equipment)	Per Year	275.00	330.00	281.88	338.25	3%	01/04/2025	Discretionary	SR	New
Home to School Transport	Contributions To School Transport (Spare Seat Scheme) (Per annum)	Over 3 Miles Pre and Post-16 Students	1,015.92	1,015.92	1,041.32	1,041.32	3%	01/09/2025	Discretionary	ZR	Approved July cabinet uplifted from £846.60
		Under 3 Miles Pre and Post-16 Students	546.00	546.00	559.65	559.65	3%	01/09/2025	Discretionary	ZR	Approved July cabinet uplifted from £455
Education Staff	Charging for work of officers in Education service for bespoke agreements	Group Manager / Operational Manager	910.80	1,092.96	943.00	1,131.60	4%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property. Increase brings the charge in line with the cost of delivering the service.
		Team Leader	816.50	979.80	845.00	1,014.00	3%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property. Increase brings the charge in line with the cost of delivering the service.
		Principal Officer / Technical Lead	672.75	807.30	696.00	835.20	3%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property. Increase brings the charge in line with the cost of delivering the service.
		Officer	527.85	633.42	546.00	655.20	3%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property. Increase brings the charge in line with the cost of delivering the service.
		Assistant	425.50	510.60	440.00	528.00	3%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property. Increase brings the charge in line with the cost of delivering the service.
		Large meeting (up to 5 Officers in attendance)	1,842.30	2,210.76	1,906.00	2,287.20	3%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property. Increase brings the charge in line with the cost of delivering the service.
		Small meeting (2-3 Officers in attendance)	918.85	1,102.62	951.00	1,141.20	3%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property. Increase brings the charge in line with the cost of delivering the service.

Review of Charges 2025/26
Childrens Services- Music Annex

2,427.80 2,427.80

- Assume
01-Sep-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Date effective from	Discretionary or Statutory	VAT Class	Comments
Music Service	Charges to Schools	Curriculum (per hour)	68.00	68.00	70.00	70.00	3%	01/09/2025	Discretionary	EX	
		First Access (60 or 45 minutes)	1,600.00	1,600.00	1,600.00	1,600.00	0%	01/09/2025	Discretionary	EX	1,600 for 45 mins 2,150 for 60 mins
	Ensembles	Ensemble 1 hr	52.00	52.00	55.00	55.00	6%	01/09/2025	Discretionary	EX	
		Ensemble 1.5	78.00	78.00	82.00	82.00	5%	01/09/2025	Discretionary	EX	
		Ensemble 2 hrs	104.00	104.00	110.00	110.00	6%	01/09/2025	Discretionary	EX	
		2.5hr ensemble	130.00	130.00	137.00	137.00	5%	01/09/2025	Discretionary	EX	
		3.5hr ensemble	145.00	145.00	152.00	152.00	5%	01/09/2025	Discretionary	EX	
	Group Tuition	Group of 2 (20 minutes)	11.50	11.50	12.00	12.00	4%	01/09/2025	Discretionary	EX	
		Group of 3 or more (variables of 20 minutes)	6.80	6.80	7.00	7.00	3%	01/09/2025	Discretionary	EX	
	Hire	Hire of Instruments (All other instruments on offer)	55.00	55.00	55.00	55.00	0%	01/09/2025	Discretionary	EX	
		Hire of Instruments (Violin, Viola and Guitars only)	33.00	33.00	33.00	33.00	0%	01/09/2025	Discretionary	EX	
		Instrument Purchase Charge		-	50.00	50.00		01/09/2025	Discretionary	EX	£50 Flat Rate
		Oxfordshire Folk Ensemble	15.00	15.00	17.50	17.50	17%				
		Oxfordshire intermediate orchestra - 6 sessions (per session charge)	27.50	27.50	29.00	29.00	5%	01/09/2025	Discretionary	EX	
		Oxfordshire Youth Music Theatre	480.00	480.00	500.00	500.00	4%	01/09/2025	Discretionary	EX	project - calculated at full cost recovery (on number of participants)
	Individual Tuition	Individual 40 minutes	39.00	39.00	40.00	40.00	3%	01/09/2025	Discretionary	EX	
		Individual 20 minutes - Multiples of 20 minutes only	19.50	19.50	20.00	20.00	3%	01/09/2025	Discretionary	EX	
		Individual 60 minutes	58.50	58.50	60.00	60.00	3%	01/09/2025	Discretionary	EX	

Review of Charges 2025/26
Environment & Highways

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Commons Registration Authority Charges	Common searches	Per additional land parcel	1.33	1.60					Discretionary	SR	Charge to be deleted as no longer needed.
	Common searches (new Con290 form due 14/15 or after)	Initial Search	44.17	53.00	45.50	54.60	3.0%	01/04/2025	Discretionary	SR	
	Corrective applications additional inquiry stage para 6	Per application	4,158.00	4,989.60	4,262.00	4,262.00	2.5%	01/04/2025	Statutory	NB	
	Corrective applications additional inquiry stage para 7	Per application	3,425.00	4,110.00	3,512.00	3,512.00	2.5%	01/04/2025	Statutory	NB	
	Corrective applications additional inquiry stage para 8	Per application	4,015.00	4,818.00	4,116.00	4,116.00	2.5%	01/04/2025	Statutory	NB	
	Corrective applications additional inquiry stage para 9	Per application	4,130.00	4,956.00	4,234.00	4,234.00	2.5%	01/04/2025	Statutory	NB	
	Corrective applications under Commons Act 2006 Schedule 2 (standard, no inquiry)	Per application	1,330.00	1,596.00	1,364.00	1,364.00	2.6%	01/04/2025	Statutory	NB	
	Supply of Highway (rights of way) related information	Written response to extensive enquiry	89.00	106.80	91.40	91.40	2.7%	01/04/2025	Statutory	NB	
	Supply of Highway (rights of way) related information	Written response to standard enquiry	66.00	79.20	68.00	68.00	3.0%	01/04/2025	Statutory	NB	
	Landowner Deposits: Highways Act 1980 section 31(6)	Receipt and processing of deposited map and statement OR declaration for a single parcel (of any size)	336.00	403.20	345.00	345.00	2.7%	01/04/2025	Statutory	NB	
	Landowner Deposits: Highways Act 1980 section 31(6)	Additional fee for each additional unconnected land parcel	23.20	27.84	23.80	23.80	2.6%	01/04/2025	Statutory	NB	
	Landowner Deposits: Highways Act 1980 section 31(6)	Receipt and processing of declaration that follows an initial deposited map and statement if made within 60 days of the Council's acceptance of initial deposit.	58.00	69.60	59.50	59.50	2.6%	01/04/2025	Statutory	NB	
	Landowner Deposits: Commons Act 2006 s15(a)(1) Landowner Statement (or combined s31(6) and s15(a)(i) deposit)	Receipt and processing of deposited map and statement OR declaration for a single parcel (of any size)	405.00	486.00	415.00	415.00	2.5%	01/04/2025	Statutory	NB	
	Landowner Deposits: Commons Act 2006 s15(a)(1) Landowner Statement (or combined s31(6) and s15(a)(i) deposit)	Additional fee for each additional unconnected land parcel	29.50	35.40	30.25	30.25	2.5%	01/04/2025	Statutory	NB	
Definitive Map and Commons	As made, the Local Authorities (Recovery of Costs for Public Path Orders) Regulations 1993 http://modgov.sefton.gov.uk/moderngov/Data/Cabinet%20Member%20-%20Technical%20Services%20(meeting)/20051109/Agenda/Item%2005.pdf Recovery of costs under DoE Circular 11/1996	Orders confirmed unopposed	4,275.00	5,130.00	4,382.00	4,382.00	2.5%	01/04/2025	Statutory	NB	
		Orders confirmed - objections withdrawn OR Orders opposed - not proceeded with	4,855.00	5,826.00	4,980.00	4,980.00	2.6%	01/04/2025	Statutory	NB	
		Orders opposed - submitted to SoS	6,165.00	7,398.00	6,320.00	6,320.00	2.5%	01/04/2025	Statutory	NB	
Excess Charges/ Penalty Notices/ Enforcement	Bus Lane Camera Enforcement	Fines paid after 14 & up to 28 days	70.00	70.00	70.00	70.00	0.0%	31/05/2022	Statutory	NB	
		Fines paid within 14 days	35.00	35.00	35.00	35.00	0.0%	31/05/2022	Statutory	NB	
	Penalty Charge Notices - higher contraventions	Fines paid after 14 & up to 28 days	70.00	70.00	70.00	70.00	0.0%	31/05/2022	Statutory	NB	
		Fines paid within 14 days	35.00	35.00	35.00	35.00	0.0%	31/05/2022	Statutory	NB	
	Penalty Charge Notices - lower contraventions	Fines paid after 14 & up to 28 days	50.00	50.00	50.00	50.00	0.0%	31/05/2022	Statutory	NB	
		Fines paid within 14 days	25.00	25.00	25.00	25.00	0.0%	31/05/2022	Statutory	NB	

Review of Charges 2025/26
Environment & Highways

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Highways	Agreement for temporary traffic counter-on-highway		44.60	53.40					Discretionary	NB	Charge to be deleted as no longer needed.
	Approving traffic Management plans and signage schedules	Per hour	100.00	100.00	110.00	110.00	10.0%	01/04/2025	Discretionary	NB	Unless part of the pre-permit advice listed below.
	Private access protection road markings	Per application	176.00	176.00	181.00	181.00	2.8%	01/04/2025	Discretionary	NB	Inflationary rise only (rounded up).
	Directional Signage - New Developments	Agreement and authorisation/approval of sites and signs (per hour)	84.00	100.80	87.00	104.40	3.6%	01/04/2025	Discretionary	SR	Inflationary rise only (rounded up).
		Design Services (per hour)	84.00	100.80	87.00	104.40	3.6%	01/04/2025	Discretionary	SR	Inflationary rise only (rounded up).
		Installation Supervision (per hour)	84.00	100.80	87.00	104.40	3.6%	01/04/2025	Discretionary	SR	Inflationary rise only and rounded up (may change post April '25 if need contractor supervision as new contract will be in place.
	Highways Act 1980 Enforcement - S154	Gang attendance	Cost +20%	Cost +20%	Cost +20%	Cost +20%	n/a	01/04/2025	Statutory	SR	Based on reasonable costs, so does not need to change with inflation.
	Commuted fee for licence of private apparatus in the highway, including the admin cost of maintaining the licence record (S50)		Various as per scale of charges	£1,300 inspection fee (including the first 200m) and then £210 for every additional 200m of part thereof.	£1,400 inspection fee (including the first 200m) and then £300 for every additional 200m of part thereof.	£1,400 inspection fee (including the first 200m) and then £300 for every additional 200m of part thereof.	n/a	01/04/2025	Statutory	NB	Inspection are now more involved, so additional time is spent inspecting to ensure quality standards.
	Fixed Penalty Notice income from statutory undertakers for non-compliance with Sections 54, 55, 57, 70, 74 of the New Roads and Street Works Act (NRSWA)	Per Notice	120.00	120.00	120.00	120.00	0.0%	01/04/2025	Statutory	NB	
		Discounted Rate	80.00	80.00	80.00	80.00	0.0%	01/04/2025	Statutory	NB	
	Hoarding Consents	Initial Licence - one month occupation	220.00	220.00	230.00	230.00	4.5%	01/04/2025	Discretionary	NB	
		Renewal - one month occupation	220.00	220.00	230.00	230.00	4.5%	01/04/2025	Discretionary	NB	
		Retrospective Licence	315.00	315.00	400.00	400.00	27.0%	01/04/2025	Discretionary	NB	Increase to reflect the costs of tracking companies and ensuring compliance.
	Oversailing Consents - structures oversailing the highway	Licence	455.00	455.00	470.00	470.00	3.3%	01/04/2025	Discretionary	NB	
		Retrospective Licence	720.00	720.00	740.00	740.00	2.8%	01/04/2025	Discretionary	NB	Increase to reflect the costs of tracking companies and ensuring compliance.
	Reinstatement of Trenches - Site Supervision by Highways Inspectors (Fixed charge under NRSWA)	Standard Charge for Defect Inspections set by Statutory Regulation.	50.00	50.00	50.00	50.00	0.0%	01/04/2025	Statutory	NB	
		Standard Charge for Sample Inspections set by Statutory Regulation.	50.00	50.00	50.00	50.00	0.0%	01/04/2025	Statutory	NB	
	Vehicle Crossings	Residential Non-classified Roads	240.00	240.00	250.00	250.00	4.2%	01/04/2025	Discretionary	NB	
		Residential Classified Roads	378.00	378.00	400.00	400.00	5.8%	01/04/2025	Discretionary	NB	
		Multiple access and commercial use Non-classified Roads	655.00	655.00	680.00	680.00	3.8%	01/04/2025	Discretionary	NB	
		Multiple access and commercial use Classified Roads	840.00	840.00	900.00	900.00	7.1%	01/04/2025	Discretionary	NB	
		Temporary vehicle crossing to allow access to a new development in advance of formal S278 sign off	1,260.00	1,260.00	1,400.00	1,400.00	11.1%	01/04/2025	Discretionary	NB	
		Enforcement for non-compliance with vehicle crossing (non-applications, not to specification).	At Cost	At Cost	At Cost	At Cost	n/a	01/04/2025	Discretionary	NB	

Review of Charges 2025/26
Environment & Highways

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Design Work on Street Lighting for New Developments	1 - 5 Columns (Minimum Charge)	989.00	1,186.80	1,014.00	1,216.80	2.5%	01/04/2025	Discretionary	SR	Inflationary rise only.
		6 - 15 Columns (Minimum Charge)	1,384.00	1,660.80	1,419.00	1,702.80	2.5%	01/04/2025	Discretionary	SR	Inflationary rise only.
		16 - 25 Columns (Minimum Charge)	1,738.00	2,085.60	1,781.00	2,137.20	2.5%	01/04/2025	Discretionary	SR	Inflationary rise only.
		26 - 50 Columns (Minimum Charge)	2,079.00	2,494.80	2,131.00	2,557.20	2.5%	01/04/2025	Discretionary	SR	Inflationary rise only.
		Over 50 Columns (Minimum Charge)	2,769.00	3,322.80	2,838.00	3,405.60	2.5%	01/04/2025	Discretionary	SR	Inflationary rise only.
	Re-submission of Design Work on Street Lighting	1 - 25 columns	741.00	889.20	760.00	912.00	2.6%	01/04/2025	Discretionary	SR	Inflationary rise only (rounded up).
		Above 25 columns	1,009.00	1,210.80	1,034.00	1,240.80	2.5%	01/04/2025	Discretionary	SR	Inflationary rise only.
	Filming Policy - On or in the vicinity of the Highway - Application Fee for permission to film	Advertising, maintenance of notices and exceptional staff time	At Cost	Charge per hour at cost	Charge per hour at cost	Charge per hour at cost	n/a	01/04/2025	Discretionary	SR	
		Small - 1 - 10 crew	£110 to £370 depending on the number of days and complexity of the project.	£132 to £444 depending on the number of days and complexity of the project.	£120 to £410 depending on the number of days and complexity of the project.	£144 to £492 depending on the number of days and complexity of the project.	#VALUE!	01/04/2025	Discretionary	SR	
		Medium - 11 - 29 crew	£370 to £1470 depending on the number of days and complexity of the project.	£370 to £1470 depending on the number of days and complexity of the project.	£410 to £1620 depending on the number of days and complexity of the project.	£492 to £1944 depending on the number of days and complexity of the project.	#VALUE!	01/04/2025	Discretionary	SR	
		Large - 30 - 40 crew	£1470 to £2350 depending on the number of days and complexity of the project.	£1764 to £2820 depending on the number of days and complexity of the project.	£1620 to £2585 depending on the number of days and complexity of the project.	£1944 to £3102 depending on the number of days and complexity of the project.	#VALUE!	01/04/2025	Discretionary	SR	Unit description amended from Large 20 - 40 crew to Large 30 - 40 crew.
		Large Plus - 41+ crew	£2,350 minimum fee (fees above this level are subject to negotiation)	£2,820 minimum fee (fees above this level are subject to negotiation)	£2,585 minimum fee (fees above this level are subject to negotiation)	£3102 minimum fee (fees above this level are subject to negotiation)	#VALUE!	01/04/2025	Discretionary	SR	Check VAT
	Oxfordshire Permit Scheme - Permit Fees	Permit fee for working on the highway network.	Various as per scale of charges	Various as per scale of charges	Various as per scale of charges	Various as per scale of charges	#VALUE!	01/04/2025	Discretionary	NB	At maximum - discretionary pricing to statutory limit
	Oxford Lane Rental Scheme - Lane Rental Fees	Lane Rental fee for working on the highway	Various as per scale of charges	Various as per scale of charges	Various as per scale of charges	Various as per scale of charges	n/a	01/10/2025	Discretionary	NB	
		Per application - Works involving excavation	290.00	290.00	500.00	500.00	72.4%	01/04/2025	Discretionary	NB	Increase reflects the time spent. In previous years it's been based on an hourly rate which is difficult to calculate against activity when working on this and other combined elements of Network Management. This year we have taken an average and applied that.

Review of Charges 2025/26
Environment & Highways

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	Alterations to existing agreements to S278 road space bookings	Per modification	100.00	100.00	110.00	110.00	10.0%	01/04/2025	Discretionary	NB	
		Retrospective Permit	560.00	560.00	1,000.00	1,000.00	78.6%	01/04/2025	Discretionary	NB	Increase to reflect the costs of tracking companies and ensuring compliance.
	Experimental Traffic Regulation Order	Standard Experimental Traffic Regulation Order	3,835.00	3,835.00	4,235.00	4,235.00	10.4%	01/04/2025	Discretionary	NB	
	Temporary Traffic Regulation Orders (Please note no refunds are available for cancelled TTROs)	Routine Temporary TRO	2,465.00	2,465.00	2,700.00	2,700.00	9.5%	01/04/2025	Discretionary	NB	
		5 days Notice Emergency Notice	1,725.00	1,725.00	2,000.00	2,000.00	15.9%	01/04/2025	Discretionary	NB	Unit amended to Emergency Notice.
		Emergency Notice 5 days Notice	1,055.00	1,055.00	1,160.00	1,160.00	10.0%	01/04/2025	Discretionary	NB	Unit amended to 5 days Notice .
		Special Events - basic order	2,465.00	2,465.00	2,700.00	2,700.00	9.5%	01/04/2025	Discretionary	NB	
		Advertising, maintenance of notices and exceptional staff time.	at cost	at cost	at cost	at cost	n/a	01/04/2025	Discretionary	NB	
	Traffic Regulation Orders	Standard Traffic Regulation Order	3,840.00	3,840.00	4,224.00	4,224.00	10.0%	01/04/2025	Discretionary	NB	
		Other consultation not requiring placing of a newspaper notice	1,980.00	1,980.00	2,180.00	2,180.00	10.1%	01/04/2025	Discretionary	NB	
		Other Consultation Requiring placing of a single newspaper notice and no input from legal team - includes pedestrian crossings; traffic calming schemes and incorporating road humps	2,205.00	2,205.00	2,425.00	2,425.00	10.0%	01/04/2025	Discretionary	NB	
		Parking permit exclusions requiring Traffic Regulation Order amendment arising from planning permission for a new development	2,710.00	2,710.00	3,000.00	3,000.00	10.7%	01/04/2025	Discretionary	NB	
		Advertising, maintenance of notices and exceptional staff time	at cost	at cost	at cost	at cost	n/a	01/04/2025	Discretionary	NB	
	Cranes	Licence	565.00	565.00	600.00	600.00	6.2%	01/04/2025	Discretionary	NB	
		Retrospective Licence	705.00	705.00	750.00	750.00	6.4%	01/04/2025	Discretionary	NB	
	Scaffolding Licences	Initial Licence - one month occupation	230.00	230.00	250.00	250.00	8.7%	01/04/2025	Discretionary	NB	
		Renewal - one month occupation	230.00	230.00	250.00	250.00	8.7%	01/04/2025	Discretionary	NB	
	Scaffolding Licences	Retrospective Licence	370.00	370.00	400.00	400.00	8.1%	01/04/2025	Discretionary	NB	
	Tower Scaffolding Licences/Cherry Picker / Small Lift	Initial Licence 2 days occupation	190.00	190.00	210.00	210.00	10.5%	01/04/2025	Discretionary	NB	
		Renewal - 2 days occupation	190.00	190.00	210.00	210.00	10.5%	01/04/2025	Discretionary	NB	
		Retrospective Licence	420.00	420.00	500.00	500.00	19.0%	01/04/2025	Discretionary	NB	Increase to reflect the costs of tracking companies and ensuring compliance.
	Highway Material Storage Licence	Enforcement for non-compliance / No consent for all licence fees that do not have existing prescribed enforcement fees. Change fee to "At cost"	At Cost	At Cost	At Cost	At Cost	n/a	01/04/2025	Discretionary	NB	
		Licence	170.00	170.00	190.00	190.00	11.8%	01/04/2025	Discretionary	NB	
		Retrospective Licence	260.00	260.00	300.00	300.00	15.4%	01/04/2025	Discretionary	NB	Increase to reflect the costs of tracking companies and ensuring compliance.
	Skip Licence	Late renewal (more than 5 working days to be classed as new application)	135.00	135.00	190.00	190.00	40.7%	01/04/2025	Discretionary	NB	Increase is based on hours spent resolving issues.
		Licence 1 month duration	170.00	170.00	190.00	190.00	11.8%	01/04/2025	Discretionary	NB	
		Licence Renewal	170.00	170.00	190.00	190.00	11.8%	01/04/2025	Discretionary	NB	
		One day Licence	120.00	120.00	130.00	130.00	8.3%	01/04/2025	Discretionary	NB	
		Retrospective Licence	315.00	315.00	350.00	350.00	11.1%	01/04/2025	Discretionary	NB	
	Bus stop suspensions	Per request	190.00	190.00	210.00	210.00	10.5%	01/04/2025	Discretionary	NB	
	Removal of unauthorised signs	Signs over 0.5 sq. metre in area	326.00	326.00	334.00	334.00	2.5%	01/04/2025	Discretionary	NB	Inflationary rise only (may change post April '25 if need contractor supervision as new contract will be in place.

Review of Charges 2025/26
Environment & Highways

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		Signs under 0.5 sq. metre in area	247.00	247.00	254.00	254.00	2.8%	01/04/2025	Discretionary	NB	Inflationary rise only and rounded up (may change post April '25 if need contractor supervision as new contract will be in place).
	Tourism Signs	Assessing application and detailed site assessment	376.00	376.00	386.00	386.00	2.7%	01/04/2025	Discretionary	NB	Inflationary rise only (rounded up).
		Design, manufacture & erection	Cost +20%	Cost +20%	Cost +20%	Cost +20%	n/a	01/04/2025	Discretionary	SR	
		Maintenance & removal	2/3 x (b) above	2/3 x (b) above	2/3 x (b) above	2/3 x (b) above	n/a	01/04/2025	Discretionary	SR	
	Provision of CCTV coverage for legal/judicial proceedings (excluding requests in relation to the prevention or prosecution of crime)	Per request	90.00	90.00	250.00	250.00	177.8%	01/04/2025	Discretionary	EX	Increase reflects the additional time taken by Officers (and data suppliers) to extract the required information.
	Supply of Automatic Traffic Count (ATC) Data to commercial organisations	Data from first ATC/year in request (this can contain between 1 and 52 weeks worth of flow data)	192.00	230.40	198.00	237.60	3.1%	01/04/2025	Discretionary	SR	
		Data from additional years (per year)	40.00	48.00	41.00	49.20	2.5%	01/04/2025	Discretionary	SR	
		Data from additional ATC in same request (first year)	105.00	126.00	108.00	129.60	2.9%	01/04/2025	Discretionary	SR	
		Collating Data from Multiple sites	69.00	82.80	71.00	85.20	2.9%	01/04/2025	Discretionary	SR	
	Supply of Conveyancing 29 Highway Search Information		10,820.00	12,984.00	11,100.00	11,100.00	2.6%	01/04/2025	Discretionary	NB	VAT class amended from SR to NB.
	Supply of Highway related information, including Personal Search Fees	Con29 property search	65.00	78.00	67.00	80.40	3.1%	01/04/2025	Discretionary	SR	
		Extensive highway boundary extent	154.17	185.00	158.00	189.60	2.5%	01/04/2025	Discretionary	SR	
		Highway extent	65.00	78.00	67.00	80.40	3.1%	01/04/2025	Discretionary	SR	
		Highway extent per additional question	15.83	19.00	16.25	19.50	2.6%	01/04/2025	Discretionary	SR	
		Highway Extent research/survey	636.67	764.00	654.00	784.80	2.7%	01/04/2025	Discretionary	SR	
	Supply of Manual Traffic Survey Data (when a commercial request to purchase historical survey data is received)	Large Survey (e.g. OD survey, turning count with queues etc)	790.00	948.00	810.00	972.00	2.5%	01/04/2025	Discretionary	SR	
		Medium Survey (e.g. turning count)	525.00	630.00	540.00	648.00	2.9%	01/04/2025	Discretionary	SR	
		Small Survey (e.g. link count)	336.00	403.20	345.00	414.00	2.7%	01/04/2025	Discretionary	SR	
	Supply of traffic accident data (planning matter or other professional purpose)	First location / date range	194.00	232.80	200.00	240.00	3.1%	01/04/2025	Discretionary	SR	Inflationary rise only (rounded up).
		Search of records to establish if there is any relevant data	57.00	68.40	59.00	70.80	3.5%	01/04/2025	Discretionary	SR	Inflationary rise only (rounded up).
		Second and each subsequent location / date range	111.00	133.20	114.00	136.80	2.7%	01/04/2025	Discretionary	SR	Inflationary rise only (rounded up).
	Section 50 works - EV charging gullies licence to install.	Per licence (Price to be confirmed)	300.00	300.00	300.00	300.00	0.0%	01/04/2025	Discretionary	EX	No uplift - relatively new charge relating to the transformation from carbon fuels to electric.
	Egully licence for the installation of a cross channel gully in the footway.	Per licence	300.00	300.00	300.00	300.00	0.0%	01/04/2025	Discretionary	EX	No uplift - relatively new charge relating to the transformation from carbon fuels to electric.
	Monthly/Annual user subscription for training cables into Egullies. Monthly £10 per month and annual charge of £100	Per gully	100.00	100.00	100.00	100.00	0.0%	01/04/2025	Discretionary	EX	No uplift - relatively new charge relating to the transformation from carbon fuels to electric.
	Pre-Permit advice and support (Oxfordshire Permit Scheme) to developers and other non-utility third parties for development and traffic management purposes	Scheme duration up to 1 year	2,200.00	2,200.00	2,420.00	2,420.00	10.0%	01/04/2025	Discretionary	NB	Costs increased as the volume of work required has increased as the scheme has developed. VAT class amended from SR to NB.
		Scheme duration 12 months to 24 months	5,250.00	5,250.00	5,775.00	5,775.00	10.0%	01/04/2025	Discretionary	NB	VAT class amended from SR to NB.
		Scheme duration beyond 24 months	10,500.00	10,500.00	11,550.00	11,550.00	10.0%	01/04/2025	Discretionary	NB	VAT class amended from SR to NB.
	Supply of Manual Traffic Survey Data (commercial request to purchase historical survey data is received)	Collating Multiple Sets of Data	69.00	82.80	71.00	85.20	2.9%	01/04/2025	Discretionary	SR	
	Service Charge to Arrange Survey Through 3rd Party Survey Companies	Single Survey	70.00	84.00	72.00	86.40	2.9%	01/04/2025	Discretionary	SR	

Review of Charges 2025/26
Environment & Highways

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
On-Street Parking - Pay and Display	Abingdon 8am-6pm (excl. Sundays, B Hols.) 1984 Act	1 hour	1.30	1.30	1.30	1.30	0.0%	01/04/2025	Discretionary	NB	No increase. Charges have reached saturation point.
		2 hours (the maximum)	2.00	2.00	2.00	2.00	0.0%	01/04/2025	Discretionary	NB	No increase. Charges have reached saturation point.
	Henley 8am-6pm (excl. Sundays, B Hols.)	1 hour	1.30	1.30	1.30	1.30	0.0%	01/04/2025	Discretionary	NB	No increase. Charges have reached saturation point.
		2 hours (the maximum)	2.00	2.00	2.00	2.00	0.0%	01/04/2025	Discretionary	NB	Off-street car park is currently more expensive for 2 hours at £1.80. Increases match off street price for Henley at this time
	Oxford City Centre - Central Area Zone 1	1 hour	7.60	7.60	7.60	7.60	0.0%	01/04/2025	Discretionary	NB	
		2 hours	15.20	15.20	15.20	15.20	0.0%	01/04/2025	Discretionary	NB	
		Saturday 1 hour	7.60	7.60	7.60	7.60	0.0%	01/04/2025	Discretionary	NB	
		Saturday 2 hours	15.20	15.20	15.20	15.20	0.0%	01/04/2025	Discretionary	NB	
		Saturday evenings	7.60	7.60	7.60	7.60	0.0%	01/04/2025	Discretionary	NB	
		Sunday - Friday evenings	7.60	7.60	7.60	7.60	0.0%	01/04/2025	Discretionary	NB	
	Oxford City Centre - Zone 2 (including Jericho)	1 hour	6.30	6.30	6.30	6.30	0.0%	01/04/2025	Discretionary	NB	
		3 hours	19.00	19.00	19.00	19.00	0.0%	01/04/2025	Discretionary	NB	
		Evenings/Sundays	6.30	6.30	6.30	6.30	0.0%	01/04/2025	Discretionary	NB	
	Vehicle Removal Charge		120.00	120.00	120.00	120.00	0.0%	01/04/2025	Discretionary	NB	This is a set fee in a Thames Valley Police contract with the supplier.
	Wallingford 8am-6pm (excl. Sundays, Bank holidays)	1.5 hours (the maximum)	0.80	0.80	0.80	0.80	0.0%	01/04/2025	Discretionary	NB	
	Woodstock Mon-Sun 8am to 6pm	1 hour	0.00	0.00	0.00	0.00	0.0%	01/04/2025	Discretionary	NB	
		2 hours	1.00	1.00	1.00	1.00	0.0%	01/04/2025	Discretionary	NB	
		3 hours	2.00	2.00	2.00	2.00	0.0%	01/04/2025	Discretionary	NB	
		4 hours (maximum)	5.00	5.00	5.00	5.00	0.0%	01/04/2025	Discretionary	NB	
	Parking bay suspension (non Pay and Display) - charge for the suspension of a parking bay	Cost is per bay for the first day and £16 per bay for each consecutive day	38.00	38.00	40.00	40.00	5.3%	01/04/2025	Discretionary	EX	
	Suspension of Parking Bay - Pay and Display	per bay charged at £30 for first day and £16 for each subsequent day + loss of income for each bay determined by income level for the previous 12 months.	38.00	38.00	40.00	40.00	5.3%	01/04/2025	Discretionary	EX	
	Design and implementation of new Controlled Parking Zones (excluding TRO) and amendments to existing TRO's to support new parking schemes in Oxfordshire.	10% of basic costs (excluding TRO costs).	10% of basic costs (excluding TRO costs).	10% of basic costs (excluding TRO costs).	10% of basic costs (excluding TRO costs).	10% of basic costs (excluding TRO costs).	n/a	01/04/2025	Discretionary	SR	
Park and Ride	Park and Ride Car Park charges - Thornhill & Water Eaton only	Up to 1 hr	free	free	free	free	0.0%	01/04/2025	Discretionary	NB	
		1-16 hours	2.50	2.50	2.50	2.50	0.0%	01/04/2025	Discretionary	NB	
		16-24 hours	4.50	4.50	4.50	4.50	0.0%	01/04/2025	Discretionary	NB	
		24-48 hrs	8.50	8.50	8.50	8.50	0.0%	01/04/2025	Discretionary	NB	
		48-72 hrs	12.50	12.50	12.50	12.50	0.0%	01/04/2025	Discretionary	NB	
		Annual Season ticket	300.00	300.00	300.00	300.00	0.0%	01/04/2025	Discretionary	NB	
		Excess Notices - Fines paid after 14 & up to 28 days	100.00	100.00	100.00	100.00	0.0%	01/04/2025	Discretionary	NB	
		Excess Notices - Fines paid within 14 days	50.00	50.00	50.00	50.00	0.0%	01/04/2025	Discretionary	NB	
		Monthly Season ticket	30.00	30.00	30.00	30.00	0.0%	01/04/2025	Discretionary	NB	
		Quarterly Season Ticket	85.00	85.00	85.00	85.00	0.0%	01/04/2025	Discretionary	NB	
	Combined Park & Bus Ticket	One car, one passenger	4.00	4.00	4.00	4.00	0.0%	01/04/2025	Discretionary	NB	
	Combined Park & Bus Ticket	One car + 2 adults and up to 3 children	5.00	5.00	5.00	5.00	0.0%	01/04/2025	Discretionary	NB	
	Combined Park & Bus	OCC income from joint ticket cost	1.20	1.20	1.20	1.20	0.0%	01/04/2025	Discretionary	NB	

Review of Charges 2025/26
Environment & Highways

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Parking Permits	Abingdon Residents Parking (per annum)	Parking permit	132.00	132.00	132.00	132.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - First 25 (subject to approval following consultation)	10.00	10.00	10.00	10.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - 2nd 25 (total cost)	31.50	31.50	31.50	31.50	0.0%	01/04/2025	Discretionary	NB	
	Henley Residents Parking (per annum)	Parking permit	110.00	110.00	110.00	110.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - First 25 (subject to approval following consultation)	10.00	10.00	10.00	10.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - 2nd 25 (total cost)	31.50	31.50	31.50	31.50	0.0%	01/04/2025	Discretionary	NB	
	Oxford (per annum)	Business Permits - 3 months	50.50	50.50	55.00	55.00	8.9%	01/04/2025	Discretionary	NB	
		Business Permits - 6 months	95.00	95.00	105.00	105.00	10.5%	01/04/2025	Discretionary	NB	
		Business Permits - 9 months	145.00	145.00	160.00	160.00	10.3%	01/04/2025	Discretionary	NB	
		Business permits - Annual	190.00	190.00	210.00	210.00	10.5%	01/04/2025	Discretionary	NB	
		Business Permits - Change of Vehicle	25.00	25.00	27.50	27.50	10.0%	01/04/2025	Discretionary	NB	
		Oxford residents (excl. Kassam stadium) 1st & 2nd Car	80.00	80.00	80.00	80.00	0.0%	01/04/2025	Discretionary	NB	
		Oxford residents (excl. Kassam stadium) 3rd Car	161.00	161.00	161.00	161.00	0.0%	01/04/2025	Discretionary	NB	
		Oxford residents (excl. Kassam stadium) 4th Car	275.00	275.00	275.00	275.00	0.0%	01/04/2025	Discretionary	NB	
		Oxford residents (Kassam stadium area)	20.00	20.00	20.00	20.00	0.0%	01/04/2025	Discretionary	NB	
		Traders permits per week	31.50	31.50	31.50	31.50	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - First 25 (subject to approval following consultation)	10.00	10.00	10.00	10.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - 2nd 25 (total cost)	31.50	31.50	31.50	31.50	0.0%	01/04/2025	Discretionary	NB	
	Banbury and Bicester	Parking permit	76.00	76.00	76.00	76.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - First 25 (subject to approval following consultation)	10.00	10.00	10.00	10.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - 2nd 25 (total cost)	31.50	31.50	31.50	31.50	0.0%	01/04/2025	Discretionary	NB	
	Wantage	Parking permit	110.00	110.00	110.00	110.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - First 25 (subject to approval following consultation)	10.00	10.00	10.00	10.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - 2nd 25 (total cost)	31.50	31.50	31.50	31.50	0.0%	01/04/2025	Discretionary	NB	
	Wallingford	Parking permit	110.00	110.00	110.00	110.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - First 25 (subject to approval following consultation)	10.00	10.00	10.00	10.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - 2nd 25 (total cost)	31.50	31.50	31.50	31.50	0.0%	01/04/2025	Discretionary	NB	
	Woodstock	Parking permit	65.00	65.00	65.00	65.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - First 25 (subject to approval following consultation)	10.00	10.00	10.00	10.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - 2nd 25 (total cost)	25.00	25.00	25.00	25.00	0.0%	01/04/2025	Discretionary	NB	
Network Management - UTMC	NEW CHARGE - Enhanced event management UTMC	Enhanced service per day	n/a	n/a	2,000.00	2,400.00	n/a	01/04/2025	Discretionary	SR	
Network Management - Signals	NEW CHARGE - Technical advice for the provision of signals compliance, design and operation (including commissioning)	Per hour	n/a	n/a	250.00	300.00	n/a	01/04/2025	Discretionary	SR	

Review of Charges 2025/26
Environment & Highways

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Supported Transport	Comet Bus - Transport from your door to destination - for anyone without access to suitable public transport	Exclusive use - Cost per mile	1.58	1.58	1.58	1.58	0.0%	01/04/2025	Discretionary	NB	The charge has not been increased since 1 April 2021. (The cost of communicating increase in fares e.g. printing leaflets outweighs the cost of increasing the fare.)
	Comet Bus - Transport from your door to destination - for anyone without access to suitable public transport	Organisations/groups - Per hour	21.00	21.00	21.00	21.00	0.0%	01/04/2025	Discretionary	NB	The charge has not been increased since 1 April 2021. (The cost of communicating increase in fares e.g. printing leaflets outweighs the cost of increasing the fare.)
	Comet Bus - Transport from your door to destination - for anyone without access to suitable public transport	Shared travel - Cost per mile	0.79	0.79	0.79	0.79	0.0%	01/04/2025	Discretionary	NB	The charge has not been increased since 1 April 2021. (The cost of communicating increase in fares e.g. printing leaflets outweighs the cost of increasing the fare.)
	Home to School Transport - DBS Vetting and Safeguard Training	Per application	132.79 144.40	132.79 144.40	147.93	147.93	2.4%	01/04/2025	Statutory	NB	24/25 charge increased from 19/11/24 to £133.10 to reflect increased admin cost for each DBS application and further increasing from 03/12/24 to £144.60 to reflect notification from DBS Liverpool of the increased cost of an Enhanced DBS. 25/26 charge from 01/04/25 uplifted to reflect inflation.
	Home to School Transport - Missed DBS Appointments	Per Missed Appointment	28.90	28.90	28.90	28.90	0.0%	01/04/2025	Discretionary	NB	
	Fleet service - transport bookings	Per hour	45.00	45.00	50.00	50.00	11.1%	01/04/2025	Discretionary	NB	Existing charge - added into the 25/26 Review of Charges schedule as previously missing from 24/25 schedule.
Pre-Application Charges for Lead Local Flood Authority	Local Lead Flood Authority (LLFA) PRE-APP <10 dwellings	Additional Written Response	486.00	583.00	498.00	598.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP <10 dwellings	Virtual meeting + additional written response -	607.00	729.00	622.00	747.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP <10 dwellings	Site Visit/In person meeting + additional response -	930.00	1,116.00	953.00	1,144.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 10-24 Dwellings	Additional Written Response	486.00	583.00	498.00	598.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 10-24 Dwellings	Virtual meeting + additional written response	607.00	729.00	622.00	747.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 10-24 Dwellings	Site Visit/In person meeting + additional response	930.00	1,116.00	953.00	1,144.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 25-49 Dwellings	Additional Written Response	607.00	729.00	622.00	747.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 25-49 Dwellings	Virtual meeting + additional written response	850.00	1,020.00	871.00	1,046.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 25-49 Dwellings	Site Visit/In person meeting + additional response -	1,052.00	1,262.00	1,078.00	1,294.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 50-99 Dwellings	Additional Written Response	972.00	1,166.00	996.00	1,196.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 50-99 Dwellings	Virtual meeting + additional written response -	1,215.00	1,458.00	1,245.00	1,494.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 50-99 Dwellings	Site Visit/In person meeting + additional response -	1,416.00	1,699.00	1,451.00	1,742.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 100-199 Dwellings	Additional Written Response	972.00	2,332.00	996.00	1,196.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 100-199 Dwellings	Virtual meeting + additional written response -	1,215.00	2,769.00	1,245.00	1,494.00	2.5%	01/04/2025	Discretionary	SR	

Review of Charges 2025/26
Environment & Highways

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Local Lead Flood Authority PRE-APP 100-199 Dwellings	Site Visit/In person meeting + additional response	1,416.00	3,011.00	1,451.00	1,742.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 200-399 Dwellings or 1,000m2-4, 999m2 B1-B8 (Business) or 1,000-3,499m2 A1 (Retail) Use	Additional Written Response	1,943.00	2,332.00	1,992.00	2,390.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 200-399 Dwellings or 1,000m2-4, 999m2 B1-B8 (Business) or 1,000-3,499m2 A1 (Retail) Use	Virtual meeting + additional written response -	2,308.00	2,769.00	2,366.00	2,839.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 200-399 Dwellings or 1,000m2-4, 999m2 B1-B8 (Business) or 1,000-3,499m2 A1 (Retail) Use	Site Visit/In person meeting + additional response -	2,509.00	3,011.00	2,572.00	3,086.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 400 or more Dwellings or 5,000m2 or more B1-B8 (Business) or 3,500m2 or more A1 (Retail) Use	Additional Written Response	2,186.00	2,624.00	2,241.00	2,689.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 400 or more Dwellings or 5,000m2 or more B1-B8 (Business) or 3,500m2 or more A1 (Retail) Use	Virtual meeting + additional written response	2,551.00	3,061.00	2,615.00	3,138.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 400 or more Dwellings or 5,000m2 or more B1-B8 (Business) or 3,500m2 or more A1 (Retail) Use	Site Visit/In person meeting + additional response	2,752.00	3,303.00	2,821.00	3,385.00	2.5%	01/04/2025	Discretionary	SR	
Environment & Heritage	To recover the actual reasonable cost of Historic Environment Record (HER) consultations	Charge for digitised HER data to commercial organisations based on approved charging policy. Minimum Charge (no maximum charge)	169.40	169.40	174.50	209.40	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects
	To recover the actual reasonable cost of monitoring fieldwork.	Charge for monitoring of archaeological fieldwork based upon the number of visits . Minimum charge for half a day. No upper limit.	290.40	348.48	299.10	358.92	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects
	NEW CHARGE - Monitoring of biodiversity net gain compliance by Biodiversity Officer	Daily rate for Senior Biodiversity Officer undertaking report review and site visits for biodiversity net gain monitoring (for inclusion in the biodiversity monitoring calculator)	643.50	772.20	662.80	795.36	3.0%	01/04/2025	Statutory	SR	New charge in 2024/25
		Daily rate for Biodiversity Officer undertaking report review and site visits for biodiversity net gain monitoring (for inclusion in the biodiversity monitoring calculator)	504.90	605.88	520.04	624.05	3.0%	01/04/2025	Statutory	SR	New charge in 2024/25
	Specialist advice from Environment and Heritage officers to third parties and projects	Group Manager	871.20	1,045.44	897.33	1,076.80	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects
		Team Leader	781.00	937.20	804.43	965.32	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects
		Principal Officer	643.50	772.20	662.80	795.36	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects
		Officer	504.90	605.88	520.04	624.05	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects
		Assistant	407.00	488.40	419.21	503.05	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects
		Large meeting (up to 5 Officers in attendance)	1,762.20	2,114.64	1,815.07	2,178.08	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects
		Small meeting (2-3 Officers in attendance)	878.90	1,054.68	905.27	1,086.32	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects

Review of Charges 2025/26
Environment & Highways

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	Charging for work of officers in Environment and Highways for bespoke Planning Performance Agreements and other bespoke agreements	Group Manager / Operational Manager (day rate)	910.80	1,092.96	943.00	1,131.60	3.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
		Team Leader (day rate)	816.50	979.80	845.00	1,014.00	3.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
		Principal Officer / Technical Lead (day rate)	672.75	807.30	696.00	835.20	3.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
		Officer (day rate)	527.85	633.42	546.00	655.20	3.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
		Assistant (day rate)	425.50	510.60	440.00	528.00	3.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
		Large meeting (up to 5 Officers in attendance)	1,842.30	2,210.76	1,906.00	2,287.20	3.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
		Small meeting (2-3 Officers in attendance)	918.85	1,102.62	951.00	1,141.20	3.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
Travel Plans	Charging for monitoring of Travel Plan Guidance. Overall fee for the monitoring of the travel plan for a period of 5 years post occupation	Small developments (as defined in OCC travel plan document)	1,985.00	1,985.00	2,035.00	2,035.00	2.5%	01/04/2025	Discretionary	NB	Adjusted based upon pay inflation given that fee is driven by officer time - matching increase for PPA.
		Large developments (as defined in OCC travel plan document)	3,265.00	3,265.00	3,347.00	3,347.00	2.5%	01/04/2025	Discretionary	NB	Adjusted based upon pay inflation given that fee is driven by officer time - matching increase for PPA.
Waste Management	Chargeable waste scheme at Household Waste Recycling Centres	Disposal of Large Scale DIY Waste	1.92	2.30	2.00	2.40	4.2%	01/04/2025	Discretionary	SR	Price is a contractual mechanism agreed each year with the contractor at 6 of the 7 HWRCs. Income at these 6 sites initially accrues to the contractor and a recharge is made for 63% of this amount. At the other HWRC 90% of the income accrues to OCC.
		Plaster/plasterboard per bag	3.33	4.00	3.46	4.15	3.9%	01/04/2025	Discretionary	SR	Waste charging as above
		Plasterboard sheet up to 2m x 1m	9.17	11.00	9.50	11.40	3.6%	01/04/2025	Discretionary	SR	Waste charging as above
		Standard motorcycle and car tyres	5.83	7.00	6.04	7.25	3.6%	01/04/2025	Discretionary	SR	No recharge to contractors is made on this waste stream.
Environment & Heritage	Supply bird hide key for Windrush Hides	Provide and post one key	15.00	18.00	15.38	18.46	2.5%	01/04/2025	Discretionary	SR	Inflationary increase
		Working days:									
	Archaeology- Monitoring Visit - prioritised 5 day turnaround	Standard timeframe is 10 days (£290)	1,200.00	1,320.00	1,236.00	1,483.20	3.0%	01/04/2025	Discretionary	SR	Inflationary increase applied (increased demand due to major projects)
	Archaeology- Agreement of WSI (Written Scheme of Investigation) - prioritised 3 day turnaround	Standard timeframe is 21days (free)	800.00	960.00	824.00	988.80	3.0%	01/04/2025	Discretionary	SR	Inflationary increase applied (increased demand due to major projects)
	Archaeology- Reviewing watching brief report - prioritised - 3 day turnaround	Standard timeframe is 21days (free)	800.00	960.00	824.00	988.80	3.0%	01/04/2025	Discretionary	SR	Inflationary increase applied (increased demand due to major projects)
	Archaeology- Reviewing small evaluation report - prioritised - 3 day turnaround	Standard timeframe is 21days (free)	400.00	440.00	412.00	494.40	3.0%	01/04/2025	Discretionary	SR	1-50 houses
	Archaeology- Reviewing medium eval report - prioritised - 3 day turnaround	Standard timeframe is 21days (free)	700.00	770.00	721.00	865.20	3.0%	01/04/2025	Discretionary	SR	50-200 houses
	Archaeology- Reviewing large eval report prioritised - 3-5 day turnaround	Standard timeframe is 21days (free)	2,700.00	2,970.00	2,781.00	3,337.20	3.0%	01/04/2025	Discretionary	SR	200+ houses
	Post excavation assessments - prioritised 5 day turnaround	Standard timeframe is 21days and more for larger sites (free)	3,600.00	3,960.00	3,708.00	4,449.60	3.0%	01/04/2025	Discretionary	NB	

Review of Charges 2025/26
Economy and Place

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Pre-Application Charges for Highways Advice	Provision of Pre-Submission advice service to Section 38 and 278 agreements.	Each written response following up additional meeting/site visit	294.00	294.00	301.00	301.00	2.4%	01/04/2025	Discretionary	NB	Inflationary increase applied
	Provision of Pre-Submission advice service to Section 38 and 278 agreements.	Follow up 1 hour meeting	294.00	294.00	301.00	301.00	2.4%	01/04/2025	Discretionary	NB	Inflationary increase applied
	Provision of Pre-Submission advice service to Section 38 and 278 agreements.	Follow up site meeting	588.00	588.00	603.00	603.00	2.6%	01/04/2025	Discretionary	NB	Inflationary increase applied
	Provision of Pre-Submission advice service to Section 38 and 278 agreements.	Development proposal up to highway scheme value up to £500k 2 hour Meeting/scheme review/short report	4,127.00	4,127.00	4,230.00	4,230.00	2.5%	01/04/2025	Discretionary	NB	Inflationary increase applied
	Provision of Pre-Submission advice service to Section 38 and 278 agreements.	Development proposal up to highway scheme value greater than £500k 2 hour Meeting/scheme review/short report	5,891.00	5,891.00	6,044.00	6,044.00	2.6%	01/04/2025	Discretionary	NB	Inflationary increase applied
	To recover costs associated with providing additional meetings/site visits/written reports over and above standard Pre-application charges for Highway Advice.	Follow up meeting	245.00	294.00	251.00	301.00	2.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
	To recover costs associated with providing additional meetings/site visits/written reports over and above standard Pre-application charges for Highway Advice.	Follow up site meeting	490.00	588.00	502.00	602.00	2.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
	To recover costs associated with providing additional meetings/site visits/written reports over and above standard Pre-application charges for Highway Advice.	Written response additional to follow up meeting/site meeting	245.00	294.00	251.00	301.00	2.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
	< 10 dwellings	Meeting/Site Visit + Additional Written Response	306.67	368.00	314.00	377.00	2.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
	10-24 Dwellings:	Additional Written Response	367.50	441.00	377.00	452.00	2.6%	01/04/2025	Discretionary	SR	Inflationary increase applied
	10-24 Dwellings:	Meeting/Site Visit + Additional Written Response	586.67	704.00	601.00	722.00	2.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
	25-49 Dwellings	Additional Written Response	608.33	730.00	623.00	748.00	2.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
	25-49 Dwellings	Meeting/Site Visit + Additional Written Response	905.83	1,087.00	928.00	1,114.00	2.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
	50-99 Dwellings	Additional Written Response	1,203.33	1,444.00	1,233.00	1,480.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	50-99 Dwellings	Meeting/Site Visit + Additional Written Response	1,811.67	2,174.00	1,857.00	2,228.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	100-199 Dwellings	Additional Written Response	2,109.17	2,531.00	2,162.00	2,594.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	100-199 Dwellings	Meeting/Site Visit + Additional Written Response	2,704.17	3,245.00	2,772.00	3,326.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	200-399 Dwellings or 1,000m2-4, 999m2 B1-B8 (Business) or 1,000- 3,499m2 A1 (Retail) Use	Additional Written Response	3,001.67	3,602.00	3,077.00	3,692.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	200-399 Dwellings or 1,000m2-4, 999m2 B1-B8 (Business) or 1,000- 3,499m2 A1 (Retail) Use	Meeting/Site Visit + Additional Written Response	3,609.17	4,331.00	3,699.00	4,439.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	400 or more Dwellings or 5,000m2 or more B1-B8 (Business) or 3,500m2 or more A1 (Retail) Use	Additional Written Response	4,209.17	5,051.00	4,314.00	5,177.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied

Review of Charges 2025/26
Economy and Place

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	401 or more Dwellings or 5,000m2 or more B1-B8 (Business) or 3,500m2 or more A1 (Retail) Use	Meeting/Site Visit + Additional Written Response	5,105.83	6,127.00	5,233.00	6,280.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	Charging for work of officers in Economy and Place for Highways Advice, other than specific highways preapplication fees	Group Manager/Operational Manager (day rate)	910.80	1,092.96	934.00	1,120.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	Charging for work of officers in Economy and Place for Highways Advice, other than specific highways preapplication fees	Team Leader (day rate)	816.50	979.80	837.00	1,004.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	Charging for work of officers in Economy and Place for Highways Advice, other than specific highways preapplication fees	Principal Officer/Technical Lead (day rate)	672.75	807.30	690.00	828.00	2.6%	01/04/2025	Discretionary	SR	Inflationary increase applied
	Charging for work of officers in Economy and Place for Highways Advice, other than specific highways preapplication fees	Officer (day rate)	527.85	633.42	541.00	649.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	Charging for work of officers in Economy and Place for Highways Advice, other than specific highways preapplication fees	Assistant (day rate)	425.50	510.60	436.00	523.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	Charging for work of officers in Economy and Place for Highways Advice, other than specific highways preapplication fees	Large meeting (up to 5 Officers in attendance)	1,842.30	2,210.76	1,888.00	2,266.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	Charging for work of officers in Economy and Place for Highways Advice, other than specific highways preapplication fees	Small meeting (2-3 Officers in attendance)	918.85	1,102.62	942.00	1,130.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
Planning Regulation	Charging administration fee for managing & monitoring S.106 agreements relating to planning permissions. ADD DESCRIPTON OF: A Tier 3 or Tier 4 Manager within the service has the discretion to vary the charge in exceptional circumstances to reflect full cost recovery.	Up to £10,000	150.00	150.00	158.00	158.00	5.3%	01/04/2025	Discretionary	NB	
		£10,001 - £25,000	370.00	370.00	390.00	390.00	5.4%	01/04/2025	Discretionary	NB	
		£25,001 - £50,000	730.00	730.00	765.00	765.00	4.8%	01/04/2025	Discretionary	NB	
		£50,001 - £150,000	2,200.00	2,200.00	2,310.00	2,310.00	5.0%	01/04/2025	Discretionary	NB	
		£150,001 - £500,000	5,410.00	5,410.00	5,680.00	5,680.00	5.0%	01/04/2025	Discretionary	NB	
		£500,001-£1,000,000	7,310.00	7,310.00	7,675.00	7,675.00	5.0%	01/04/2025	Discretionary	NB	
		£1,000,001 - £2,000,000	0.9%	0.9%	0.945%	0.945%	5.0%	01/04/2025	Discretionary	NB	
		Over £2,000,000	18,500 + 0.09% of any contribution in excess of £2M	18,500 + 0.09% of any contribution in excess of £2M	£20000 + 1% of any contribution in excess of £2,000,000	£20000 + 1% of any contribution in excess of £2,000,001	N/A	01/04/2025	Discretionary	NB	

Review of Charges 2025/26
Economy and Place

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Request for confirmation as to whether all S106 obligations have been satisfied up to the date of the request ADD DESCRIPTON OF: A Tier 3 or Tier 4 Manager within the service has the discretion to vary the charge in exceptional circumstances to reflect full cost recovery.	Per agreement	460.00 133.33	160.00	140.00	168.00	5.0%	01/04/2025	Discretionary	NB SR	VAT class amended to SR.
	Request for a copy of S106 agreement/Deed of Variation/Unilateral Undertaking ADD DESCRIPTON OF: A Tier 3 or Tier 4 Manager within the service has the discretion to vary the charge in exceptional circumstances to reflect full cost recovery.	Per copy	55.00 45.83	55.00	48.33	58.00	5.5%	01/04/2025	Discretionary	NB SR	VAT class amended to SR.
	Request for a statement of account (where this is not required by the S106 agreement/DOV) ADD DESCRIPTON OF: A Tier 3 or Tier 4 Manager within the service has the discretion to vary the charge in exceptional circumstances to reflect full cost recovery.	Per statement	160.00	160.00	168.00	168.00	5.0%	01/04/2025	Discretionary	NB	
	Failure to notify when a S106 obligation trigger point is met ADD DESCRIPTON OF: A Tier 3 or Tier 4 Manager within the service has the discretion to vary the charge in exceptional circumstances to reflect full cost recovery.	Per trigger point met if identified through monitoring activity	500.00	500.00	525.00	525.00	5.0%	01/04/2025	Discretionary	NB	
	Failure to provide a return, as required under the terms of the S106 agreement ADD DESCRIPTON OF: A Tier 3 or Tier 4 Manager within the service has the discretion to vary the charge in exceptional circumstances to reflect full cost recovery.	Per return	500.00	500.00	525.00	525.00	5.0%	01/04/2025	Discretionary	NB	
	Charging for Monitoring of Minerals Sites	Active Sites	496.00	496.00	496.00	496.00	0.0%	01/04/2025	Statutory	NB	Statutory fee which cannot be changed
		Dormant Sites	165.00	165.00	165.00	165.00	0.0%	01/04/2025	Statutory	NB	Statutory fee which cannot be changed
	Cover Administration and Supervision Costs for S.38 & S.278 agreements relating to new developments	Minimum Charge	2,651.00	2,651.00	2,717.00	2,717.00	2.5%	01/04/2025	Discretionary	NB	Inflationary increase applied given that fee is driven by Officer time
		Percentage of Capital cost	10%	10%	10%	10%	0.0%	01/04/2025	Discretionary	NB	No change required given parity of rate with peer authorities.

Review of Charges 2025/26
Economy and Place

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	To contribute to cost of deciding on minerals and waste development control application & County Council's own developments.	Extended Searches	111.67	134.00	115.00	137.00	3.0%	01/04/2025	Discretionary	SR	Inflationary increase applied given that fee is driven by Officer time
	To contribute to cost of deciding on minerals and waste development control application & County Council's own developments.	Standard Searches	66.67	80.00	68.00	82.00	2.0%	01/04/2025	Discretionary	SR	Inflationary increase applied given that fee is driven by Officer time
	To contribute to cost of providing pre-application advice to applicants/developers - Minor Developments	Meeting on-site and follow-up written response	806.67	968.00	887.00	1,065.00	10.0%	01/04/2025	Discretionary	SR	10% applied to be in line with the 25% statutory planning fee increase. (Last year's uplift for the 24/25 charge was 15%)
		Meeting at Council offices and follow-up written response	537.50	645.00	591.00	710.00	10.0%	01/04/2025	Discretionary	SR	10% applied to be in line with the 25% statutory planning fee increase. (Last year's uplift for the 24/25 charge was 15%)
		Written response	376.67	452.00	414.00	497.00	9.9%	01/04/2025	Discretionary	SR	10% applied to be in line with the 25% statutory planning fee increase. (Last year's uplift for the 24/25 charge was 15%)
		Follow Up meeting	269.17	323.00	296.00	355.00	10.0%	01/04/2025	Discretionary	SR	10% applied to be in line with the 25% statutory planning fee increase. (Last year's uplift for the 24/25 charge was 15%)
	To contribute to cost of providing pre-application advice to applicants/developers -Major Developments	Meeting on-site and follow-up written response	1,612.50	1,935.00	1,774.00	2,129.00	10.0%	01/04/2025	Discretionary	SR	10% applied to be in line with the 25% statutory planning fee increase. (Last year's uplift for the 24/25 charge was 15%)
		Meeting at Council offices and follow-up written response	1,075.00	1,290.00	1,183.00	1,419.00	10.0%	01/04/2025	Discretionary	SR	10% applied to be in line with the 25% statutory planning fee increase. (Last year's uplift for the 24/25 charge was 15%)
		Written response	806.67	968.00	887.00	1,065.00	10.0%	01/04/2025	Discretionary	SR	10% applied to be in line with the 25% statutory planning fee increase. (Last year's uplift for the 24/25 charge was 15%)
		Follow Up meeting	269.17	323.00	296.00	355.00	10.0%	01/04/2025	Discretionary	SR	10% applied to be in line with the 25% statutory planning fee increase. (Last year's uplift for the 24/25 charge was 15%)
	To contribute to cost of providing the development control service	Clearance of conditions on planning permissions	145.00	145.00	149.00	149.00	2.8%	01/04/2025	Statutory	NB	Inflationary increase applied given that fee is driven by Officer time
Innovation Service	Charging for work of officers in Innovation and research projects for bespoke agreements and providing pre-application advice regarding innovation	Group Manager / Operational Manager	910.80	1,092.96	934.00	1,120.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Team Leader	816.50	979.80	837.00	1,004.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Principal Officer / Technical Lead	672.75	807.30	690.00	828.00	2.6%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Officer	527.85	633.42	541.00	649.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Assistant	425.50	510.60	436.00	523.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Large meeting (up to 5 Officers in attendance)	1,842.30	2,210.76	1,888.00	2,266.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Small meeting (2-3 Officers in attendance)	918.85	1,102.62	942.00	1,130.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time

Review of Charges 2025/26
Economy and Place

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Climate Service	Charging for work of officers in climate and energy business units for bespoke agreements and providing pre-application advice	Group Manager / Operational Manager	910.80	1,092.96	934.00	1,120.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Principal Officer / Technical Lead	672.75	807.30	690.00	828.00	2.6%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Officer	527.85	633.42	541.00	649.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Assistant	425.50	510.60	436.00	523.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Large meeting (up to 5 Officers in attendance)	1,842.30	2,210.76	1,888.00	2,266.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Small meeting (2-3 Officers in attendance)	918.85	1,102.62	942.00	1,130.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time

Review of Charges 2025/26
PH & Communities

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
History Service	Administrative Charge	Minimum charge for providing an invoice for any service	30.00	36.00	30.83	37.00	3%	01/04/2025	Discretionary	SR	INCREASE - By 3% to create rational fee amount
	Certificates	Per Copy - Baptism Certificates	17.00	17.00	18.00	18.00	6%	01/04/2025	Discretionary	NB	INCREASE - Set by Church of England Parochial Fees 2023
		Per Copy - Electoral register search certified letter	14.17	17.00	15.00	18.00	6%	01/04/2025	Discretionary	SR	INCREASE- In line with Baptism certificate charge
		Per Copy - Motor Vehicle Registration copies	14.17	17.00	15.00	18.00	6%	01/04/2025	Discretionary	SR	INCREASE - In line with Baptism certificate charge
		Per Copy - Magistrates Court records certified copies	14.17	17.00	15.00	18.00	6%	01/04/2025	Discretionary	SR	INCREASE - In line with other certificate charges
	Computer Printouts	Self Service Copying - per A3 copy	0.58	0.70	0.58	0.70	0%	01/04/2025	Discretionary	SR	NO CHANGE - 17% rise in 2023/24
		Self Service Copying - per A4 copy	0.29	0.35	0.29	0.35	0%	01/04/2025	Discretionary	SR	NO CHANGE - 17% rise in 2023/24
		Staff Operated Copying - per A3 copy	0.83	1.00	0.83	1.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24. (Fee also little used).
		Staff Operated Copying - per A4 copy	0.83	1.00	0.83	1.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24. (Fee also little used).
		Audio / Oral History collection catalogue - Price per mp3 file	4.17	5.00	4.17	5.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - new charge only introduced in May 2023 (automated online payment); need more time to assess impact.
		Digital copying permit (per day)	7.50	9.00	7.50	9.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 13% rise in 2023/24; intending to increase to £10 in 2026/27
		Digital copying permit (per 5 visits in 1 calendar month)	20.83	25.00	20.83	25.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 9% rise in 2023/24
		Electronic files (automated scan of Archive, microform, or delicate sources) - per sheet scanned	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24
		Electronic files (automated scan, Local Studies sources) - per sheet scanned	0.83	1.00	0.83	1.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24
		Electronic files (created to order, compressed) - per image 2500 pixels	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 8% rise in 2023/24. Increase could suppress newly expanding Picture Oxon customer base.
		Electronic files (created to order, uncompressed) - per image 3200 pixels and above	14.17	17.00	14.17	17.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 8% rise in 2023/24. Increase could suppress newly expanding Picture Oxon customer base.
		Electronic files (digitised maps) - per image	14.17	17.00	14.17	17.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 6% rise in 2023/24. Increase could suppress newly expanding Picture Oxon customer base.
		Electronic files (pre-existing image, compressed) - per image 2250 pixels	7.50	9.00	7.50	9.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 13% rise in 2023/24. Increase could suppress newly expanding Picture Oxon customer base.
		Electronic files (pre-existing image, compressed) - per image 700 pixels	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24. Increase could suppress newly expanding Picture Oxon customer base.
		Electronic files (pre-existing image, uncompressed) - per image 3200 pixels and above	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 8% rise in 2023/24. Increase could suppress newly expanding Picture Oxon customer base.
		Plain paper Digital Prints (created to order) - per copy on A3	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 8% rise in 2023/24
		Plain paper Digital Prints (created to order) - per copy on A4	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 8% rise in 2023/24
	Microform Copying	a) Self Service Copying - per A3 copy	0.83	1.00	0.83	1.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24
		a) Self Service Copying - per A4 copy	0.83	1.00	0.83	1.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24
		b) Copying by Staff - per A3 copy	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24
		b) Copying by Staff - per A4 copy	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24
		Minimum charge for providing copies	5.83	7.00	7.50	9.00	29%	01/04/2025	Discretionary	SR	INCREASE - to match Digital permit fee
	Oxfordshire History Service Lecture Fees plus travel at current OCC rates	Per event	64.17	77.00	66.66	80.00	4%	01/04/2025	Discretionary	SR	INCREASE - By 4% to create rational fee amount

Review of Charges 2025/26
PH & Communities

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Photocopies	All Archive Documents and Delicate Documents- per A4 or A3 copy	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24, and charge is little used, as digital trend grows.
		Local Studies - Staff operated copying - per A4 copy	0.83	1.00	0.83	1.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24, and charge is little used, as digital trend grows.
		Local Studies - Staff operated copying- per A3 copy	0.83	1.00	0.83	1.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24, and charge is little used, as digital trend grows.
		Self Service Copying - per A3 copy	0.58	0.70	0.58	0.70	0%	01/04/2025	Discretionary	SR	NO CHANGE - 17% rise in 2023/24
		Self Service Copying - per A4 copy	0.29	0.35	0.29	0.35	0%	01/04/2025	Discretionary	SR	NO CHANGE - 17% rise in 2023/24
	Postage & Packing	UK postage	3.33	4.00	3.50	4.20	5%	01/04/2025	Discretionary	SR	INCREASE - By 5% to create rational fee amount
		Air Mail postage	6.67	8.00	7.00	8.40	5%	01/04/2025	Discretionary	SR	INCREASE - By 5% to create rational fee amount
	Reproduction Fees	Broadcast Media (all platforms, regions or countries) - per image used, 0-5 years	100.00	120.00	100.00	120.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - introduced simplified structure in 2024/25 – need to review performance in 2025/6 before making further changes.
		Broadcast Media (all platforms, regions or countries) - per image used, in perpetuity	166.67	200.00	166.67	200.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - introduced simplified structure in 2024/25 – need to review performance in 2025/6 before making further changes.
		Publication: Commercial –per use of 1-5 images.	25.00	30.00	25.00	30.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - introduced simplified structure in 2024/25 – need to review performance in 2025/6 before making further changes.
		Publication: Commercial –per use of 6 or more images.	50.00	60.00	50.00	60.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - introduced simplified structure in 2024/25 – need to review performance in 2025/6 before making further changes.
		Publication: Academic - per use of 1-5 images	12.50	15.00	12.50	15.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - introduced simplified structure in 2024/25 – need to review performance in 2025/6 before making further changes.
		Publication: Academic - per use of 6 or more images	25.00	30.00	25.00	30.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - introduced simplified structure in 2024/25 – need to review performance in 2025/6 before making further changes.
		Publication: Local individuals, organisations and partners - per use of 1-5 images	8.33	10.00	8.33	10.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - introduced simplified structure in 2024/25 – need to review performance in 2025/6 before making further changes.
		Publication: Local individuals, organisations and partners - per use of 6 or more images	16.67	20.00	16.67	20.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - introduced simplified structure in 2024/25 – need to review performance in 2025/6 before making further changes.
	Research Enquires	Higher rate for businesses and profit-making organisations - per hour (or pro-rata) Minimum 30 minutes £40. Maximum 2 hours £160.	66.67	80.00	66.67	80.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - increased by 11% in 2023/4. Existing fee already higher than comparable archive providers
		Written reply to each enquiry - per hour (or pro-rata) Minimum 30 minutes £23, Maximum 2 hours £92.	38.33	46.00	38.33	46.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - increased by 10% in 2023/4. Existing fee already higher than comparable archive providers
	USB memory sticks	per 4Bb-8Gb stick	6.67	8.00	6.67	8.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - Very fews sales, and commercial alternatives are cheaper.
	Use of Premises	Location fee for use of Oxfordshire History Centre premises for film / TV / broadcast purposes - per hour or part hour	70.00	84.00	75.00	90.00	7%	01/04/2025	Discretionary	SR	INCREASE - Above inflationary rise to maximise income (consistent across Libraries and Heritage)
Library Service	Audio Visual Hire Charges	a) DVDs (Per Week)	2.00	2.00	2.00	2.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Held 'as is' for the coming year, with review of income level being undertaken 2024/25. A move to simplify charges in this area was made in 2022/23 in an attempt to slow down declining interest
		d) Music CDs (per Week)	2.00	2.00	2.00	2.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Held 'as is' for the coming year, with review of income level being undertaken 2024/25. A move to simplify charges in this area was made in 2022/23 in an attempt to slow down declining interest
		g) Audio Books and Language Packs on CD (3 weeks)	2.00	2.00	2.00	2.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Held 'as is' for the coming year, with review of income level being undertaken 2024/25. A move to simplify charges in this area was made in 2022/23 in an attempt to slow down declining interest

Review of Charges 2025/26
PH & Communities

Service Area	Charge	Unit					Assume 01-Apr-25		Discretionary or Statutory	VAT Class	Comments
			Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from			
		g) Language Packs on CD (3 weeks)	3.50	3.50	3.50	3.50	0%	01/04/2025	Discretionary	NB	NO CHANGE - Held 'as is' for the coming year, with review of income level being undertaken 2024/25. A move to simplify charges in this area was made in 2022/23 in an attempt to slow down declining interest
		CHANGE OF WORDING g) Audio Books and Language Packs on CD (3 weeks) NOTE - Children in care, foster carers and people with reading impairment are exempt	Exempt	Exempt	Exempt	Exempt	n/a	01/04/2025	Discretionary	NB	NO CHANGE - Accessibility and social value reasons linked to OCC Priority 2
		CHANGE OF WORDING j) CD-ROM (per Week)	2.30	2.30	2.30	2.30	0%	01/04/2025	Discretionary	NB	NO CHANGE - Rarely used/charged these days
		Charge for lost/damaged AV	2.08	2.50	2.08	2.50	0%	01/04/2025	Discretionary	SR	NO CHANGE - Rarely used/charged these days
	Audio CDs late return charge	CHANGE OF WORDING Weekly charge (maximum charge per item £6.00)	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - Reflects charge per week and associated cap limit (see above)
	Language Packs on CD late return charge	Language Packs on CD late return charge (maximum charge per item £10.50)	2.92	3.50	2.92	3.50	0%	01/04/2025	Discretionary	SR	NO CHANGE - Reflects charge per week and associated cap limit (see above)
	CD-ROM late return charge	CHANGE OF WORDING weekly charge (maximum charge per item £6.90)	1.92	2.30	1.92	2.30	0%	01/04/2025	Discretionary	SR	NO CHANGE - Rarely used/charged these days
	DVDs late return charge	CHANGE OF WORDING weekly charge (maximum per item £8.00)	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - Reflects charge per week and associated cap limit (see above)
	Music CDs late return charge	CHANGE OF WORDING weekly charge (maximum charge per item £6.00)	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - Reflects charge per week and associated cap limit (see above)
	Hire of Accommodation	Library Service Partners: Conference Room (21-30 people) per hour	25.00	25.00	25.00	25.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - Brought in competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		Library Service Partners: Seminar Room (5-20 people) per hour	20.00	20.00	20.00	20.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - Brought in competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		Library Service Partners: Interview Room (2-4 people) per hour	12.50	12.50	12.50	12.50	0%	01/04/2025	Discretionary	EX	NO CHANGE - Introduced competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		Community Group use: Conference Room (21-30 people) per hour	-	-	-	-	n/a	01/04/2025	Discretionary	EX	NO CHANGE - Introduced competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		Community Group use: Seminar Room (5-20) per hour	-	-	-	-	n/a	01/04/2025	Discretionary	EX	NO CHANGE - Introduced competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		Community Group use: Interview Room (2-4) per hour	-	-	-	-	n/a	01/04/2025	Discretionary	EX	NO CHANGE - Introduced competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		Commercial entity use: Conference Room (21-30 people) per hour	50.00	50.00	50.00	50.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - Introduced competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		Commercial entity use: Seminar Room (5-20) per hour	40.00	40.00	40.00	40.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - Introduced competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		Commercial entity use: Interview Room (2-4) per hour	25.00	25.00	25.00	25.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - Introduced competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		NEW Community Group use: Westgate Collaboration Space (first hour; second and subsequent hours at three quarters rate)			30.00	30.00	n/a	01/04/2025	Discretionary	EX	NEW - Introduced to maximise usage of space and income generation potential
		NEW Library Service Partners: Westgate Collaboration Space (first hour; second and subsequent hours at three quarters rate)			60.00	60.00	n/a	01/04/2025	Discretionary	EX	NEW - Introduced to maximise usage of space and income generation potential
		NEW Commercial entity use: Westgate Collaboration Space (first hour; second and subsequent hours at three quarters rate)			90.00	90.00	n/a	01/04/2025	Discretionary	EX	NEW - Introduced to maximise usage of space and income generation potential
		NEW Location fee for use of Oxfordshire library premises for film / TV / broadcast purposes - per hour or part hour			75.00	90.00	n/a	01/04/2025	Discretionary	SR	NEW - To maximise income (and consistent across Libraries and Heritage)
	CHANGE OF WORDING Photocopies	A3 BW & Colour	0.58	0.70	0.58	0.70	0%	01/04/2025	Discretionary	SR	NO CHANGE - Introduced significant rises in 2023 which appear to have stunted income growth in this area
		A4 BW & Colour	0.29	0.35	0.29	0.35	0%	01/04/2025	Discretionary	SR	NO CHANGE - Introduced significant rises in 2023 which appear to have stunted income growth in this area

Review of Charges 2025/26
PH & Communities

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	CHANGE OF WORDING Internet Service	Sales of headphones	2.67	3.20	2.75	3.30	3%	01/04/2025	Discretionary	SR	INCREASE - Slightly above inflationary rise, to give rational fee amount
		Sales of memory sticks	6.67	8.00	6.67	8.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - Cheaper retail alternatives available and sell very few
	Library Overdue Charges for Static Libraries	Adults - per day library open during first week (daily rate)	0.35	0.35	0.35	0.35	0%	01/04/2025	Discretionary	NB	NO CHANGE - social value and accessibility to books; linked to OCC Priority 2. Also budget request in to lose these charges altogether re. cost of living crisis and positive equality impact
		Adults - maximum per item	5.25	5.25	5.25	5.25	0%	01/04/2025	Discretionary	NB	NO CHANGE - social value and accessibility to books; linked to OCC Priority 2. Also budget request in to lose these charges altogether re. cost of living crisis and positive equality impact
		Charge for lost/damaged books (Recommended retail price plus processing fee where applicable)	Various	Various	Various	Various	n/a	01/04/2025	Discretionary	NB	NO CHANGE
		Children - maximum per item	1.50	1.50	1.50	1.50	0%	01/04/2025	Discretionary	NB	NO CHANGE - social value and accessibility to books; linked to OCC Priority 2. Also budget request in to lose these charges altogether re. cost of living crisis and positive equality impact
		Children - per day library open during first week (daily rate)	0.05	0.05	0.05	0.05	0%	01/04/2025	Discretionary	NB	NO CHANGE - social value and accessibility to books; linked to OCC Priority 2. Also budget request in to lose these charges altogether re. cost of living crisis and positive equality impact
		Children in public care	Exempt	Exempt	Exempt	Exempt	n/a	01/04/2025	Discretionary	NB	NO CHANGE - social value and aligned to OCC Priority 2
		CHANGE OF WORDING Institutions - maximum per item	7.80	7.80	8.00	8.00	3%	01/04/2025	Discretionary	NB	INCREASE - above Inflationary rise for a rational charge amount
		CHANGE OF WORDING Institutions - per day library open during first week (daily rate)	0.45	0.45	0.50	0.50	11%	01/04/2025	Discretionary	NB	INCREASE - above Inflationary rise for a rational charge figure
	Library Reservation Fees	a) Book / Audio Books Reservations - Standard charge	1.30	1.30	1.30	1.30	0%	01/04/2025	Discretionary	NB	NO CHANGE - social value and accessibility to books; linked to OCC Priority 2. Also budget request in to lose these charges altogether re. cost of living crisis and positive equality impact
		a) Book / Audio Books Reservations - Under 18s (Incl children in public care)	Exempt	Exempt	Exempt	Exempt	n/a	01/04/2025	Discretionary	NB	NO CHANGE - Hold as is, in light of cost of living crisis and general accessibility; and alignment to OCC Priority 2 and 7
		b) Items supplied from outside Oxfordshire - Standard charge	10.00	10.00	10.00	10.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Hold as is, in light of cost of living crisis and general accessibility
		c) Audio Visual Reservations (excluding Audio Books) - Concessionary rate	0.65	0.65	0.65	0.65	0%	01/04/2025	Discretionary	NB	NO CHANGE - social value and accessibility to books; linked to OCC Priority 2. Also budget request in to lose these charges altogether re. cost of living crisis and positive equality impact
		c) Audio Visual Reservations (excluding Audio Books) - Standard charge	1.30	1.30	1.30	1.30	0%	01/04/2025	Discretionary	NB	NO CHANGE - social value and accessibility to books; linked to OCC Priority 2. Also budget request in to lose these charges altogether re. cost of living crisis and positive equality impact
		Items supplied by the British Library and Universities	20.00	20.00	20.00	20.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Market rate from British Library
	Microform Copying	a) self service copying	0.83	1.00	0.83	1.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - encourage self-service
		b) staff service	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - To bring into line with History Centre
	REMOVE (Repetition) Photocopying	A3 BW & Colour	0.58	0.70	remove		n/a	01/04/2025	Discretionary	SR	REMOVE - Repetition of row 76
	REMOVE (Repetition)	A4 BW& Colour	0.29	0.35	remove		n/a	01/04/2025	Discretionary	SR	REMOVE - Repetition of row 77
	Vocal/Orchestral Play sets	Orchestral Sets - Non Oxfordshire Borrowers	65.00	65.00	65.00	65.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - seeking to support local culture and mindful of cost of living crisis
		Orchestral Sets - Oxfordshire Borrowers	45.00	45.00	45.00	45.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - seeking to support local culture and mindful of cost of living crisis
		Play Sets	7.00	7.00	7.00	7.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - seeking to support local culture and mindful of cost of living crisis
		a) Booking Fee per 4 month loan Oxfordshire Borrowers - per score with performance time of 5 minutes or less	1.00	1.00	1.00	1.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - seeking to support local culture and mindful of cost of living crisis
		a) Booking Fee per 4 month loan Oxfordshire Borrowers - per score with performance time of more than 5 minutes	2.40	2.40	2.40	2.40	0%	01/04/2025	Discretionary	NB	NO CHANGE - seeking to support local culture and mindful of cost of living crisis
		a) Booking Fee per 4 month loan Non Oxfordshire Borrowers - per score with performance time of more than 5 minutes	4.50	4.50	4.50	4.50	0%	01/04/2025	Discretionary	NB	NO CHANGE - seeking to support local culture and mindful of cost of living crisis

Review of Charges 2025/26
PH & Communities

Service Area	Charge	Unit	Assume 01-Apr-25								Discretionary or Statutory	VAT Class	Comments
			Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from					
		a) Booking Fee per 4 month loan Non Oxfordshire Borrowers - per score with performance time of 5 minutes or less	2.00	2.00	2.00	2.00	0%	01/04/2025		Discretionary	NB		NO CHANGE - seeking to support local culture and mindful of cost of living crisis
		b) Overdue charge - per playset, per day library open during first week (daily rate) (maximum £5.70)	0.35	0.35	0.35	0.35	0%	01/04/2025		Discretionary	NB		NO CHANGE - Keep in line with general overdue fee
		b) Overdue charge - per week or part week, per loan, vocal or orchestral	16.00	16.00	16.00	16.00	0%	01/04/2025		Discretionary	NB		NO CHANGE - Keep in line with general overdue fee
		c) Administration fee for performance sets supplied from outside Oxfordshire.	10.50	10.50	10.80	10.80	3%	01/04/2025		Discretionary	NB		INCREASE - Inflationary rise to a rational charge amount, income generation
		NEW d) Administration fee for loss of/or damage to music scores			10.80	10.80	n/a	01/04/2025		Discretionary	NB		NEW - General admin fee introduced to cover staff time and resource required to manage loss and damage to scores (has been compromising viability of provision in the last year) - basically in line with (and effectively doubling) admin charge - see above
Museum Service	Conservation & Exhibition Services	a) MRC Remedial conservation - private / commercial (per hour)	60.00	72.00	61.50	73.80	3%	01/04/2025		Discretionary	SR		INCREASE - Slightly above standard 3%
		a) MRC Remedial conservation - Loans (per hour)	43.33	52.00	44.50	53.40	3%	01/04/2025		Discretionary	SR		INCREASE - Slightly above standard to 3%
		REMOVE c) Specialist Climate Controlled Collections Storage and Care per year -Large Item (c.0.5 cubic meters)	441.67	530.00	remove		n/a	01/04/2025		Discretionary	SR		REMOVE AS SERVICE NOT DELIVERABLE
		REMOVE c) Specialist Climate Controlled Collections Storage and Care per year -Medium Item (c 20x20x20cm)	252.08	302.50	remove		n/a	01/04/2025		Discretionary	SR		REMOVE AS SERVICE NOT DELIVERABLE
		REMOVE c) Specialist Climate Controlled Collections Storage and Care per year -Small Item (c.10x10x10cm)	126.67	152.00	remove		n/a	01/04/2025		Discretionary	SR		REMOVE AS SERVICE NOT DELIVERABLE
		REMOVE d) General Collections storage and Care per year - Large Item	504.17	605.00	remove		n/a	01/04/2025		Discretionary	SR		REMOVE AS SERVICE NOT DELIVERABLE
		REMOVE e) Environmental Monitoring (per month) - for 3 thermohygrographs	58.75	70.50	remove		n/a	01/04/2025		Discretionary	SR		REMOVE AS SERVICE NOT DELIVERABLE
		f) Conservation Advice - per hour	58.75	70.50	60.42	72.50	3%	01/04/2025		Discretionary	SR		INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		f) Conservation Advice - per day	433.33	520.00	444.50	533.40	3%	01/04/2025		Discretionary	SR		INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		f) Conservation Advice - per half-day	216.67	260.00	223.00	267.60	3%	01/04/2025		Discretionary	SR		INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		g) Museum Pest Management plus materials - per day	433.33	520.00	444.50	533.40	3%	01/04/2025		Discretionary	SR		INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		g) Museum Pest Management plus materials - per half day	216.67	260.00	223.00	267.60	3%	01/04/2025		Discretionary	SR		INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		g) Museum Pest Management plus materials - per hour	58.33	70.00	60.00	72.00	3%	01/04/2025		Discretionary	SR		INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		h) Hire of display equipment - arrangement charge for not for profit heritage & arts organisations	22.08	26.50	22.67	27.20	3%	01/04/2025		Discretionary	SR		INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		h) Hire of display equipment (cases) - per month	225.00	270.00	231.00	277.20	3%	01/04/2025		Discretionary	SR		INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		h) Hire of display equipment (cases) - per week	103.33	124.00	106.00	127.20	3%	01/04/2025		Discretionary	SR		INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		i) Training - per day	433.33	520.00	444.50	533.40	3%	01/04/2025		Discretionary	SR		INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		i) Training - per half day	216.67	260.00	223.00	267.60	3%	01/04/2025		Discretionary	SR		INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		k) Documentation and storage of archaeological archives - Administration charge (specialist)	54.17	65.00	65.00	78.00	20%	01/04/2025		Discretionary	SR		INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		k) Documentation and accessioning of archaeological archives -per additional archaeological storage box (0.022m3)	69.17	83.00	70.92	85.10	3%	01/04/2025		Discretionary	SR		INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		k) Documentation and accessioning of archaeological archives-site archive up to 3 archaeological storage boxes ((0.022m3)	105.83	127.00	108.50	130.20	3%	01/04/2025		Discretionary	SR		INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		REMOVE Loan of datalogger and printout per period up to 2 months	58.75	70.50	remove		n/a	01/04/2025		Discretionary	SR		REMOVE AS SERVICE NOT DELIVERABLE

Review of Charges 2025/26
PH & Communities

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Hire of Accommodation	a) Oxfordshire Museum - Exhibition Gallery (per week) commercial	241.00	241.00	253.00	253.00	5%	01/04/2025	Discretionary	EX	INCREASE - rise by 5% to allow the introduction of a new community rate for gallery hire to remain at current 2024/25
		NEW a) Oxfordshire Museum - Exhibition Gallery (per week) community			241	241.00	n/a	01/04/2025	Discretionary	EX	NEW - community hire rate for one exhibition gallery to allow us to attract more community organisations. Rate uses 2024/25 rate
		NEW a) Oxfordshire Museum - Exhibition Galleries (two gallery hire) (per week) commercial			379	379.00	n/a	01/04/2025	Discretionary	EX	NEW - rate for us of both galleries, previously offered as a buy one get one free approach but reviewing to generate more income and get best value from our hire space
		NEW a) Oxfordshire Museum - Exhibition Galleries (two gallery hire) (per week) community			361.00	361.00	n/a	01/04/2025	Discretionary	EX	NEW - rate for us of both galleries, previously offered as a buy one get one free approach but reviewing to generate more income and get best value from our hire space
		b) Brewhouse - Commercial Use (half day)	84.00	84.00	86.10	86.10	2%	01/04/2025	Discretionary	EX	INCREASE - just less than standard inflationary rise to create rounded number
		b) Brewhouse - Community Use (half day)	33.50	33.50	33.50	33.50	0%	01/04/2025	Discretionary	EX	NO CHANGE - for community use, went up last year by 5%
		b) Brewhouse - Commercial Use (per day)	131.00	131.00	134.50	134.50	3%	01/04/2025	Discretionary	EX	INCREASE - Follow standard inflationary rise plus rounded up
		b) Brewhouse - Community Use (per day)	63.00	63.00	63.00	63.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - for community use, went up last year by 5%
		b) Brewhouse - Community Use (per month)	315.00	315.00	315.00	315.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - for community use, went up last year by 5%
		c) Coachhouse - Commercial Use (half day)	105.00	105.00	107.70	107.70	3%	01/04/2025	Discretionary	EX	INCREASE - Follow standard inflationary rise plus rounded up
		c) Coachhouse - Community Use (half day)	47.50	47.50	47.50	47.50	0%	01/04/2025	Discretionary	EX	NO CHANGE - for community use, went up last year by 5%
		c) Coachhouse - Commercial Use (per day)	178.00	178.00	182.50	182.50	3%	01/04/2025	Discretionary	EX	INCREASE - just less than standard inflationary rise to create rounded number
		c) Coachhouse - Community Use (per day)	79.00	79.00	79.00	79.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - for community use, went up last year by 5%
		d) MRC Education Lecture Room - Community Use (half day)	43.00	43.00	43.00	43.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - for community use, went up last year by 5%
		d) MRC Education Lecture Room - Community Use (per day)	63.00	63.00	63.00	63.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - for community use, went up last year by 5%
		e) Provision of staff to support - activities of hirer per hour - during Museum open hours	22.92	27.50	16.42	19.70	-28%	01/04/2025	Discretionary	SR	REDUCE : rate based on actual current casual rate (inc holiday) + 20% handling fee with the discretionary option to charge +£30 for admin to raise the invoice
		e) Provision of staff to support - activities of hirer per hour (out of Museum open hours)	22.92	27.50	16.42	19.70	-28%	01/04/2025	Discretionary	SR	REDUCE : as above
		f) Coach House charge for use outside normal hours <i>plus</i> staffing as necessary - Commercial use (up to 3 hours)	95.00	95.00	98.00	98.00	3%	01/04/2025	Discretionary	EX	INCREASE - Above standard inflationary rise
		f) Coach House charge for use outside normal hours <i>plus</i> staffing as necessary - Community / Education use (up to 3 hours)	57.00	57.00	57.00	57.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - community rate
		Location fee for use of Oxfordshire Museum/Museums Resource Centre or Swalcliffe Barn premises for film / TV / broadcast purposes per hour or part hour plus staff time as required	70.83	85.00	75.00	90.00	6%	01/04/2025	Discretionary	SR	INCREASE - Above standard inflationary rise (and bringing into line across Libraries and Heritage)
	Learning & Access	Facilitated Community Group Visits to The Oxfordshire Museum - per group during normal opening hours	30.00	30.00	30.75	30.75	3%	01/04/2025	Discretionary	NB	INCREASE - Slightly above standard inflationary rise
		Family Learning Drop In at The Oxfordshire Museum - per child costs supported by Friends of Museum	2.00	2.00	2.00	2.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Suggest no increase to encourage educational use. However, on holidays where Friends do not cover the cost, we will actively encourage donations to cover cost of materials (at suggested £2 pp)
		Outreach School Sessions KS1 (approximately 1.25 hours) - up to 30 children	115.00	115.00	115.00	115.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - increased last year and wish to encourage schools in context of stretched educational budgets
		Outreach School Sessions KS2 (approximately 1.5 hours) - up to 30 children	140.00	140.00	140.00	140.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - increased last year and wish to encourage schools in context of stretched educational budgets
		Community Group: Box Loans - per 2 week loan	26.00	26.00	27.00	27.00	4%	01/04/2025	Discretionary	NB	INCREASE - Slightly above standard inflationary rise

Review of Charges 2025/26
PH & Communities

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
		Community Group session - Maximum 15 participants	25.00	25.00	25.00	25.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Retain current fee for session, as many small groups struggle currently to afford session and are now shutting down in places
		Reminiscence sessions - Over 15 participants	35.00	35.00	35.00	35.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Retain current fee for session, as many small groups struggle currently to afford session and are now shutting down in places
		School Box Loans - per term	39.00	39.00	39.00	39.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - See below, introducing new transport fee this year - freeze loan box fee to encourage uptake as we introduce additional logistical cost to the service
		NEW Delivery charge for Oxfordshire loan box delivery (inc. return collection)			8.00	8.00	n/a	01/04/2025	Discretionary	NB	NEW - Encouraging schools to collect loan boxes themselves
		Non Oxfordshire School / commercial loan box fee (exc. delivery as will require customer to arrange/collect) per term / use	45.00	45.00	46.50	46.50	3%	01/04/2025	Discretionary	NB	INCREASE - Slightly above inflationary rise. In reality, this fee is rarely required.
		School Sessions at The Oxfordshire Museum - up to 30 children	93.00	93.00	93.00	93.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Retain to attract more schools to the OM site (have levied increase for outreach sessions to balance income)
		NEW Workshops for adults. Minimum of £10 pp per session (based on minimum of 7 participants to cover costs)			10.00	10.00	n/a	01/04/2025	Discretionary	NB	NEW - Minimum fee for charged for workshops; actual fee could be higher depending on freelancer cost and materials etc.
	Microform Copying	Copying by Staff - per A3 copy	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Copying by Staff - per A4 copy	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
	MRC Digital Imaging	Administration fee - for any staff time per hour needed to prepare digital Museum files (not applicable in all cases)	54.17	65.00	55.58	66.70	3%	01/04/2025	Discretionary	SR	INCREASE - To bring into line with Archaeology team admin fee
		Plain paper Digital Prints (pre-existing image) - per copy on A3	7.50	9.00	7.50	9.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Electronic files (pre-existing image, compressed) - per image 700 pixels	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Use of Digital Camera/USB Memory Stick - per day	7.50	9.00	7.50	9.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Use of Digital Camera/USB Memory Stick - per week	21.67	26.00	21.67	26.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Electronic files (automated scan or pre-existing scans) - per sheet scanned	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Electronic files (photographed to order, uncompressed) - per image 3200 pixels and above	14.17	17.00	14.17	17.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Electronic files (photographed to order, compressed) - per image 2500 pixels	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Electronic files (pre-existing image, compressed) - per image 2250 pixels	7.50	9.00	7.50	9.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Electronic files (pre-existing image, uncompressed) - per image 3200 pixels and above	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Internal Use Commercial - For use within organisation	26.25	31.50	26.25	31.50	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Photo paper Digital Prints (photographed to order) - per copy on A3 paper	14.17	17.00	14.17	17.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service (but possibly can be removed TBC)
		Photo paper Digital Prints (photographed to order) - per copy on A4 (or smaller)	14.17	17.00	14.17	17.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service (but possibly can be removed TBC)
		Photo paper Digital Prints (pre-existing image) - per copy A3	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service (but possibly can be removed TBC)
		Photo paper Digital Prints (pre-existing image) - per copy A4	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service (but possibly can be removed TBC)
		Plain paper Digital Prints (photographed to order) - per copy on A4	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service (but possibly can be removed TBC)
		Plain paper Digital Prints (photographed to order) - per copy on A3	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service (but possibly can be removed TBC)
		Plain paper Digital Prints (pre-existing image) - per copy on A4	7.50	9.00	7.50	9.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Publication: Commercial –per use of 1-5 images	25.00	30.00	25.00	30.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Publication: Commercial –per use of 6 or more images.	50.00	60.00	50.00	60.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service

Review of Charges 2025/26
PH & Communities

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
		NEW Broadcast Media (all platforms, regions or countries) - per image used, 0-5 years			100.00	120.00	n/a	01/04/2025	Discretionary	SR	NEW - simplified structure, removing unenforceable distinctions between fees for different term lengths or geographical areas.
		NEW Broadcast Media (all platforms, regions or countries) - per image used, in perpetuity			166.67	200.00	n/a	01/04/2025	Discretionary	SR	NEW - simplified structure, removing unenforceable distinctions between fees for different term lengths or geographical areas.
		NEW Publication: Academic - per use of 1-5 images			12.50	15.00	n/a	01/04/2025	Discretionary	SR	NEW - with simplified charging structure. Previous distinctions between academic charges little or nil used and difficult to enforce.
		NEW Publication: Academic - per use of 6 or more images			25.00	30.00	n/a	01/04/2025	Discretionary	SR	NEW - with simplified charging structure. Previous distinctions between academic charges little or nil used and difficult to enforce.
		NEW Publication: Local individuals, organisations and partners - per use of 1-5 images			8.33	10.00	n/a	01/04/2025	Discretionary	SR	NEW - to encourage fair re-use and publication. Charge has a specific community focus and impacts on local history engagement.
		NEW Publication: Local individuals, organisations and partners - per use of 6 or more images			16.67	20.00	n/a	01/04/2025	Discretionary	SR	NEW - to encourage fair re-use and publication. Charge has a specific community focus and impacts on local history engagement.
	Museums Service Research Enquires	Higher rate for businesses and profit-making organisations - per hour (or pro-rata) Minimum 30 minutes £40. Maximum 2 hours £160.	66.67	80.00	66.67	80.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - Consistent with History Service and already higher than competitors rates
		Written reply to each enquiry - per hour (or pro-rata) Minimum 30 minutes £21, Maximum 2 hours £92.	38.33	46.00	38.33	46.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - Consistent with History Service and already higher than competitors rates
	Oxfordshire Museum Service Lecture Fees plus travel at current OCC rates	Per event	63.33	76.00	66.66	80.00	5%	01/04/2025	Discretionary	SR	INCREASE - slightly above standard inflationary rise; and bring in line with History Service
	NEW Oxfordshire Museum Research Centre Tour	Per person (minimum number 10 people)			5.00	6.00	n/a			SR	NEW - to increase income generation
	NEW Postage & Packing	UK postage			3.50	4.20	n/a	01/04/2025	Discretionary	SR	NEW CHARGE - Bring into line with History Service
		Air Mail postage	6.67	8.00	7.00	8.40	5%	01/04/2025	Discretionary	SR	INCREASE - By 5% to create rational fee amount
		CHANGED WORDING Reinforced C4 envelope	3.33	4.00	3.50	4.20	5%	01/04/2025	Discretionary	SR	INCREASE - By 5% to create rational fee amount
	Administrative Charge	Minimum charge for providing an invoice for any service	30.00	36.00	30.83	37.00	3%	01/04/2025	Discretionary	SR	INCREASE - By 3% to match History Service and create rational fee amount
	Use of Oxfordshire Museum Garden for Wedding Photography	Per event	115.00	138.00	115.00	115.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - This fee is rarely implemented
	NEW Use of Oxfordshire Museum Garden for out of hours event (exclusive hire)	Per event at 3 hours			230.00	230.00	n/a	01/04/2025	Discretionary	EX	NEW - Didn't have a hire fee for garden use previously, and have had enquiries
	Virtual workshop for OCC controlled schools	Per session	35.00	35.00	35.00	35.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - We only do on average one a year and there is no change in real terms cost to deliver.
	Virtual workshop for non-OCC controlled schools	Per session	35.00	35.00	35.00	35.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - We only do on average one a year and there is no change in real terms cost to deliver.
	Virtual workshop with loan box for OCC controlled schools	Per session	56.00	56.00	58.00	58.00	4%	01/04/2025	Discretionary	NB	INCREASE - we do very few, but for those using loan materials - increase to cover cost
	Virtual workshop with loan box for non-OCC controlled schools	Per session	56.00	56.00	58.00	58.00	4%	01/04/2025	Discretionary	EX	INCREASE - we do very few, but for those using loan materials - increase to cover cost

Review of Charges 2025/26
Oxfordshire Fire & Rescue Service and Community Safety

Assume
01-Apr-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Fire and Rescue Service	Fire Reports	Insurance Interviews	107.42	107.42	111.18	111.18	3.5%	01/04/2025	Discretionary	NB	
		Preparation of a Fire Investigation Report - full report or one involving extensive enquiries, photographs etc	518.60	518.60	536.75	536.75	3.5%	01/04/2025	Discretionary	NB	
		Preparation of a Fire Investigation Report - full report or one on major incidents requiring extensive protracted investigation etc	759.99	759.99	786.59	786.59	3.5%	01/04/2025	Discretionary	NB	
		Preparation of a Fire Investigation Report - short or extracted	389.24	389.24	402.86	402.86	3.5%	01/04/2025	Discretionary	NB	
		Preparation of Fire Report	free	free	free	free	n/a	01/04/2025	Discretionary	NB	
	Special Services	Aerial Ladder Platform per hour or part hour excluding petrol	317.52	381.02	328.63	394.36	3.5%	01/04/2025	Discretionary	SR	
		Personnel, regardless of rank, per hour or part hour.	23.00	27.60	23.81	28.57	3.5%	01/04/2025	Discretionary	SR	
		Vehicles/appliances exceeding 2 tons (unladen) per hour or part hour	210.84	253.01	218.22	261.86	3.5%	01/04/2025	Discretionary	SR	
		Vehicles/appliances NOT exceeding 2 tons (unladen) per hour or part hour	83.06	99.67	85.97	103.16	3.5%	01/04/2025	Discretionary	SR	
Trading Standards - Licenses	Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed (Explosive Goods Act 1875 and 1923)	1 year	113.00	113.00	119.00	119.00	5.3%	01/04/2025	Statutory	NB	Set by statute. Will need to be amended should the statutory charge be updated further.
		2 years	147.00	147.00	154.00	154.00	4.8%	01/04/2025	Statutory	NB	
		3 years	181.00	181.00	190.00	190.00	5.0%	01/04/2025	Statutory	NB	
		4 years	215.00	215.00	226.00	226.00	5.1%	01/04/2025	Statutory	NB	
		5 years	248.00	248.00	260.00	260.00	4.8%	01/04/2025	Statutory	NB	
	Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed (Explosive Goods Act 1875 and 1923)	1 year	193.00	193.00	202.00	202.00	4.7%	01/04/2025	Statutory	NB	
		2 years	253.00	253.00	266.00	266.00	5.1%	01/04/2025	Statutory	NB	
		3 years	317.00	317.00	333.00	333.00	5.0%	01/04/2025	Statutory	NB	
		4 years	390.00	390.00	409.00	409.00	4.9%	01/04/2025	Statutory	NB	
		5 years	441.00	441.00	463.00	463.00	5.0%	01/04/2025	Statutory	NB	
	Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed (Explosive Goods Act 1875 and 1923)	1 year	90.00	90.00	94.00	94.00	4.4%	01/04/2025	Statutory	NB	
		2 years	153.00	153.00	161.00	161.00	5.2%	01/04/2025	Statutory	NB	
		3 years	215.00	215.00	226.00	226.00	5.1%	01/04/2025	Statutory	NB	
		4 years	277.00	277.00	291.00	291.00	5.1%	01/04/2025	Statutory	NB	
		5 years	340.00	340.00	357.00	357.00	5.0%	01/04/2025	Statutory	NB	

Review of Charges 2025/26

Oxfordshire Fire & Rescue Service and Community Safety

Assume

01-Apr-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Renewal of licence to store explosives where there is no minimum separation distance or a 0 metres minimum separation distance is prescribed (Explosive Goods Act 1875 and 1923)	1 year	56.00	56.00	59.00	59.00	5.4%	01/04/2025	Statutory	NB	
		2 years	90.00	90.00	94.00	94.00	4.4%	01/04/2025	Statutory	NB	
		3 years	125.00	125.00	132.00	132.00	5.6%	01/04/2025	Statutory	NB	
		4 years	158.00	158.00	166.00	166.00	5.1%	01/04/2025	Statutory	NB	
		5 years	193.00	193.00	202.00	202.00	4.7%	01/04/2025	Statutory	NB	
	Statutory Charge for issuing a licence to store petroleum under Dangerous Substances and Explosive Atmospherics Regulations 2002	Not exceeding 2,500 litres	46.00	46.00	48.00	48.00	4.3%	01/04/2025	Statutory	NB	Set by statute. Will need to be updated later in the process.
		Exceeding 2,500 litres but less than 50,000 litres	62.00	62.00	65.00	65.00	4.8%	01/04/2025	Statutory	NB	
		Over 50,000 litres	131.00	131.00	137.00	137.00	4.6%	01/04/2025	Statutory	NB	
	Varying a licence under Explosive Goods Act 1875 and 1923	Varying name or address	38.00	38.00	40.00	40.00	5.3%	01/04/2025	Statutory	NB	
		Transfer of licence/registration	38.00	38.00	40.00	40.00	5.3%	01/04/2025	Statutory	NB	
		Replacement of licence/registration	38.00	38.00	40.00	40.00	5.3%	01/04/2025	Statutory	NB	
Trading Standards - Other	Achieving Best Evidence (ABE) Interview Service - Income received from other local authorities requesting this Service to carryout ABE interviews on their behalf	Time charged per hour, per officer	86.50	103.80	89.53	107.43	3.5%	01/04/2025	Discretionary	SR	
	Additional Business Support (per hour)		86.50	103.80	89.53	107.43	3.5%	01/04/2025	Discretionary	SR	
	Buy with Confidence Trader Approval scheme	First year total for 1-5 employees	440.00	528.00	454.00	544.80	3.2%	01/04/2025	Discretionary	SR	Fees set by national scheme provider
		First year total for 6-20 employees	645.00	774.00	660.00	792.00	2.3%	01/04/2025	Discretionary	SR	As above
		First year total for 21-49 employees	840.00	1,008.00	862.00	1,034.40	2.6%	01/04/2025	Discretionary	SR	As above
		Renewal Fee (from 2018/19) for 1-5 employees	285.00	342.00	295.00	354.00	3.5%	01/04/2025	Discretionary	SR	As above
		Renewal Fee (from 2018/19) for 6-20 employees	430.00	516.00	440.00	528.00	2.3%	01/04/2025	Discretionary	SR	As above
		Renewal Fee (from 2018/19) for 21-49 employees	570.00	684.00	585.00	702.00	2.6%	01/04/2025	Discretionary	SR	As above
		Renewal Fee (members prior to April 2017) for 1-5 employees	275.00	330.00	285.00	342.00	3.6%	01/04/2025	Discretionary	SR	Higher increase to match national fee, over time
		Renewal Fee (members prior to April 2017) for 6-20 employees	400.00	480.00	430.00	516.00	7.5%	01/04/2025	Discretionary	SR	As above
		Renewal Fee (members prior to April 2017) for 21-49 employees	550.00	660.00	570.00	684.00	3.6%	01/04/2025	Discretionary	SR	As above
		Additional premises fee	90.00	108.00	92.00	110.40	2.2%	01/04/2025	Discretionary	SR	Fees set by national scheme provider
		Additional trading style	145.00	174.00	149.00	178.80	2.8%	01/04/2025	Discretionary	SR	Fees set by national scheme provider

Review of Charges 2025/26
Oxfordshire Fire & Rescue Service and Community Safety

Assume
01-Apr-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Carrying Agent for imported dogs, cats and other mammals: Includes local authorities within TSSE region (excl Isle of Wight), Warwickshire, Gloucestershire, Northamptonshire and Wiltshire where the pick-up and destination locations are within the areas identified above	Bank Holidays	638.50	766.20	660.85	793.02	3.5%	01/04/2025	Discretionary	SR	
		Monday to Friday	318.15	381.78	329.29	395.14	3.5%	01/04/2025	Discretionary	SR	
		Saturday and Sunday	477.75	573.30	494.47	593.37	3.5%	01/04/2025	Discretionary	SR	
	Hire of cattle crush (mobile unit taken to farms / sites for the safe handling of cattle when conducting welfare checks):	Oxfordshire businesses - First day	357.00	428.40	369.50	443.39	3.5%	01/04/2025	Discretionary	SR	
		Non-Oxfordshire businesses - Additional fee for re-location per hour	22.00	26.40	22.77	27.32	3.5%	01/04/2025	Discretionary	SR	
		Non-Oxfordshire businesses - First day	428.50	514.20	443.50	532.20	3.5%	01/04/2025	Discretionary	SR	
		Non-Oxfordshire businesses - Subsequent days	107.00	128.40	110.75	132.89	3.5%	01/04/2025	Discretionary	SR	
		Oxfordshire businesses - Additional fee for re-location per hour	22.00	26.40	22.77	27.32	3.5%	01/04/2025	Discretionary	SR	
		Oxfordshire businesses - Subsequent days	110.00	132.00	113.85	136.62	3.5%	01/04/2025	Discretionary	SR	
	Petroleum Environmental Searches		173.00	207.60	179.06	214.87	3.5%	01/04/2025	Discretionary	SR	
	Petroleum Vapour Recovery Services (TBC). Income received from those local authorities where an agreement exists for the provision of vapour recovery services by the Council. Based on a percentage of the relevant permit fee	Annual Subsistence Charge - PVR Stage 1 (low risk)	63.20	63.20	63.20	63.20	0.0%	01/04/2025	Statutory	NB	Set by statute. Could change by 01/04/25
		Annual Subsistence Charge - PVR Stage 1 and 2 (low risk)	90.40	90.40	90.40	90.40	0.0%	01/04/2025	Statutory	NB	As above
		Application - PVR Stage 1	124.00	124.00	124.00	124.00	0.0%	01/04/2025	Statutory	NB	As above
		Application - PVR Stage 1 and 2	205.60	205.60	205.60	205.60	0.0%	01/04/2025	Statutory	NB	As above
		Transfer - Standard Process Partial Transfer	397.60	397.60	397.60	397.60	0.0%	01/04/2025	Statutory	NB	As above
		Transfer - Standard Process Transfer	135.20	135.20	135.20	135.20	0.0%	01/04/2025	Statutory	NB	As above
	Primary Authority agreement	10 hours support and registration fee	955.00	955.00	988.43	988.43	3.5%	01/04/2025	Discretionary	NB	
	Work undertaken in relation to the issuing, amending, revising, replacing or transferring of a safety certificate, in respect of 'Designated Sports Grounds' and 'Regulated Stands'	Per hour	New	New	107.37	107.37	n/a	01/04/2025	Discretionary	NB	New specific fee
	Carrying out any of the following activities which produce products which are placing on the market for use in feed - processing of crude vegetable oil, oleochemical manufacturing of fatty acids, manufacturing of biodiesel, fat blending		451.00	451.00	451.00	451.00	0.0%	01/04/2025	Statutory	NB	Set by statute. Could change by 01/04/25

Review of Charges 2025/26
Oxfordshire Fire & Rescue Service and Community Safety

Assume
01-Apr-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Manufacture, or manufacture and placing on the market of additives and/or premixtures		451.00	451.00	451.00	451.00	0.0%	01/04/2025	Statutory	NB	
	Placing on the market of additives and/or premixtures		226.00	226.00	226.00	226.00	0.0%	01/04/2025	Statutory	NB	
Trading Standards - Verifying weights and measures	Testing fees - weights and measures (inc capacity measures, measuring instruments, intoxicating liqueur and pharmaceutical measures)	Hourly Rate	105.00	126.00	108.68	130.41	3.5%	01/04/2025	Discretionary	SR	
	Surcharge for testing outside normal hours (Outside 8:30-17:00, Monday to Friday and on Saturday)	Non Trading Standards Officer, per hour	11.00	13.20	11.39	13.66	3.5%	01/04/2025	Discretionary	SR	
		Trading Standards Officer, per hour	16.50	19.80	17.08	20.49	3.5%	01/04/2025	Discretionary	SR	
	Surcharge for testing outside normal hours (Sunday and Bank Holidays)	Non Trading Standards Officer, per hour	22.00	26.40	22.77	27.32	3.5%	01/04/2025	Discretionary	SR	
		Trading Standards Officer, per hour	31.50	37.80	32.60	39.12	3.5%	01/04/2025	Discretionary	SR	
	Length measures	Less than 10m	21.00	25.20	21.74	26.08	3.5%	01/04/2025	Discretionary	SR	
	Measuring instruments for Liquid fuel and Lubricants	Per Nozzle - First item	154.50	185.40	159.91	191.89	3.5%	01/04/2025	Discretionary	SR	
		Second and subsequent items on same site	97.00	116.40	100.40	120.47	3.5%	01/04/2025	Discretionary	SR	
		Testing of credit card acceptor (per unit, regardless of number of nozzles etc)	105.00	126.00	108.68	130.41	3.5%	01/04/2025	Discretionary	SR	
		Testing peripheral electronic equipment on a separate visit (per site)	105.00	126.00	108.68	130.41	3.5%	01/04/2025	Discretionary	SR	
	Weighing instruments	49Kg or less - First item	105.00	126.00	108.68	130.41	3.5%	01/04/2025	Discretionary	SR	
		Over 50Kg to 1,000kg - First item	136.50	163.80	141.28	169.53	3.5%	01/04/2025	Discretionary	SR	
		Over 1,000kg to 10t - First item	282.00	338.40	291.87	350.24	3.5%	01/04/2025	Discretionary	SR	
		Over 10t to 60t - First item	467.00	560.40	483.35	580.01	3.5%	01/04/2025	Discretionary	SR	
		Reduced fee for subsequent items - based on hourly rate	105.00	126.00	108.68	130.41	3.5%	01/04/2025	Discretionary	SR	
	Weights	500mg - 5kg	7.15	8.58	7.40	8.88	3.5%	01/04/2025	Discretionary	SR	
		Below 500mg or above 5kg	10.50	12.60	10.87	13.04	3.5%	01/04/2025	Discretionary	SR	

Review of Charges 2025/26
Resources and Law & Governance

Assume
01-Apr-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Education Appeals-logging appeal	Academies Admissions - lodged	per appeal	20.00	24.00	25.00	30.00	25%	01/04/2025	Discretionary	SR	New charge reflects 0.5 hours at Grade 8
	Academies Admissions - Allocated place or appeal withdrawn ahead of appeal hearing	per appeal	75.00	90.00	75.00	90.00	0%	01/04/2025	Discretionary	SR	New charge reflects 1.5 hours at Grade 8. Current charge reflects contracts with academies - range £70 to £80 depending on when contract entered into.
	Academies Admissions - Appeal hearing and notification of outcome	per appeal	78.00	93.60	100.00	120.00	28%	01/04/2025	Discretionary	SR	New charge reflects 2 hours at Grade 8. Current charge reflects contracts with academies - range £60 to £96 depending on when contract entered into.
	Academies - Exclusions	Per exclusion up to 25 hours	1,400.00	1,680.00	1,750.00	2,100.00	25%	01/04/2025	Discretionary	SR	New maximum charge reflects 25 hours at Grade 12
Information Management	Information advice	per hour	55.65	66.78	70.00	84.00	26%	01/04/2025	Discretionary	SR	New hourly rate based on Grade 12
	Data Protection Impact Assessments	Per assessment (est 10hrs)	556.50	667.80	700.00	840.00	26%	01/04/2025	Discretionary	SR	New charge based on 10 hours at Grade 12
	Information Sharing Agreement	Per assessment (est 15hrs)	834.75	1,001.70	1,050.00	1,260.00	26%	01/04/2025	Discretionary	SR	New charge based on 15 hours at Grade 12
Legal Services	Academies	Hour	175.00	210.00	205.00	246.00	17%	01/04/2025	Discretionary	SR	% increase based on internal rate
	Legal Hub (OUTS)	Hour	120.00	120.00	120.00	120.00	0%	01/04/2025	Discretionary	NB	outside of OCC control to change
	Legal Hub (3rd Party rate)	Hour	£175	175.00	175.00	175.00	0%	01/04/2025	Discretionary	NB	outside of OCC control to change
	Internal Clients Maintained Schools	Hour	100.00	100.00	115.00	115.00	15%	01/04/2025	Discretionary	NB	To reflect full recovery of costs
	Section 106 and other Charges (OUTS)	Hour	215.00	215.00	250.00	250.00	16%	01/04/2025	Statutory & Discretionary	NB	% increase based on internal rate
	Town & Parish Councils	Hour	125.00	150.00	140.00	168.00	12%	01/04/2025	Discretionary	SR	
Property Staff	Charging for work of officers in Property Service for bespoke agreements	Group Manager / Operational Manager (day rate)	910.80	1,092.96	943.00	1,131.60	3.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P iHUB, Property.Inflationary increase applied
		Team Leader (day rate)	816.50	979.80	845.00	1,014.00	3.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P iHUB, Property.Inflationary increase applied
		Principal Officer / Technical Lead (day rate)	672.75	807.30	696.00	835.20	3.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P iHUB, Property.Inflationary increase applied
		Officer (day rate)	527.85	633.42	546.00	655.20	3.4%	01/04/2025	Discretionary	SR	Standardise across Children, E&P iHUB, Property.Inflationary increase applied
		Assistant (day rate)	425.50	510.60	440.00	528.00	3.4%	01/04/2025	Discretionary	SR	Standardise across Children, E&P iHUB, Property.Inflationary increase applied
		Large meeting (up to 5 Officers in attendance)	1,842.30	2,210.76	1,906.00	2,287.20	3.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P iHUB, Property.Inflationary increase applied
		Small meeting (2-3 Officers in attendance)	918.85	1,102.62	951.00	1,141.20	3.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P iHUB, Property.Inflationary increase applied
School Meals	Adults	per meal	3.68	4.42	4.19	5.02	14%	01/04/2025	Discretionary	SR	Reflects increase in funding to schools
	Charge for paid meal, OCC maintained schools	Per meal	2.55	3.06	2.90	2.90	14%	01/04/2025	Discretionary	NB	Reflects increase in funding to schools
	Free School Meal, OCC maintained schools	Per Meal	2.53	2.53	2.90	2.90	15%	01/04/2025	Discretionary	NB	Reflects increase in funding to schools
	Universal Infant Free School Meal, OCC maintained schools	Per Meal	2.55	2.55	2.90	2.90	14%	01/04/2025	Discretionary	NB	Reflects increase in funding to schools
	Charge for paid meal, Academies	Per meal	2.55	3.06	2.90	3.48	14%	01/04/2025	Discretionary	SR	Reflects increase in funding to schools
	Free School Meal, Academies	Per Meal	2.53	3.04	2.90	3.48	15%	01/04/2025	Discretionary	SR	Reflects increase in funding to schools
	Universal Infant Free School Meal, Academies	Per Meal	2.55	3.06	2.90	3.48	14%	01/04/2025	Discretionary	SR	Reflects increase in funding to schools

Review of Charges 2025/26
Resources and Law & Governance

Assume
01-Apr-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Coroner's Service	Coroners Fees for disclosure after inquest	Document disclosed by a coroner as a paper copy: - additional charge for each subsequent page	0.50	0.50	0.50	0.50	0%	01/04/2025	Statutory	NB	No change
		Document disclosed by a coroner as a paper copy: - document of 10 pages or less	5.00	5.00	5.00	5.00	0%	01/04/2025	Statutory	NB	No change
		Document disclosed in any other medium, other than by email or as a paper copy - fee per document	5.00	5.00	5.00	5.00	0%	01/04/2025	Statutory	NB	No change
		No fee shall be payable where a document is disclosed by email by a coroner to an interested person	No charge	No charge	No charge	No charge		01/04/2025	Statutory	NB	No change
		Transcription of an inquest hearing: - copy consisting of 360 words or less	6.20	6.20	6.20	6.20	0%	01/04/2025	Statutory	NB	No change
		Transcription of an inquest hearing: - copy consisting of between 1,440 words or more - each additional 72 words or part thereof	0.70	0.70	0.70	0.70	0%	01/04/2025	Statutory	NB	No change
		Transcription of an inquest hearing: - copy consisting of between 1,440 words or more - first 1,440 words	13.10	13.10	13.10	13.10	0%	01/04/2025	Statutory	NB	No change
		Transcription of an inquest hearing: - copy consisting of between 361 words and up to and including 1,439 words	13.10	13.10	13.10	13.10	0%	01/04/2025	Statutory	NB	No change
Human Resources	Job Evaluations for Academies	Ad-Hoc/ Re-evaluation of a Role per hour up to 25 hours	180.00	216.00	180.00	216.00	0%	01/04/2025	Discretionary	SR	No change as have been charging £110 + VAT per hour. This higher hourly rate will apply for 25/26 and income coded to R22008-Professional Services Team. Free for Maintained Schools
		Rate per hour if it takes more than 25 hours per role	270.00	324.00	270.00	324.00	0%	01/04/2025	Discretionary	SR	No change as have been charging £110 + VAT per hour. This higher hourly rate will apply for 25/26 and income coded to R22008-Professional Services Team. Free for Maintained Schools
Gypsy & Traveller Service	Rent for nine additional plots at Redbridge	Weekly site rental	114.00	114.00	118.00	118.00	4%	01/04/2025	Discretionary	EX	The 2025/26 rate reflects inflation 3.5% and rounding
	Weekly rent of plot to site resident (there are 89 plots across the 6 Oxfordshire sites).	Weekly site rental	87.00	87.00	90.00	90.00	3%	01/04/2025	Discretionary	EX	The 2025/26 rate reflects inflation 3.5% and rounding

Review of Charges 2025/26
Transformation, Digital & Customer Experience

Assume
01-Apr-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Customer Experience	Concessionary Fares	Card issue and admin	10.00	10.00	10.00	10.00	0%	01/04/2025	Discretionary	NB	No change to costs
	Disabled Parking	Card issue and admin, assessment service	10.00	10.00	10.00	10.00	0%	01/04/2025	Discretionary	NB	No change to costs

Review of Charges 2025/26
Resources - Registration Annex

ALREADY AGREED (Cabinet January 2024)
NEW CHARGES HIGHLIGHTED IN BOLD

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Registration Service	Amendment Fee for all Marriage and Civil partnership ceremonies.	per amendment	63.00	63.00	65.00	65.00	3.2%	01/04/2025	Discretionary	NB	
	Amendment Fee for other non-statutory ceremonies	per amendment	52.50	63.00	54.17	65.00	3.2%	01/04/2025	Discretionary	SR	Should attract VAT as this is a non-statutory fee.
	Amendment Fee for Private Citizenship Ceremonies	per amendment	20.00	24.00	20.00	24.00	0.0%	01/04/2025	Discretionary	SR	Should attract VAT as this is a non-statutory fee.
	Births, Deaths, Marriage or Civil Partnership Certificates	per certificate	12.50	12.50	12.50	12.50	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Short Birth, Death Certificates	per certificate	12.50	12.50	12.50	12.50	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Space 17 addition	Per application	44.00	44.00	44.00	44.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Commemorative Certificates	per certificate	8.33	10.00	8.33	10.00	0.0%	01/04/2025	Discretionary	SR	Should attract VAT as this is a non-statutory fee.
	Consideration for a correction	Per application	83.00	83.00	83.00	83.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Consideration for a correction (RG involvement)	Per application	99.00	99.00	99.00	99.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Consideration of Foreign Divorce	Per application	55.00	55.00	55.00	55.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Consideration of Foreign Divorce (RG involvement)	Per application	83.00	83.00	83.00	83.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Conversion of a Civil Partnership into Marriage	Standard Service	50.00	50.00	50.00	50.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
		Two stage procedure on other premises - completing the declaration	30.00	30.00	30.00	30.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
		Two stage procedure on other premises - signing the declaration in a religious registered for marriage of same sex couples	101.00	101.00	101.00	101.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Statutory Priority Certificate	Per application	38.50	38.50	38.50	38.50	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Approved Premises license application fee	Per application for 3 year licence	2,425.00	2,425.00	2,607.00	2,607.00	7.5%	01/04/2025	Discretionary	NB	
	Approved Premises license amendment fee	Per amendment	125.00	150.00	134.17	161.00	7.3%	01/04/2025	Discretionary	SR	
	Classic Marriage & Civil partnership ceremony at former Register Office Ceremony rooms at advertised times Monday - Friday	Registration Office Ceremony Room (Monday to Friday during advertised hours)	375.00	375.00	403.00	403.00	7.5%	01/04/2025	Discretionary	NB	Certificates will be charged separately
	Classic Marriage & Civil partnership ceremony at former Register Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Ceremony Room (Saturday - during advertised hours)	460.00	460.00	494.50	494.50	7.5%	01/04/2025	Discretionary	NB	Certificates will be charged separately
	Classic Marriage & Civil partnership ceremony at LARGE registration office ceremony room at advertised times Monday - Friday	Registration Office Large Ceremony Room (Monday to Friday during advertised hours)	490.00	490.00	527.00	527.00	7.6%	01/04/2025	Discretionary	NB	Certificates will be charged separately
	Classic Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Large Ceremony Room (Saturday - during advertised hours)	600.00	600.00	645.00	645.00	7.5%	01/04/2025	Discretionary	NB	Certificates will be charged separately

Review of Charges 2025/26
Resources - Registration Annex

ALREADY AGREED (Cabinet January 2024)
NEW CHARGES HIGHLIGHTED IN BOLD

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Enhanced Marriage & Civil partnership ceremony at former Register Office Ceremony rooms outside of advertised times Monday - Friday	Registration Office Ceremony Room (Monday to Friday - outside advertised hours)	475.00	475.00	511.00	511.00	7.6%	01/04/2025	Discretionary	NB	Certificates will be charged separately
	Enhanced Marriage & Civil partnership ceremony at former Register Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	560.00	560.00	602.00	602.00	7.5%	01/04/2025	Discretionary	NB	Certificates will be charged separately
	Enhanced Marriage & Civil partnership fees at former Register Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Ceremony Room (Sunday / Bank Holiday)	660.00	660.00	709.50	709.50	7.5%	01/04/2025	Discretionary	NB	Certificates no longer included and will be charged separately. Increase from previously agreed £605 to £660 to reflect full cost recovery of new hourly rate of pay model
	Enhanced Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms outside of advertised times Monday - Friday	Registration Office large Ceremony Room (Monday to Friday - outside advertised hours)	620.00	620.00	667.00	667.00	7.6%	01/04/2025	Discretionary	NB	Certificates will be charged separately
	Enhanced Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	700.00	700.00	735.00	735.00	5.0%	01/04/2025	Discretionary	NB	Certificates will be charged separately
	Enhanced Marriage & Civil partnership fees at LARGE Register Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Large Ceremony Room (Sunday / Bank Holiday)	780.00	780.00	838.50	838.50	7.5%	01/04/2025	Discretionary	NB	Certificates will be charged separately
	Enhanced Marriage & Civil partnership fees at former Register Office Ceremony rooms Monday to Sunday Surcharge on top of standard fee for ceremony taking place OOH at 6pm or later	Registration Office Ceremony Room Monday - Sunday OOH	105.00	105.00	113.00	113.00	7.6%	01/04/2025	Discretionary	NB	
	Re-attendance of Registrars on the same day for late ceremony at Registration Office Ceremony Room	Monday - Friday	n/a	n/a	82.00	82.00	n/a	01/04/2025	Discretionary	NB	New service.
		Saturday	n/a	n/a	122.00	122.00	n/a	01/04/2025	Discretionary	NB	New service.
		Sunday	n/a	n/a	243.00	243.00	n/a	01/04/2025	Discretionary	NB	New service.
	Marriage & Civil Partnership and Registered Premises (Church or Chapel)	Attending chapel / church	104.00	104.00	104.00	104.00	0.0%	01/04/2025	Statutory	NB	
	Marriage & Civil Partnership fees in Oxford Register Office Statutory Room	Statutory Marriage or Civil Partnership RO (Tues only)	56.00	56.00	56.00	56.00	0.0%	01/04/2025	Statutory	NB	Certificates (£11 each) no longer included and will be charged separately. No proposed date for statutory fee review.
	Non refundable booking fee.	Per Ceremony	100.00	100.00	100.00	100.00	0.0%	01/04/2025	Discretionary	NB	
	Marriages and Civil Partnerships at Approved Venues (9.00 - 17:30)	Monday - Friday	700.00	700.00	720.00	720.00	2.9%	01/04/2025	Discretionary	NB	Certificates no longer included and will be charged separately.
		Saturday	740.00	740.00	790.00	790.00	6.8%	01/04/2025	Discretionary	NB	Certificates no longer included and will be charged separately.
		Sunday & Bank Holiday	850.00	850.00	914.00	914.00	7.5%	01/04/2025	Discretionary	NB	Certificates no longer included and will be charged separately. Increase from previously agreed £780 to £850 to reflect full cost recovery of new hourly rate of pay model
	Marriages at Approved Venues Surcharge on top of standard fee for ceremony taking place OOH at 6pm or later	Monday - Sunday OOH	105.00	105.00	113.00	113.00	7.6%	01/04/2025	Discretionary	NB	

Review of Charges 2025/26
Resources - Registration Annex

ALREADY AGREED (Cabinet January 2024)
NEW CHARGES HIGHLIGHTED IN BOLD

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Re-attendance of Registrars on the same day for late ceremony at Approved Venues	Monday - Friday	n/a	n/a	144.00	144.00	n/a	01/04/2025	Discretionary	NB	New service.
		Saturday	n/a	n/a	211.00	211.00	n/a	01/04/2025	Discretionary	NB	New service.
		Sunday	n/a	n/a	290.00	290.00	n/a	01/04/2025	Discretionary	NB	New service.
	Notice of Marriages and Civil Partnership - Foreign Nationals	Extended 70 day Notice for foreign Nationals (for 1 person)	57.00	57.00	57.00	57.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Notice of Marriages and Civil Partnership	Notice of Marriage/Civil Partnership (for 1 person)	42.00	42.00	42.00	42.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Registration Offices (09:00 - 17:30)	Registration Office Ceremony Room Monday - Friday	250.00	300.00	268.75	322.50	7.5%	01/04/2025	Discretionary	SR	
		Registration Office Ceremony Room Saturday	291.67	350.00	313.33	376.00	7.4%	01/04/2025	Discretionary	SR	
		Registration Office Ceremony Room Sunday & Bank Holiday	333.33	400.00	358.33	430.00	7.5%	01/04/2025	Discretionary	SR	
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Approved venues (09:00 - 17:30)	Approved Venue Monday - Friday	275.00	330.00	295.83	355.00	7.6%	01/04/2025	Discretionary	SR	
		Approved Venue Saturday	308.33	370.00	331.67	398.00	7.6%	01/04/2025	Discretionary	SR	
		Approved Venue Sunday & Bank Holiday	345.83	415.00	388.33	466.00	12.3%	01/04/2025	Discretionary	SR	
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at venues not approved by Oxfordshire County Council (09:00 - 17:30)	Venues not approved by Oxfordshire County Council Monday - Friday	395.83	475.00	425.42	510.50	7.5%	01/04/2025	Discretionary	SR	
		Venues not approved by Oxfordshire County Council Saturday	429.17	515.00	461.25	553.50	7.5%	01/04/2025	Discretionary	SR	
		Venues not approved by Oxfordshire County Council Sunday & Bank Holiday	466.67	560.00	501.67	602.00	7.5%	01/04/2025	Discretionary	SR	
	Marriage or Civil Partnership Ceremony and a non-statutory civil ceremony	Your day your way ceremony	820.00	820.00	881.50	881.50	7.5%	01/04/2025	Statutory	NB	
	Other Civil Ceremonies - Group Citizenship Monday - Friday (09:00 - 16:00)	Group Citizenship Ceremony at County Hall	130.00	130.00	130.00	130.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Other Civil Ceremonies - Private Individual Citizenship Monday - Friday (09:00 - 16:00)	Private Individual Ceremony at a Registration Office only	95.83	115.00	102.92	123.50	7.4%	01/04/2025	Discretionary	SR	Increase from previously agreed £95 to £115 to reflect full cost recovery
	Other Civil Ceremonies - Private Individual Citizenship Saturday (09:00 - 12:00)	Private Individual Ceremony at a Registration Office only	116.67	140.00	125.42	150.50	7.5%	01/04/2025	Discretionary	SR	Should attract VAT as this is a non-statutory fee.
	Other Civil Ceremonies - Private Family Citizenship - 2 adults and up to 3 children Monday - Friday (09:00 - 16:00)	Private Ceremony at Oxford Register Office only	240.00	288.00	257.92	309.50	7.5%	01/04/2025	Discretionary	SR	Should attract VAT as this is a non-statutory fee.
	Other Civil Ceremonies - Private Family Citizenship - 2 adults and up to 3 children Saturday (09:00 - 12:00)	Private Ceremony at Oxford Register Office only	275.00	330.00	295.42	354.50	7.4%	01/04/2025	Discretionary	SR	Should attract VAT as this is a non-statutory fee.
	Other Civil Ceremonies - Private Family Citizenship - Each additional child Monday - Friday (09:00 - 16:00)	Private Ceremony at Oxford Register Office only	n/a	n/a	16.67	20.00	n/a	01/04/2024	Discretionary	SR	New Service. Should attract VAT as this is a non-statutory fee.
	Other Civil Ceremonies - Private Family Citizenship - Each additional child Saturday (09:00 - 12:00)	Private Ceremony at Oxford Register Office only	n/a	n/a	20.83	25.00	n/a	01/04/2024	Discretionary	SR	New Service. Should attract VAT as this is a non-statutory fee.

Review of Charges 2026/27
Resources - Registration Annex

Assume
01-Apr-26

Service Area	Charge	Unit	Current Charge exc VAT 2025/26 £	Current Charge inc VAT 2025/26 £	Proposed Charge exclusive of VAT 2026/27 £	Proposed Charge inclusive of VAT 2026/27 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Registration Service	Amendment Fee for all Marriage and Civil partnership ceremonies.	per amendment	65.00	65.00	69.50	69.50	6.9%	01/04/2026	Discretionary	NB	
	Amendment Fee for other Civil ceremonies- If the fee for other civil ceremonies attracts VAT so does the amendment fee. Fee already at limit so no increase	per amendment	54.17	65.00	57.92	69.50	6.9%	01/04/2026	Discretionary	SR	
	Amendment Fee for Private Citizenship Ceremonies	per amendment	20.00	24.00	20.83	25.00	4.1%	01/04/2024	Discretionary	SR	
	Births, Deaths, Marriage, Civil Partnership, Still Birth Certificates	per certificate	12.50	12.50	12.50	12.50	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review.
	Short Birth, Death Certificates	per certificate	12.50	12.50	12.50	12.50	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Space 17 addition	Per application	44.00	44.00	44.00	44.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Commemorative Certificates	per certificate	8.33	10.00	8.75	10.50	5.0%	01/04/2026	Discretionary	SR	
	Consideration for a correction	Per application	83.00	83.00	83.00	83.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Consideration for a correction (RG involvement)	Per application	99.00	99.00	99.00	99.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Consideration of Foreign Divorce	Per application	55.00	55.00	55.00	55.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Consideration of Foreign Divorce (RG involvement)	Per application	83.00	83.00	83.00	83.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Conversion of a Civil Partnership into Marriage	Standard Service	50.00	50.00	50.00	50.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
		Two stage procedure on other premises - completing the declaration	30.00	30.00	30.00	30.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
		Two stage procedure on other premises -signing the declaration in a religious registered for marriage of same sex couples	101.00	101.00	101.00	101.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Statutory Priority Certificate	Per application	38.50	38.50	38.50	38.50	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Licence for approved premises. No increase proposed as already at limit (from benchmarking undertaken).	3 year licence	2,607.00	2,607.00	2,750.00	2,750.00	5.5%	01/04/2026	Discretionary	NB	
	Approved Premises license amendment fee	per amendment	161.00	161.00	173.00	173.00	7.5%	01/04/2026	Discretionary	SR	
	Classic Marriage & Civil partnership ceremony at former Register Office Ceremony rooms at advertised times Monday - Friday	Registration Office Ceremony Room (Monday to Friday during advertised hours)	403.00	403.00	433.00	433.00	7.4%	01/04/2026	Discretionary	NB	Proposed increase based on full cost recovery analysis.

Review of Charges 2026/27
Resources - Registration Annex

Assume
01-Apr-26

Service Area	Charge	Unit	Current Charge exc VAT 2025/26 £	Current Charge inc VAT 2025/26 £	Proposed Charge exclusive of VAT 2026/27 £	Proposed Charge inclusive of VAT 2026/27 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Classic Marriage & Civil partnership ceremony at former Register Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Ceremony Room (Saturday - during advertised hours)	494.50	494.50	548.00	548.00	10.8%	01/04/2026	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Classic Marriage & Civil partnership ceremony at LARGE registration office ceremony room at advertised times Monday - Friday	Registration Office Large Ceremony Room (Monday to Friday during advertised hours)	527.00	527.00	567.00	567.00	7.6%	01/04/2024	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Classic Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Large Ceremony Room (Saturday - during advertised hours)	645.00	645.00	694.00	694.00	7.6%	01/04/2024	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Enhanced Marriage & Civil partnership ceremony at former Register Office Ceremony rooms outside of advertised times Monday - Friday	Registration Office Ceremony Room (Monday to Friday - outside advertised hours)	511.00	511.00	545.00	545.00	6.7%	01/04/2026	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Enhanced Marriage & Civil partnership ceremony at former Register Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	602.00	602.00	635.00	635.00	5.5%	01/04/2026	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Enhanced Marriage & Civil partnership fees at former Register Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Ceremony Room (Sunday / Bank Holiday)	709.50	709.50	750.00	750.00	5.7%	01/04/2026	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Enhanced Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms outside of advertised times Monday - Friday	Registration Office large Ceremony Room (Monday to Friday - outside advertised hours)	667.00	667.00	710.00	710.00	6.4%	01/04/2024	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Enhanced Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	735.00	735.00	785.00	785.00	6.8%	01/04/2024	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Enhanced Marriage & Civil partnership fees at LARGE Register Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Large Ceremony Room (Sunday / Bank Holiday)	838.50	838.50	901.00	901.00	7.5%	01/04/2024	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Marriage & Civil partnership fees at former Register Office Ceremony rooms Monday to Sunday - Surcharge on top of standard fee for ceremony taking place OOH at 6pm or later	Registration Office Ceremony Room Monday - Sunday OOH	113.00	113.00	121.00	121.00	7.1%	01/04/2026	Discretionary	NB	Proposed increase based on full cost recovery analysis.

Review of Charges 2026/27
Resources - Registration Annex

Assume
01-Apr-26

Service Area	Charge	Unit	Current Charge exc VAT 2025/26 £	Current Charge inc VAT 2025/26 £	Proposed Charge exclusive of VAT 2026/27 £	Proposed Charge inclusive of VAT 2026/27 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Re-attendance of Registrars on the same day for late ceremony at	Monday - Friday	82.00	82.00	87.00	87.00	6.1%	01/04/2026	Discretionary	NB	New service.
		Saturday	122.00	122.00	130.00	130.00	6.6%	01/04/2026	Discretionary	NB	New service.
		Sunday	243.00	243.00	260.00	260.00	7.0%	01/04/2026	Discretionary	NB	New service.
	Marriage & Civil Partnership and Register Premises (Church or Chapel)	Attending chapel / church	104.00	104.00	104.00	104.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Marriage & Civil Partnership fees in Oxford Register Office Statutory Room	Statutory Marriage or Civil Partnership RO (Tues only)	56.00	56.00	56.00	56.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Non refundable booking fee.	Per Ceremony	100.00	100.00	100.00	100.00	0.0%	01/04/2026	Discretionary	NB	
	Marriages and Civil Partnerships at Approved Venues (9.00 - 17:30)	Monday - Friday	720.00	720.00	760.00	760.00	5.6%	01/04/2026	Discretionary	NB	At limit of full cost recovery
		Saturday	790.00	790.00	820.00	820.00	3.8%	01/04/2026	Discretionary	NB	At limit of full cost recovery
		Sunday & Bank Holiday	914.00	914.00	958.00	958.00	4.8%	01/04/2026	Discretionary	NB	At limit of full cost recovery
	Marriages at Approved Venues Surcharge on top of standard fee for ceremony taking place OOH at 6pm or later	Monday - Sunday OOH	113.00	113.00	121.00	121.00	7.1%	01/04/2026	Discretionary	NB	
	Re-attendance of Registrars on the same day for late ceremony at Approved Venues Monday to Friday	Monday - Friday	144.00	144.00	155.00	155.00	7.6%	01/04/2026	Discretionary	NB	New service.
		Saturday	211.00	211.00	225.00	225.00	6.6%	01/04/2026	Discretionary	NB	New service.
		Sunday	290.00	290.00	310.00	310.00	6.9%	01/04/2026	Discretionary	NB	New service.
	Notice of Marriages and Civil Partnership - Foreign Nationals	Extended 70 day Notice for foreign Nationals (for 1 person)	57.00	57.00	57.00	57.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Notice of Marriages and Civil Partnership	Notice of Marriage/Civil Partnership (for 1 person)	42.00	42.00	42.00	42.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Registration Offices (09:00 - 17:30)	Registration Office Ceremony Room Monday - Friday	268.75	322.50	288.33	346.00	7.3%	01/04/2026	Discretionary	SR	

Review of Charges 2026/27
Resources - Registration Annex

Assume
01-Apr-26

Service Area	Charge	Unit	Current Charge exc VAT 2025/26 £	Current Charge inc VAT 2025/26 £	Proposed Charge exclusive of VAT 2026/27 £	Proposed Charge inclusive of VAT 2026/27 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
		Registration Office Ceremony Room	313.33	376.00	333.33	400.00	6.4%	01/04/2026	Discretionary	SR	
		Saturday									
		Registration Office Ceremony Room	358.33	430.00	383.33	460.00	7.0%	01/04/2026	Discretionary	SR	
		Sunday & Bank Holiday									
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows,	Approved Venue	295.83	355.00	316.67	380.00	7.0%	01/04/2026	Discretionary	SR	
		Approved Venue	331.67	398.00	358.33	430.00	8.0%	01/04/2026	Discretionary	SR	
		Saturday									
		Approved Venue	371.67	446.00	400.00	480.00	7.6%	01/04/2026	Discretionary	SR	
		Sunday & Bank Holiday									
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at venues not approved by Oxfordshire County Council (09:00 - 17:30)	Venues not approved by Oxfordshire County Council	425.42	510.50	458.33	550.00	7.7%	01/04/2026	Discretionary	SR	
		Monday - Friday									
		Venues not approved by Oxfordshire County Council	461.25	553.50	495.83	595.00	7.5%	01/04/2026	Discretionary	SR	
		Saturday									
		Venues not approved by Oxfordshire County Council	501.67	602.00	537.50	645.00	7.1%	01/04/2026	Discretionary	SR	
		Sunday & Bank Holiday									
	Marriage or Civil Partnership Ceremony and a non-statutory civil ceremony	Your day your way ceremony	880.00	880.00	946.00	946.00	7.5%	01/04/2026	Discretionary	NB	
	Other Civil Ceremonies - Group Citizenship	Group Citizenship Ceremony at County Hall	130.00	130.00	130.00	130.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Other Civil Ceremonies - Private Individual Citizenship	Private Individual Ceremony at a Registration Office only	102.92	123.50	110.83	133.00	7.7%	01/04/2026	Discretionary	SR	
	Other Civil Ceremonies - Private Individual Citizenship	Private Individual Ceremony at a Registration Office only	125.42	150.50	135.00	162.00	7.6%	01/04/2026	Discretionary	SR	
	Other Civil Ceremonies - Private Family Citizenship - 2 adults and up to 3 children	Private Ceremony at Oxford Register Office only	257.92	309.50	277.50	333.00	7.6%	01/04/2026	Discretionary	SR	
	Other Civil Ceremonies - Private Family Citizenship - 2 adults and up to 3	Private Ceremony at Oxford Register Office only	295.42	354.50	317.50	381.00	7.5%	01/04/2026	Discretionary	SR	
	Other Civil Ceremonies - Private Citizenship - Each additional child	Private Ceremony at Oxford Register Office only	16.67	20.00	17.92	21.50	7.5%	01/04/2026	Discretionary	SR	

Review of Charges 2026/27
Resources - Registration Annex

Assume
01-Apr-26

Service Area	Charge	Unit	Current Charge exc VAT 2025/26 £	Current Charge inc VAT 2025/26 £	Proposed Charge exclusive of VAT 2026/27 £	Proposed Charge inclusive of VAT 2026/27 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Other Civil Ceremonies - Private Citizenship - Each additional child	Private Ceremony at Oxford Register Office only	20.83	25.00	22.50	27.00	8.0%	01/04/2026	Discretionary	SR	
	Completion of PD2 Change of Name for Passport Form	Per form	26.67	32.00	28.75	34.50	7.8%	01/04/2026	Discretionary	SR	
	Completion of Foreign Pension Proof of Life & Residence forms	Per form	26.67	32.00	28.75	34.50	7.8%	01/04/2026	Discretionary	SR	
	Certificate Keepsake Folder	Per folder	2.71	3.25	2.92	3.50	7.7%	01/04/2026	Discretionary	SR	
	Searches in indexes	General Search	20.00	20.00	20.00	20.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review

Review of Charges 2027/28
Resources - Registration Annex

Assume
01-Apr-27

Service Area	Charge	Unit	Current Charge exc VAT 2026/27 £	Current Charge inc VAT 2026/27 £	Proposed Charge exclusive of VAT 2027/28 £	Proposed Charge inclusive of VAT 2027/28 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Registration Service	Amendment Fee for all Marriage and Civil partnership ceremonies.	per amendment	69.50	69.50	73.00	73.00	5.0%	01/04/2027	Discretionary	NB	
	Amendment Fee for other Civil ceremonies- If the fee for other civil ceremonies attracts VAT so does the amendment fee. Fee already at limit so no increase	per amendment	57.92	69.50	60.83	73.00	5.0%	01/04/2027	Discretionary	SR	
	Amendment Fee for Private Citizenship Ceremonies	per amendment	20.83	25.00	22.08	26.50	6.0%	01/04/2024	Discretionary	SR	
	Birth, Death, Marriage, Civil Partnership, Still-birth Certificates	per certificate	12.50	12.50	12.50	12.50	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review.
	Short Birth Death Certificate	per certificate	12.50	12.50	12.50	12.50	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Space 17 addition	Per application	44.00	44.00	44.00	44.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Commemorative Certificates	per certificate	8.75	10.50	9.58	11.50	9.5%	01/04/2027	Discretionary	SR	
	Consideration for a correction	Per application	83.00	83.00	83.00	83.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Consideration for a correction (RG involvement)	Per application	99.00	99.00	99.00	99.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Consideration of Foreign Divorce	Per application	55.00	55.00	55.00	55.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Consideration of Foreign Divorce (RG involvement)	Per application	83.00	83.00	83.00	83.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Conversion of a Civil Partnership into Marriage	Standard Service	50.00	50.00	50.00	50.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
		Two stage procedure on other premises - completing the declaration	30.00	30.00	30.00	30.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
		Two stage procedure on other premises -signing the declaration in a religious registered for marriage of same sex couples	101.00	101.00	101.00	101.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Statutory Priority Certificate	Per application	38.50	38.50	38.50	38.50	0.0%	01/04/2027	Statutory	SR	No proposed date for statutory fee review
	Licence for approved premises. No increase proposed as already at limit (from benchmarking undertaken).	3 year licence	2,750.00	2,750.00	2,850.00	2,850.00	3.6%	01/04/2027	Discretionary	NB	
	Approved Premises license amendment fee	per amendment	144.17	173.00	148.33	178.00	2.9%	01/04/2027	Discretionary	SR	
	Classic Marriage & Civil partnership ceremony at Registration Office Ceremony rooms at advertised times Monday - Friday	Registration Office Ceremony Room (Monday to Friday during advertised hours)	433.00	433.00	465.00	465.00	7.4%	01/04/2027	Discretionary	NB	
	Classic Marriage & Civil partnership ceremony at Registration Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Ceremony Room (Saturday - during advertised hours)	548.00	548.00	589.00	589.00	7.5%	01/04/2024	Discretionary	NB	
	Classic Marriage & Civil partnership ceremony at LARGE registration office ceremony room at advertised times Monday - Friday	Registration Office Large Ceremony Room (Monday to Friday during advertised hours)	567.00	567.00	610.00	610.00	7.6%	01/04/2024	Discretionary	NB	

Review of Charges 2027/28
Resources - Registration Annex

Assume
01-Apr-27

Service Area	Charge	Unit	Current Charge exc VAT 2026/27 £	Current Charge inc VAT 2026/27 £	Proposed Charge exclusive of VAT 2027/28 £	Proposed Charge inclusive of VAT 2027/28 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Classic Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Large Ceremony Room (Saturday - during advertised hours)	694.00	694.00	746.00	746.00	7.5%	01/04/2027	Discretionary	NB	
	Enhanced Marriage & Civil partnership ceremony at Registration Office Ceremony rooms outside of advertised times Monday - Friday	Registration Office Ceremony Room (Monday to Friday - outside advertised hours)	545.00	545.00	586.00	586.00	7.5%	01/04/2027	Discretionary	NB	Proposed increase for 203/24 based on full cost recovery analysis, using rate card.
	Enhanced Marriage & Civil partnership ceremony at Registration Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	635.00	635.00	682.00	682.00	7.4%	01/04/2027	Discretionary	NB	Proposed increase for 203/24 based on full cost recovery analysis, using rate card, as well as increased staffing costs for Saturday enhancements
	Enhanced Marriage & Civil partnership fees at Registraton Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Ceremony Room (Sunday / Bank Holiday)	750.00	750.00	806.00	806.00	7.5%	01/04/2027	Discretionary	NB	Proposed increase for 203/24 based on full cost recovery analysis, using rate card, as well as increased staffing costs for Sunday / Bank Hol enhancements
	Enhanced Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms outside of advertised times Monday - Friday	Registration Office Large Ceremony Room (Saturday - outside advertised hours)	710.00	710.00	763.00	763.00	7.5%	02/04/2027	Discretionary	NB	
	Enhanced Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	785.00	785.00	843.00	843.00	7.4%	02/04/2027	Discretionary	NB	
	Enhanced Marriage & Civil partnership fees at LARGE Register Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Large Ceremony Room (Sunday / Bank Holiday)	901.00	901.00	968.00	968.00	7.4%	02/04/2027	Discretionary	NB	
	Marriage & Civil partnership fees at Registration Office Ceremony rooms Monday to Sunday - Surcharge on top of standard fee for ceremony taking place OOH at 6pm or later	Registration Office Ceremony Room Monday - Sunday OOH	121.00	121.00	130.00	130.00	7.4%	01/04/2027	Discretionary	NB	
	Re-attendance of Registrars on the same day for late ceremony at Registration Office Ceremony Room	Monday - Friday	87.00	87.00	93.50	93.50	7.5%	01/04/2027	Discretionary	NB	New service.
		Saturday	130.00	130.00	140.00	140.00	7.7%	01/04/2027	Discretionary	NB	New service.
		Sunday	260.00	260.00	279.00	279.00	7.3%	01/04/2027	Discretionary	NB	New service.
	Marriage & Civil Partnership and Register Premises (Church or Chapel)	Attending chapel / church	104.00	104.00	104.00	104.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Marriage & Civil Partnership fees in Oxford Register Office Statutory Room	Statutory Marriage or Civil Partership RO (Tues only)	56.00	56.00	56.00	56.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Non refundable booking fee.	Per Ceremony	100.00	100.00	100.00	100.00	0.0%	01/04/2027	Discretionary	SR	
	Marriages and Civil Partnerships at Approved Venues (9.00 - 17:30)	Monday - Friday	760.00	760.00	800.00	800.00	5.3%	01/04/2027	Discretionary	NB	
		Saturday	820.00	820.00	880.00	880.00	7.3%	01/04/2027	Discretionary	NB	
		Sunday & Bank Holiday	958.00	958.00	1,029.00	1,029.00	7.4%	01/04/2027	Discretionary	NB	
	Marriages at Approved Venues Surcharge on top of standard fee for ceremony taking place OOH at 6pm or later	Monday - Sunday OOH	121.00	121.00	130.00	130.00	7.4%	01/04/2027	Discretionary	NB	

Review of Charges 2027/28
Resources - Registration Annex

Assume
01-Apr-27

Service Area	Charge	Unit	Current Charge exc VAT 2026/27 £	Current Charge inc VAT 2026/27 £	Proposed Charge exclusive of VAT 2027/28 £	Proposed Charge inclusive of VAT 2027/28 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Re-attendance of Registrars on the same day for late ceremony at Approved Venues Monday to Friday	Monday - Friday	155.00	155.00	165.00	165.00	6.5%	01/04/2027	Discretionary	NB	New service.
		Saturday	225.00	225.00	241.00	241.00	7.1%	01/04/2027	Discretionary	NB	New service.
		Sunday	310.00	310.00	333.00	333.00	7.4%	01/04/2027	Discretionary	NB	New service.
	Notice of Marriages and Civil Partnership - Foreign Nationals	Extended 70 day Notice for foreign Nationals (for 1 person)	57.00	57.00	57.00	57.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Notice of Marriages and Civil Partnership	Notice of Marriage/Civil Partnership (for 1 person)	42.00	42.00	42.00	42.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Registration Offices (09:00 - 17:30)	Register Office Ceremony Room Monday - Friday	288.33	346.00	309.17	371.00	7.2%	01/04/2027	Discretionary	SR	
		Register Office Ceremony Room Saturday	333.33	400.00	358.33	430.00	7.5%	01/04/2027	Discretionary	SR	
		Register Office Ceremony Room Sunday & Bank Holiday	383.33	460.00	412.08	494.50	7.5%	01/04/2027	Discretionary	SR	
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Approved venues (09:00 - 17:30)	Approved Venue Monday - Friday	316.16	380.00	340.00	408.00	7.5%	01/04/2027	Discretionary	SR	
		Approved Venue Saturday	358.33	430.00	385.00	462.00	7.4%	01/04/2027	Discretionary	SR	
		Approved Venue Sunday & Bank Holiday	400.00	480.00	430.00	516.00	7.5%	01/04/2027	Discretionary	SR	
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at venues not approved by Oxfordshire County Council (09:00 - 17:30)	Venues not approved by Oxfordshire County Council Monday - Friday	458.33	550.00	492.50	591.00	7.5%	01/04/2027	Discretionary	SR	
		Venues not approved by Oxfordshire County Council Saturday	495.83	595.00	532.50	639.00	7.4%	01/04/2027	Discretionary	SR	
		Venues not approved by Oxfordshire County Council Sunday & Bank Holiday	537.50	645.00	577.50	693.00	7.4%	01/04/2027	Discretionary	SR	
	Marriage or Civil Partnership Ceremony and a non-statutory civil ceremony	Your day your way ceremony	946.00	946.00	1,016.00	1,016.00	7.4%	01/04/2027	Discretionary	NB	
	Other Civil Ceremonies - Group Citizenship Monday - Friday (09:00 - 16:00)	Group Citizenship Ceremony at County Hall	130.00	130.00	130.00	130.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Other Civil Ceremonies - Private Individual Citizenship Monday - Friday (09:00 - 16:00)	Private Individual Ceremony at a Registration Office only	110.83	133.00	118.75	143.00	7.1%	01/04/2027	Discretionary	SR	

Review of Charges 2027/28
Resources - Registration Annex

Assume
01-Apr-27

Service Area	Charge	Unit	Current Charge exc VAT 2026/27 £	Current Charge inc VAT 2026/27 £	Proposed Charge exclusive of VAT 2027/28 £	Proposed Charge inclusive of VAT 2027/28 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Other Civil Ceremonies - Private Individual Citizenship Saturday (09:00 - 12:00)	Private Individual Ceremony at a Registration Office only Saturday	135.00	162.00	145.00	174.00	7.4%	01/04/2027	Discretionary	SR	
	Other Civil Ceremonies - Private Family Citizenship (2 adults and up to 3 children) Monday - Friday (09:00 - 16:00)	Private Family Ceremony at Oxford Register Office only Monday - Friday	277.50	333.00	298.33	358.00	7.5%	01/04/2027	Discretionary	SR	
	Other Civil Ceremonies - Private Family Citizenship (2 adults and up to 3 children) Saturday (09:00 - 12:00)	Private Family Ceremony at Oxford Register Office only Saturday	317.50	381.00	340.83	409.00	7.3%	01/04/2027	Discretionary	SR	
	Other Civil Ceremonies - Private Family Citizenship - Each additional child Monday - Friday (09:00 - 16:00)	Private Family Ceremony at Oxford Register Office only Monday - Friday	17.92	21.50	19.17	23.00	7.0%	01/04/2027	Discretionary	SR	New Service.
	Other Civil Ceremonies - Private Family Citizenship - Each additional child Saturday (09:00 - 12:00)	Private Family Ceremony at Oxford Register Office only Saturday	22.50	27.00	24.17	29.00	7.4%	01/04/2027	Discretionary	SR	New service.
	Completion of PD2 Change of Name for Passport Form	Per form	28.75	34.50	30.83	37.00	7.2%	01/04/2027	Discretionary	SR	
	Completion of Foreign Pension Proof of Life & Residence forms	Per form	28.75	34.50	30.83	37.00	7.2%	01/04/2027	Discretionary	SR	
	Certificate Keepsake Folder	Per folder	2.92	3.50	3.13	3.75	7.2%	01/04/2027	Discretionary	SR	
	Searches in indexes	General Search	20.00	20.00	20.00	20.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review

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Action and Recommendation Tracker

Performance & Corporate Services Overview & Scrutiny Committee

Councillor Eddie Reeves, Chair | Tom Hudson, Principal Scrutiny Officer, tom.hudson@oxfordshire.gov.uk

The action and recommendation tracker enables the Committee to monitor progress against agreed actions and recommendations. The tracker is updated with the actions and recommendations agreed at each meeting. Once an action or recommendation has been completed or fully implemented, it will be shaded green and reported into the next meeting of the Committee, after which it will be removed from the tracker.

KEY	No progress reported (R)	In progress (Y)	Complete (G)
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Recommendations:

Meeting Date	Item	Recommendation	Lead	Last reviewed	R/Y /G	Update/response
28/04/23	Consultation and Engagement Strategy	That at its next annual refresh of the Communications and Engagement action plan the Council strengthens its roadmap for how it will leverage its partnerships to increase the breadth of engagement by including (but not limited to) a) Creating SMART targets for partnership working b) Committing to undertake engagement processes which are representative by design	Susannah Wintersgill	11/04/24	Y	Partially Accepted <i>The council already undertakes some representative engagement activity, such as the annual residents' survey. Further representative exercises will be commissioned where appropriate.</i> <i>For budget consultation and engagement exercises, the council has for a number of years used a range of participatory and representative methods to increase the breadth of engagement, from deliberative discussion days and representative surveys to market stall events, large scale public debates and open online feedback forms. Deliberative techniques are also used to engage</i>

KEY	No progress reported (R)	In progress (Y)	Complete (G)
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Meeting date	Item	Recommendation	Lead	Last reviewed	R/Y /G	Update/response
Page 116						<p>children and young people, such as our full-day sounding board events.</p> <p>The consultation and engagement team work closely with partners on a range of activity. However, as part of the next annual refresh of the action plan, we will look to strengthen targets around partnership working</p> <p>Update: Over the course of the year we have extended the range of partners we work including the university, voluntary and community sector capitalising on relationships formed elsewhere in the organisation. The following are just a selection of: multiple examples SEND local area partnership Oxfordshire Conversations events for parents and carers, the Health and Wellbeing two phase consultation and engagement, budget consultation outreach discussions, upcoming EDI focus groups . The creation of SMART targets around consultation and engagement difficult, owing to their subject-dependent nature.</p>
	21/07/23	Workforce Strategy	That the Council develops specific workstreams within its Workforce Strategy, backed by targets, around attracting and supporting spouses and partners of military personnel to work for the Council, including steps taken to reinvigorate its existing commitments.	Cherie Cuthbertson	11/04/24	<p>Accepted Oxfordshire County Council is committed to supporting our Armed Forces and the Armed Forces Covenant. Together, we acknowledge and understand that those who serve or have served in the Armed Forces, and their families, should be treated with fairness and respect in the communities, economy and society they serve with their lives.</p> <p>As part of our workforce strategy action plan, we have identified initiatives which support the Armed Forces.</p>

KEY	No progress reported (R)	In progress (Y)	Complete (G)
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Meeting date	Item	Recommendation	Lead	Last reviewed	R/Y /G	Update/response
Page 117						<i>Plans are being produced which will involve project teams with appropriate stakeholders with robust timelines for delivery and where appropriate, agreed targets. We have also committed to undertaking a comprehensive review of our current initiatives to ensure we understand what is working well and what we could do differently. This includes a review of our 'buddying' system and training on the Armed Forces Covenant as well as how we advertise and engage partners of military personnel for short- and long-term contracts of employment within OCC.</i> Update: This review is ongoing and seeks to ensure that whatever is implemented adds the most value to services personnel.
	29/09/23	Social Value	That the Council clarifies the objectives it wishes to achieve through its social value policy, choosing measures and weightings which support those objectives.	Melissa Sage	11/04/24	Y

KEY	No progress reported (R)	In progress (Y)	Complete (G)
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Meeting date	Item	Recommendation	Lead	Last reviewed	R/Y /G	Update/response
Page 118						<p><i>make up their overall social value bid response. Measures have been selected for prioritisation because they are aligned with the Council's key priorities, aims and strategic frameworks such as Climate Action and Including Everyone. This means that we are already supporting the Council's stated objectives in an appropriate, fair and proportionate way.</i></p> <p><i>Specification remains the key element for ensuring that contracts place social value at the heart of their delivery.</i></p> <p><i>In addition to the procurement social value policy, a wider organisational policy will be designed that will establish an agreed definition of social value to inform agreed measures in all decision making.</i></p> <p>Update: As can be seen above, the majority of this has been covered off through actions taken. In relation to the wider social value policy, a report from work undertaken with the Centre for Local Economic Strategies is expected in September and will outline next steps.</p>
		That the Council provides as part of its response to this recommendation a written outline of the next steps it intends to take develop and finesse its social value policy.		11/04/24	Y	<p>Accepted</p> <p><i>There will be a regular review of the procurement social value policy to ensure still appropriate and applicable. This includes a regular review of the TOMs as they are updated and refreshed nationally.</i></p> <p><i>Further work is to be completed with an organisational wide approach to social value that goes beyond procurement and aims to support decision making at all levels. The policy will seek to provide an agreed</i></p>

KEY	No progress reported (R)	In progress (Y)	Complete (G)
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Meeting date	Item	Recommendation	Lead	Last reviewed	R/Y /G	Update/response
						<p><i>definition of social value so that there is consistency in our expectations of social value with agreed measures for monitoring and evaluation purposes.</i></p> <p>Update: As referenced in the recommendation above, the work on wider social value is expected to reach its next step in September with the production of a report arising from the Council's work with the Centre for Local Economic Strategies.</p>
Page 119 19/07/24	Community Wealth Building and Wider Social Value	That the Council works with the Local Government Association to open discussion with central government to clarify s.123 of the Local Government Act 1972.	Emily Urquhart	17/12/24	G	<p>ACCEPTED The Council will approach the LGA and work with them to understand the latest research and best practice around Section 123.</p> <p>Since the Local Government Act was passed in 1972, government has developed a broader definition of the term 'value', such as that outlined in the Social Value Act 2012. This Act allows for the consideration of social value alongside monetary value when considering public procurement. However, there is currently no similar legislation with regards to land/asset disposals. The Council will therefore work with the LGA to understand how the implementation of Section 123 could develop in line with this broader definition of value.</p>
		That the Council consults on its draft update of the CAT policy with Locality Groups.		17/12/24	G	<p>ACCEPTED Officers will approach Locality Groups at the appropriate time to offer an opportunity for feedback</p>

KEY	No progress reported (R)	In progress (Y)	Complete (G)
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Actions:

Meeting date	Item	Action	Lead	Last reviewed	R/Y/G	Update/response
29/09/23	Social Value	Members to be provided the data on the number/value of contracts run by the Council which are subject to social value weightings vis a vis those which are not. Similar data around the number and value of contracts above and below £100k also to be provided.	Melissa Sage	11/04/24	Y	Update: Owing to the nature of the data collected this is proving more challenging than anticipated. However, it is still being worked on, though it is likely to require greater use of assumptions than previously envisaged.

Work Programme

Performance and Corporate Services Overview and Scrutiny Committee

Cllr Eddie Reeves, Chair | Tom Hudson, Scrutiny Manager
tom.hudson@oxfordshire.gov.uk

Topic	Relevant strategic priorities	Purpose	Type	Lead Presenters
17 January 2025				
Amended Budget Scrutiny	All	To consider the robustness and suitability of the Council's budget following any updates arising from changes to funding or consultation feedback, and to make any observations or recommendations accordingly.	Overview and Scrutiny	All service directors and Cabinet members
21 February 2025 (Provisional)				
County Hall Disposal Proposals	All	To consider further details over the disposal of the County Hall site.	Overview and Scrutiny	Cllr Dan Levy, Cabinet Member for Finance Lorna Baxter, Executive Director (Resources) Vic Kurzeja, Director of Property and Assets

4 April 2025

**TBC: Local Enterprise
Partnership
Integration**

Sub-groups				
Name	Relevant strategic priorities	Description	Outcomes	Members
Democratic Processes Working Group	Local Democracy	To review the key elements of support for democratic processes at Oxfordshire County Council.	Reviews the support for the council's democratic processes and makes recommendations.	Cllr Reeves Cllr Simpson Cllr Baines Cllr O'Connor Cllr Van Mierlo Cllr Bennett

Briefings/Other					
Date	Topic	Relevant strategic priorities	Description	Outcomes	Presenters
21 Jan 2025 17:00 til 19:00	Budget and Business Planning/Local Government Finance Settlement	All	Impact of Local Government Finance Settlement and other funding updates.	-An awareness of feedback from the budget consultation. Familiarity with - the updated funding position and Cabinet's proposed budget. - the Capital & Investment Strategy and capital schemes to which indicative funding is proposed.	Lorna Baxter, Executive Director (Resources) Kathy Wilcox, Head of Corporate Finance Natalie Crawford, Capital Programme Manager



				<ul style="list-style-type: none">- the Reserves and Balances Policy Statement for 2025/26.- the approach taken to the Review of Charges for 2025/26.- Awareness of the approach set out in the Treasury Management Strategy for 2025/26.-Understanding the remaining information to be received/shared and next steps in the Budget & Business Planning Process.	
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Overview & Scrutiny Recommendation Response Pro forma

Under section 9FE of the Local Government Act 2000, Overview and Scrutiny Committees must require the Cabinet or local authority to respond to a report or recommendations made thereto by an Overview and Scrutiny Committee. Such a response must be provided within two months from the date on which it is requested¹ and, if the report or recommendations in questions were published, the response also must be so.

This template provides a structure which respondents are encouraged to use. However, respondents are welcome to depart from the suggested structure provided the same information is included in a response. The usual way to publish a response is to include it in the agenda of a meeting of the body to which the report or recommendations were addressed.

Issue: Community Wealth Building and Wider Social Value

Lead Cabinet Member(s): Cllr Nathan Ley, Cabinet Member for Public Health, Inequalities & Community Safety

Date response requested:² 15 October 2024

Response to report:

The Community Wealth Building action plan for 2024/25 outlines a large range of actions which support progress across all five pillars of community wealth building. The pillars of community wealth building draw attention to the mechanisms of economic activity in a place (such as employment, procurement, asset management), and set out ways that these mechanisms can be used to redirect wealth back into local communities. Oxfordshire County Council's community wealth building approach recognises that the concept of generating 'social' value can apply across council activity, and that supporting local economic development also supports our place to be fairer, healthier and greener.

The review of the Community Asset Transfer policy(s) held by the council is one action in an extensive list of community wealth building actions. The purpose of this review is to improve the CAT process, clarifying roles and responsibilities and increasing

¹ Date of the meeting at which report/recommendations were received

² Date of the meeting at which report/recommendations were received

Overview & Scrutiny Recommendation Response Pro forma

transparency. This will ultimately bring some benefit both to prospective community tenants and to the council officers who manage CATs.

Response to recommendations:

Recommendation	Accepted, rejected or partially accepted	Proposed action (if different to that recommended) and indicative timescale (unless rejected)
<p>That the Council works with the Local Government Association to open discussion with central government to clarify s.123 of the Local Government Act 1972.</p>	<p>Accepted</p>	<p>The Council will approach the LGA and work with them to understand the latest research and best practice around Section 123.</p> <p>Since the Local Government Act was passed in 1972, government has developed a broader definition of the term 'value', such as that outlined in the Social Value Act 2012. This Act allows for the consideration of social value alongside monetary value when considering public procurement. However, there is currently no similar legislation with regards to land/asset disposals. The Council will therefore work with the LGA to understand how the implementation of Section 123 could develop in line with this broader definition of value.</p>
<p>That the Council consults on its draft update of the CAT policy with Locality Groups.</p>	<p>Accepted</p>	<p>Officers will approach Locality Groups at the appropriate time to offer an opportunity for feedback.</p>